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DATE: July 12, 2013
TO: IMPP Manual Users
FROM: Libby Snider, Staff Attorney/Policy Analyst
RE: Summary of Changes to IMPPs – Distribution #595

In accordance with IMPP 01-101, any attached IMPPs summarized below have had their revision/introduction advanced through appropriate procedures set forth within the context of that IMPP. Additionally, policy memoranda are sometimes issued on a very limited basis, and, if included in this distribution, are similarly summarized below. The following are summaries of the revisions to policy and/or procedures resulting from these processes, and have been reviewed in an attempt to ensure consistency with statutes, regulations, and the current needs and philosophy of the Department.

Per IMPP 01-101, new and revised policies shall be distributed, prior to their implementation, to designated staff, contract personnel, volunteers, and when appropriate to inmates/offenders and designated agencies. The yellow highlighted IMPPs listed in this document are considered "STAFF READ ONLY" and shall not be included in the distributions to agencies or organizations not authorized such access.

- 02-118 HUMAN RESOURCES: Employee & Volunteer Rules of Conduct and Undue Familiarity**
Policy was revised to comply with employee recruitment and retention requirements of the Prison Rape Elimination Act (PREA).
- 02-119 HUMAN RESOURCES: Personnel Records**
Policy was revised to comply with employee recruitment and retention requirements of the Prison Rape Elimination Act (PREA).
- 02-120 HUMAN RESOURCES: Employee Disciplinary Procedure**
Policy was revised to comply with employee recruitment and retention requirements of the Prison Rape Elimination Act (PREA).
- 02-126 HUMAN RESOURCES: Selection Process**
Policy was revised to comply with employee recruitment and retention requirements of the Prison Rape Elimination Act (PREA).
- 10-113 PROGRAMS AND SERVICES: Inmate Visitation**
Policy was revised to address consular visits and to clarify text on the attachments
- 11-128 DECISION MAKING: Application of Sanction Credit Pursuant to K.S.A. 22-3716**
This new policy was created to address the application of sanction credit pursuant to K.S.A. 22-3716.

NOTE: Yellow highlighting indicates that the particular IMPP is "Staff Read Only."