

<p style="text-align: center;">Juvenile Intake and Assessment System Standards</p> <p style="text-align: center;">Kansas Department of Corrections- Division of Juvenile Services State of Kansas</p>	<p>CHAPTER:</p> <p>ADMINISTRATION</p>	<p>STANDARD NO.</p> <p>JIAS-01-105</p>
	<p>SUBJECT:</p> <p>PUBLIC INFORMATION</p>	<p>PAGE: 1 of 1</p>
<p>REFERENCES: None</p>	<p>DATE ADOPTED: 11-1-2009</p> <p>DATE REVIEWED: 8-29-2016</p>	

STANDARD: Written policy, procedure and practice shall establish the Juvenile Intake and Assessment Program’s process for informing the public and the media of events within the agency’s areas of responsibility. These procedures shall address emergency and non-emergency responses to the media and, at a minimum, include the following:

- Identification of physical areas in the Intake and Assessment Program office that are accessible to media representatives
- The contact person for routine or public requests of information
- Special events coverage
- News release policy
- The designation of individuals or positions within the agency authorized to speak with the media on behalf of the agency
- Public relations

Only information authorized by applicable statute, regulation or county policy may be shared with the media and public.

Under no circumstances shall the media or public:

- Receive or access information that could identify the youth and/or family, or take photographs of the youth and /or family
- Be allowed to observe an intake and assessment interview

DISCUSSION: None.

NOTE: The standards and procedures set forth herein are intended to establish operational guidelines for the intake and assessment program operating through the board of county commissioners and their employees/contractors and youth participating in the intake and assessment process. They are not intended to establish state created liberty interests for the intake and assessment program or the board of county commissioners, or their employees/contractors, or youth, or an independent duty owed by the Kansas Department of Corrections- Division of Juvenile Services to intake and assessment programs operating through the board of county commissioners or their employees/contractors, supervised juveniles or third parties. This standard and procedure is not intended to establish or create new constitutional rights or to enlarge or expand upon existing constitutional rights or duties.