

## Kansas Department of Corrections (KDOC) Emergency Shelter - Placement Extension Request

Date of Request:	Youth Name:	Emergency Shelter Name:
<p>Emergency Shelter Extension requests can be made for the following situations. Please select one.</p> <p><input type="checkbox"/> Youth is placed in an Emergency Shelter in the same school district from which they were previously attending and no alternative placement is available in the district, and the youth will be finishing the school term within 60 days of admission to the Emergency Shelter and movement of the youth would result in the loss of school credit. (Up to 30 days extension only)</p> <p><input type="checkbox"/> The youth is awaiting an identified placement, which will be available within 45 days of admission to the Emergency Shelter. (Up to 15 days extension only)</p>		
Projected Extension Begin Date:	Projected Extension End Date:	
Additional comments/notes:		

\_\_\_\_\_  
Community Supervision Officer Signature                      Date

Judicial District:

\_\_\_\_\_  
Supervisor Signature (Approval)                                      Date

**PLEASE NOTE:** Once supervisory approval has been obtained, you may scan and email the Emergency Shelter Placement Extension Request form to [ESEExtension@doc.ks.gov](mailto:ESEExtension@doc.ks.gov). You can also fax the completed form to the attention of the Contracted Services Manager at 785-296-1412.

\_\_\_\_\_  
KDOC Signature (Approval)    Date

Valid through: \_\_\_\_\_