

Community Supervision Standards Kansas Department of Corrections- Division of Juvenile Services State of Kansas	CHAPTER: SUPERVISION	STANDARD NO. CSS-04-115
	SUBJECT: TRANSPORTATION OF YOUTH	PAGE: 1 of 2
REFERENCES: K.S.A. 38-2341, K.S.A. 38-2373, CSS 02-111	DATE ADOPTED: 7-1-2006 DATE AMENDED: 2-16-2023 DATE REVIEWED: 2-16-2023	

STANDARD: Written policy, procedure and practice shall require the Community Supervision Agency to provide transportation for Conditional Release (CR) juveniles.

For Juvenile Intensive Supervised Probation (JISP) and Interstate Compact for Juveniles-Into the State of Kansas (ICJ-In) juveniles, written parental/guardian consent shall be on file granting permission for the Community Supervision Agency to transport.

Community Supervision Agency staff or contractors transporting a youth shall be required to:

- Possess a valid driver’s license
- Adhere to Kansas Department of Transportation (KDOT) or regulatory requirements
- Meet all requirements set forth in CSS 02-111 for any use of restraints
- Adhere to traffic laws in any state the transport may take place including all applicable seat belt laws
- Not be registered on the Kansas child abuse registry
- Not be registered on the Kansas adult abuse registry

The Community Supervision Agency staff or contractors transporting a youth shall be required to meet one or more of the following:

- Have a member of the juvenile’s same sex present in the vehicle
- Have two staff present in the vehicle during the transport
- Have call in reporting measures for transports (i.e. contacting dispatch to report day, time, youth and location of transport)
- Have a camera in the vehicle to record the transport
- Have a written log of the transport containing at a minimum the youth’s name, transporter’s name, start time, arrival time and the times of any planned or unplanned stops during the transport

NOTE: The standards and procedures set forth herein are intended to establish operational guidelines for community supervision agencies operating through the board of county commissioners and their employees/contractors and the juvenile offenders under supervision. They are not intended to establish state created liberty interests for community supervision agencies, or the board of county commissioners, or their employees/contractors, or juvenile offenders, or an independent duty owed by the Kansas Department of Corrections- Division of Juvenile Services to community supervision agencies operating through the board of county commissioners or their employees/contractors, supervised juvenile offenders or third parties. This standard and procedure is not intended to establish or create new constitutional rights or to enlarge or expand upon existing constitutional rights or duties.

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DISCUSSION: When a youth is initially committed to a Juvenile Correctional Facility (JCF) the County Sheriff shall be responsible for transportation pursuant to K.S.A. 38-2373(a)(2). When a juvenile offender is residing in a Juvenile Correctional Facility (JCF) and is required to attend a court hearing, the Sheriff of the county ordering the juvenile offender's presence shall be responsible for transportation.

When a juvenile has been subpoenaed as a witness, the reimbursement for fees and mileage may be obtained.

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