

Community Supervision Standards Kansas Department of Corrections- Division of Juvenile Services State of Kansas	CHAPTER: SUPERVISION	STANDARD NO. IIP-04-114
	SUBJECT: Risk Screening	PAGE: 1 of 2
REFERENCES: None		DATE ADOPTED: 08-02-2021 DATE REVIEWED:

STANDARD: Written policy, procedure and practice shall require the Immediate Intervention Program (IIP) Agency to administer the YLS/CMI: SRV to youth as directed by this standard.

The following Immediate Intervention Program Staff shall be trained in the YLS/CMI: SRV:

- Immediate Intervention Program Agency staff who directly supervise youth on IIP

In order to administer the YLS/CMI: SRV Immediate Intervention Program (IIP) Staff shall complete the online Kansas Department of Corrections-Juvenile Services training and successfully pass the exam. Upon successful completion staff will be authorized to administer the tool.

The following are YLS/CMI Interview Guide Requirements:

- All interviews with the youth shall be conducted face to face. In the event the youth interview cannot be completed face to face, documentation of the circumstances must be documented in the IIP database.
- Additional information shall be gathered from the youth’s parents, criminal record, and other collateral contacts (school, work, etc.)
- The completed YLS/CMI: SRV form shall be placed in the youth’s case file within five (5) days of completing the interview.
- The completed or blank YLS/CMI: SRV form shall not be provided to the youth, parents/guardians, service providers, or any other individual who is not YLS/CMI certified.
- Youth and/or parents with hearing or speech disabilities, or for those who have English as a second language, shall be provided with interpreter services by the Immediate Intervention Program Agency.

YLS/CMI: SRV assessments shall be completed within thirty (30) days of IIP acceptance.

NOTE: The standards and procedures set forth herein are intended to establish operational guidelines for community supervision agencies operating through the board of county commissioners and their employees/contractors and the juvenile offenders under supervision. They are not intended to establish state created liberty interests for community supervision agencies, or the board of county commissioners, or their employees/contractors, or juvenile offenders, or an independent duty owed by the Kansas Department of Corrections- Division of Juvenile Services to community supervision agencies operating through the board of county commissioners or their employees/contractors, supervised juvenile offenders or third parties. This standard and procedure is not intended to establish or create new constitutional rights or to enlarge or expand upon existing constitutional rights or duties.

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STANDARD (cont.):

YLS/CMI results shall be scanned and emailed to the KDOC Immediate Intervention Specialist within five (5) business days of completion of the YLS/CMI: SRV interview. The youth’s overall risk level shall be used to determine the corresponding interventions. The YLS/CMI: SRV Scoring Form shall not be provided to the youth, parents/guardians, service providers or any other individual who is not YLS/CMI: SRV trained.

All aspects of the YLS/CMI: SRV shall be deemed confidential. The overall risk and need levels (i.e., John Doe: Moderate Risk, Criminal History Domain: High Need, Peers Domain: Low Need) may be released to parties directly related to the youth’s case that has at a minimum received a KDOC-JS YLS/CMI 101 Training.

Before scoring the assessment assure that all information is correct. If a correction is needed after the assessment has been scored, the Immediate Intervention Program Staff who conducted the assessment shall immediately contact the IIP Statewide Coordinator for further instructions.

DISCUSSION: None.

ATTACHMENTS: None.

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