

Community Supervision Standards Kansas Department of Corrections- Division of Juvenile Services State of Kansas	CHAPTER: SUPERVISION	STANDARD NO. CSS-04-133
	SUBJECT: COMMUNITY INTEGRATION PROGRAM	PAGE: 1 of 3
REFERENCES: KDOC- 0131	DATE ADOPTED: 2-15-2019 DATE REVIEWED: 2-12-2019	

STANDARD: Written policy, procedure and practice shall require Community Supervision Officers of youth participating in the Community Integration Program (CIP) to complete the CIP Application and submit it to the designated Kansas Department of Corrections-Juvenile Services (KDOC-JS) Central Office Staff at KDOC_CIP@ks.gov, twenty-one (21) days prior to the anticipated move-in date. The application must be approved by the Community Supervision Agency Supervisor.

All qualifying youth shall:

- Be at least 18 years of age or emancipated
- Have graduated from High School or have obtained their GED
- Have scored low or moderate risk on their Youthful Level of Service/Case Management Inventory (YLS/CMI)
- Have obtained independent living skills through an independent living skills class, mentor, out-of-home placement, program offered by the Kansas Juvenile Correctional Complex or any other source approved by KDOC-JS.
- Not be on courtesy supervision
- Journal entry noting approval/recommendation from the Court to participate in CIP

CIP housing shall be affordable and in low crime neighborhoods (free from drugs and gang activity). Renting from family members or Community Supervision Agency staff or members of their family shall be prohibited unless approved by the designated KDOC-JS staff.

Housing shall be limited to two (2) bedroom accommodations, unless justification for additional bedrooms is submitted with form KDOC-0131. KDOC-JS will allow one (1) youth per bedroom unless a significant other has been approved as part of the application process.

NOTE: The standards and procedures set forth herein are intended to establish operational guidelines for community supervision agencies operating through the board of county commissioners and their employees/contractors and the juvenile offenders under supervision. They are not intended to establish state created liberty interests for community supervision agencies, or the board of county commissioners, or their employees/contractors, or juvenile offenders, or an independent duty owed by the Kansas Department of Corrections- Division of Juvenile Services to community supervision agencies operating through the board of county commissioners or their employees/contractors, supervised juvenile offenders or third parties. This standard and procedure is not intended to establish or create new constitutional rights or to enlarge or expand upon existing constitutional rights or duties.

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STANDARD (cont.):

Upon acceptance into the CIP the youth/community supervision officer shall:

- Contact the Individual Development Account (IDA) Program Support Specialist through the CASH Program to determine eligibility at 620-662-8370
- Apply for medical insurance or medical card
- Apply for renter's insurance (at applicant's cost and discretion)
- Obtain employment within 30 days of acceptance (an extension may be requested through the designated KDOC-JS staff) and maintain employment for the duration of this program
- Notify Social Security of a change in placement if the applicant is receiving Social Security benefits
- Provide KDOC-JS a copy of the signed rental agreement and copies of the first month's utility bills, including electricity, water, gas and trash.
- Provide a copy of the following documents to the designated Kansas Department of Corrections-Juvenile Services (KDOC-JS) Central Office Staff at KDOC_CIP@ks.gov
 - Birth certificate
 - Current journal entry showing ordered supervision
 - Most recent YLS/CMI assessment

KDOC will pay 100% of the CIP expenses for the first 2 (two) months, 75% for months 3 (three) and 4 (four), 50% for month 5 (five) and 25% for month 6 (six). The calculation of the monthly payment by KDOC will not include deposits or one-time payments.

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STANDARD (cont.):

If at any time in this 6 (six) month period the lease is broken or the youth fails the program, all associated costs will be the responsibility of the applicant.

Any CIP funds remaining at the end of the program shall be returned to the KDOC Fiscal Department (Juvenile Services).

DISCUSSION: If a youth is receiving Social Security Income (SSI) it may be applied to any cost associated with transitional housing.

Youth over 21 years of age and undocumented shall not be excluded from this program.

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