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| Community Supervision Standards Kansas Department of Corrections- Division of Juvenile Services State of Kansas | CHAPTER: DOCUMENTATION, REPORTING AND RECORDS | STANDARD NO. CSS-03-115 |
| | SUBJECT: PERSONAL PROPERTY MANAGEMENT FOR JUVENILES | PAGE: 1 of 1 |
| REFERENCES: K.S.A. 58-3934 et. seq. | DATE ADOPTED: 7-1-2006 DATE AMENDED: 12-16-2022 DATE REVIEWED: 12-12-2022 | |

STANDARD: Written policy, procedure and practice shall require the safeguarding of a custodial youth’s personal property, including but not limited to: cash, checks, medication, clothes, valuables, etc. Community Supervision Agencies shall provide for retrieval of personal property within thirty (30) days of discharge from a placement.

The Community Supervision Agency shall safeguard the juvenile’s personal property (excluding money) for a period of thirty (30) days from the notification to the juvenile’s family/guardian. Upon expiration of the thirty (30) days the personal property may be disposed of.

Under no circumstances shall the Community Supervision Agency or placement withhold a juvenile’s money without written consent from the juvenile; or endorse checks on behalf of the juvenile.

If the juvenile absconds from placement or a placement is terminated, any remaining juvenile funds shall be forwarded to the Community Supervision Agency. In the event that the juvenile has absconded, and his/her whereabouts are unknown, the Community Supervision Agency may place the check in a secure location with limited access. Unclaimed funds shall be disposed of in accordance with the state unclaimed property act.

DISCUSSION: None.

NOTE: The standards and procedures set forth herein are intended to establish operational guidelines for community supervision agencies operating through the board of county commissioners and their employees/contractors and the juvenile offenders under supervision. They are not intended to establish state created liberty interests for community supervision agencies, or the board of county commissioners, or their employees/contractors, or juvenile offenders, or an independent duty owed by the Kansas Department of Corrections- Division of Juvenile Services to community supervision agencies operating through the board of county commissioners or their employees/contractors, supervised juvenile offenders or third parties. This standard and procedure is not intended to establish or create new constitutional rights or to enlarge or expand upon existing constitutional rights or duties.