

Frequently Asked Questions

Community Programs Juvenile Justice Involved Youth Programs

1. When is the release date of Community Programs Juvenile Justice Youth Programs grant?

Answer: Community Programs Juvenile Justice Youth Programs grant was released in May 2024.

2. When is the deadline for applications to be submitted?

Answer: Applications will be accepted year-round – there is no deadline for applications to be accepted.

3. After applications are submitted, how long will it take to get the payment?

Answer: Award decisions will be made utilizing the table below.

Schedule for Applications		
Yearly Quarters	Deadline for Applications to be reviewed per Quarter. <small>(Applications are accepted until 11:59 pm)</small>	Approximate Payment Date
1st - July 1 through September 30	October 1	October 15
2nd - October 1 through December 31	January 1	January 15
3rd - January 1 through March 31	April 1	April 15
4th - April 1 through June 30	July 1	July 15

4. The grant that was published states that it is a rolling grant and that the first release date is July 15th, can you clarify what those two mean?

Answer: Applicants will have the opportunity to apply quarterly or four times a year. Approved applications will receive funding once in the given two-year grant period. The term also suggested the grant is able to be renewed after the initial two years term. Specifically, on the first day of every quarter the submitted applications will be reviewed for approval. The first date is July 1, 2024. When approved the approximate release of fund date is July 15, 2024.

5. Will awarded amount be paid out in full once approved or ½ first year and ½ for the second year of the grant?

Answer: It would be split; half of the payment would be received for the first year and the second half would be released the second year of the grant. For example, if awarded \$500,000. \$250,000 would be released the following year.

As of 09/2024 this has changed. Payments will be made every quarter. If approved, the awarded amount would be divided into 8 quarterly payments instead of being paid annually. For example, if approved for \$500,000, you would receive 8 payments of \$62,500 each quarter for 2 years.

Frequently Asked Questions

Community Programs Juvenile Justice Involved Youth Programs

- 6. Is there an option for payment to be received as a reimbursement vs payment when approved?**

Answer: Although the application will allow you to choose advanced payment or reimbursement; payments will only be released as an advanced payment, upon approval. Reimbursement will not be a payment option.

- 7. Will in-direct cost be allowed?**

Answer: Yes, in-direct cost will be allowed.

- 8. What is the definition of the professionals that are able to document that crisis because the terminology under it seems to leave it open to some interpretation.**

Answer: Behavioral crisis can be defined as needing hospitalization, a new event that needs treated, possibly continued treatment to stabilize the behavior, and/or a health crisis in the home with parent/guardian.

- 9. The grant states one of the target populations is juvenile offender. It also had a clear definition of 10 or more years of age, but less than 18. But as far as the behavioral health crisis or the children exhibiting juvenile offender behavior, no age range was listed. Should we take that 10 to 18 across the board? Or is there differentiation.**

Answer: The same age requirement will follow across the board.

- 10. Can a full-sized passenger van be covered vs. mini-van identified in Kansas Department of Corrections (KDOC) Financial Rules and Guidelines. Currently states \$23,500 is available for mini-van.**

Answer: Agencies can reach out to KDOC for consideration and/or put in budget when application is submitted for consideration is needed for any of the cost cap items.

Updated 09/2024: The purchase of vehicles will not be covered. Leasing vehicles will be considered.

- 11. Do all 4 Measurable Outcomes need to be met?**

Answer: Yes, all 4 measurable outcomes are required to be met.

- 12. Define the outcome: Target: 80% Of youth with no new arrests at completion of program. Specifically – does that mean at the end of the program or the end of the grant period?**

Answer: The measurable outcome would be tracked as an outcome when the individual completed the program. In other words, 80% of the population will not be arrested while participating in the program.

Frequently Asked Questions

Community Programs Juvenile Justice Involved Youth Programs

13. Regarding the risk and needs assessment, is that a specific tool? Is the risk and needs assessment completed by DCF in a CINC case?

Answer: Yes, the assessment that DCF utilizes is called CAFAS. When a juvenile is placed in detention, the juvenile, receives a standardized risk and needs assessment, or has appropriate updates made to such assessment if one has already been conducted.

14. How would an agency/organization know if the CAFAS had been completed.

Answer: The CAFAS is the assessment tool for ages 6-18. The CAFAS score is on the referral form sent to the juvenile supervision agency/DOC program in that falls within HB 2021. If it is not a HB2021 scenario, then the family would have to sign a release to an organization in order for them to get a copy of the CAFAS. However, the DCF staff may just confirm that a CAFAS was done, and it meets the requirements.

15. Is the agency responsible for tracking the assessment to make sure it was completed?

Answer: Yes

16. Can an agency complete their own risk and needs assessment to ensure its completed and on file with them regarding this outcome: Target: 100% of child(ren) in need of care youth and/or families will have been administered a risk and needs assessment and have been identified as needing services pursuant to K.S.A. 38-2292. (specific to CINC youth only).

Answer: This assessment is required by DCF only for CINC cases. If the agency has additional assessments, they would like to complete to determine risk and needs assessment, submit that with the application for review. The CAFAS requires certification and there are guidelines for contractors of DCF.

17. For the CINC kids assessment, is that the YLS or the CAFAS?

Answer: The Risk and Needs assessment referred to is the CAFAS assessment. CAFAS stands for Child and Adolescent Functional Assessment Scale/

18. What if a youth does not have a CINC case / or youth was not referred due to a CINC case?

Answer: Having a CINC case is not a requirement to receive funds from this grant. The youth may be eligible under one of the other target areas: 1) juvenile offender (and their families) or 2) juveniles experiencing behavioral health crisis (and their families).

19. Identify the difference between the following outcomes assigned to program vs. referred to program?

Frequently Asked Questions

Community Programs Juvenile Justice Involved Youth Programs

Outcomes

Target: 90% Of all youth and/or family's referrals are effectively assigned to program.

Answer: When a referral is received by the agency, the goal would be for 90% of the referrals to be effectively assigned to the program. Minimizing the gap between the youth that are assigned and the referrals received.

Target: 80% Of youth and/or families successfully completing program

Answer: Each organization has requirements identified for program completion. Realistically, a goal may not be achieved at 100%, all the time. To ensure that the program is beneficial to the community, the success rate is track/monitored. Expectation is that 80% of youth/families entering the program will successfully complete the program.

20. Are agencies able to re-apply after 2-years?

Answer: Yes, if funds are still available.

21. What is the approval process?

Answer: A group of selected individuals will review the applications, compare each one to the directions and criteria provided in House Bill 2021. The review team will identify if each section of the application has been completed. If the team identifies the need for more information or clarification, correspondence will be sent to the organization. This step may delay the approximate payment date. Once the additional information has been received a final determination for approval can be made. An award letter will be provided if approved. If not approved, applicant will be notified and provide suggestions/recommendations. Applicant will be able to re-apply.

22. How will the measurable outcomes / goal be measured by the agency?

Answer: KDOC measures outcomes on a quarterly bases via the performance plan entered in AmpliFund. Grantees will be required to complete and submit performance plan / goals and signature page in conjunction with the financial reporting timelines. The performance plan will track required KDOC outcome measures and collect demographic information on youth who received services. Failure to submit quarterly performance plan reports could result in the suspension or termination of grant funding.

Frequently Asked Questions

Community Programs Juvenile Justice Involved Youth Programs

23. How long is the review process?

Answer: The length of the review process will have an approximate 15-day turnaround time. See table below:

Schedule for Applications		
Yearly Quarters	Deadline for Applications to be reviewed per Quarter. <small>(Applications are accepted until 11:59 pm)</small>	Approximate Payment Date
1st - July 1 through September 30	October 1	October 15
2nd - October 1 through December 31	January 1	January 15
3rd - January 1 through March 31	April 1	April 15
4th - April 1 through June 30	July 1	July 15

24. What if an application is submitted, but we need to wait to see if approved before hiring staff, which would/could delay progress with reporting measurable outcomes?

Answer: To allow for the successful integration of evidence-based services into juvenile justice operations, KDOC will allow programs a planning period of 90 days, starting on the date of award approval. This will allow time for staff to be hired, trained, and contracts with service providers to be established. The planning period is optional, and all new projects must be operational no later than 90 days after first allocation of funds. If a program needs an extension of the planning period, a request may be submitted to KDOC, outlining the reason for the needed extension with an amended timeline for startup.

25. Once approved and funds are received, when does the time frame begin for the year to spend the funds?

Answer: The year begins once application is approved.

26. What if the agency is unable to spend all the funds in the first year due to hiring staff, but could spend it the second year of the grant?

Answer: The agency would be able to submit an amendment to the budget.

27. Are funds released on a first come first serve basis if they meet criteria?

Answer: Not necessarily. As applications are received, they will go through the review process previously described. If applications are approved, funds will continue to be awarded until funds dedicated to this grant are no longer available.

28. Is there a Match Requirement?

Answer: No, there is not a match requirement for this grant.

Frequently Asked Questions

Community Programs Juvenile Justice Involved Youth Programs

29. How many applications have been received so far for the July 1st date?

Answer: There are currently 3 applications being reviewed.

30. Can non-criminal justice agencies apply for this money, and do they apply directly to KDOC?

Answer: Yes, the goal of this grant is to assist as many juveniles as possible by partnering with community partners, including non-criminal justice agencies.

31. If the agency is county, corrections, or judicial district, would they need to go through JCAB / BOCC process?

Answer: Yes, we want every agency to appeal to their appointing authority, the Board of County Commissioners (BOCC). The BOCC meet, approve and signatures of approval are required. KDOC does understand that process in having the request for funds submitted to their local BOCC can extend the process to applying. If there is a delay in getting the budget submitted, please contact KDOC for additional options/discussions.

32. How much is the total amount of the grant available to spend?

Answer: \$15 million is currently what has been set aside for this grant initiative from the Juvenile Reinvestment allocations.

33. Is there a deadline for the funds with this grant, that specifies when the \$15 million needs to be spent by?

Answer: Not at this time. The grant period is 2 years. If awarded funds, the organization would have 2 years to spend the amount awarded.

34. If approved, the approval is for 2-years, is it possible after the 2-years to get approval for additional years?

Answer: Yes, if approved, funds will be awarded for a 2-year period, beginning the date your application is approved. At the end of that two-year period, there will be an opportunity to renew/reapply, if funding is available.

35. Is it possible to apply for 2-years and only get approved for 1-year?

Answer: No, if approved, the length of the grant period would be for 2-years. If an organization is having difficulty with their program and need to end the program prior to the end of the 2-year period, the representative from that organization can discuss the options with KDOC. This will be reviewed on a case-by-case basis.

Frequently Asked Questions

Community Programs Juvenile Justice Involved Youth Programs

36. What if expenses for the first year are more than the expenses for the second year, how will the funds be distributed?

Answer: The funds will be disbursed at a 50/50 ratio. For example, if approved for \$500,000; 50% (\$250,000) of that will be paid to the organization for year one and 50% (\$250,000) would be paid at the beginning of the next year. If adjustments need to be made to the organizations budget throughout or at the end of the year – that can be reviewed.

Updated 09/24: The funds will be disbursed at a ¼ ratio. For example, if approved for \$500,000; 25% (\$62,500) of that will be paid to the organization, each quarter for the 2-year grant award period, which would be 8 equal payments. If adjustments need to be made to the organizations budget throughout or at the end of the year – an amendment can be submitted.

37. If the organization is a community subgrantee, is KDOC responsible for working with the subgrantee directly for the reporting?

Answer: Yes, KDOC will work directly with each applicant / community partner directly. This will help to foster relationships between KDOC and community partners.

38. Can you apply for this grant if the organization only serves CINC youth?

Answer: Yes, the goal of the grant is to serve the community by meeting 1 of the following criteria, not all 3 criteria is required to be met:

- Juvenile offenders and their families
- Juveniles experiencing behavioral health crisis and their families, and
- Children who have been administered a risk and needs assessment and have been identified as needing services pursuant to K.S.A. 38-2292. (Applies only if youth has been identified as a Child in Need of Care CINC).

39. Each of the performance narratives at the end, it says, to enter 1 for 100%, 9 for 9 and 8 for 80%, does that mean that we can choose what percentage / goal would be achieved for that goal?

Answer: The goal that has been identified in the grant is the expected outcome expected to be achieved.

40. Is there a fiscal report that you do quarterly as well as the program?

Answer: If approved, reports will be submitted for fiscal regarding the budget, as well as the performance plan reporting in AmpliFund.

41. Are there specific items that are not covered with the funds from this grant?

Answer: Yes, there are restrictions, not all are identified specifically in the grant. The KDOC Financial Rules and Guidelines and the Fiscal department can provide a more

Frequently Asked Questions
Community Programs Juvenile Justice Involved Youth Programs

detailed list. If there is a question about a specific item, contact KDOC to review, or include it in the application and if is not accepted, the applicant will be notified so that an adjustment can be made.