

# MEMO



*Central Office*

**DATE:** July 8, 2014  
**TO:** IMPP Manual Users  
**FROM:** Libby Snider, Staff Attorney/Policy Analyst  
**RE:** Summary of Changes to IMPPs – Distribution #608

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In accordance with IMPP 01-101D, any attached IMPPs summarized below have had their revision/introduction advanced through appropriate procedures set forth within the context of that IMPP. Additionally, policy memoranda are sometimes issued on a very limited basis, and, if included in this distribution, are similarly summarized below. The following are summaries of the revisions to policy and/or procedures resulting from these processes, and have been reviewed in an attempt to ensure consistency with statutes, regulations, and the current needs and philosophy of the Department.

Per IMPP 01-101D, new and revised policies shall be distributed, prior to their implementation, to designated staff, contract personnel, volunteers, and when appropriate to inmates/offenders and designated agencies. The yellow highlighted IMPPs listed in this document are considered “**STAFF READ ONLY**” and shall not be included in the distributions to agencies or organizations not authorized such access.

- 12-120**      **SECURITY AND CONTROL: Control of Offender Personal Property.** This policy was revised wherein management of the facility stores will be centralized under KCI, in partnership with a contracted vendor, who will provide canteen/package program operations for KDOC offenders.
- 20-105**      **SEGREGATION: Basic Operations of Administrative Segregation.** This policy was revised to include language from the PREA standards in order to bolster compliance related to isolating offenders that report allegations of sexual abuse.

**NOTE:** Yellow highlighting indicates that the particular IMPP is “**Staff Read Only.**”