

MEMO



Central Office

DATE: February 12, 2015
TO: IMPP Manual Users
FROM: Libby Snider, Staff Attorney/Policy Analyst
RE: Summary of Changes to IMPPs – Distribution #619

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In accordance with IMPP 01-101D, any attached IMPPs summarized below have had their revision/introduction advanced through appropriate procedures set forth within the context of that IMPP. Additionally, policy memoranda are sometimes issued on a very limited basis, and, if included in this distribution, are similarly summarized below. The following are summaries of the revisions to policy and/or procedures resulting from these processes, and have been reviewed in an attempt to ensure consistency with statutes, regulations, and the current needs and philosophy of the Department.

Per IMPP 01-101D, new and revised policies shall be distributed, prior to their implementation, to designated staff, contract personnel, volunteers, and when appropriate to inmates/offenders and designated agencies. The yellow highlighted IMPPs listed in this document are considered "**STAFF READ ONLY**" and shall not be included in the distributions to agencies or organizations not authorized such access.

- 04-103D** **FISCAL: Inmate Trust Fund.** There were minor revisions made to this policy. KDOC IMPP 04-103 is revoked effective February 12, 2015.
- 04-109A** **FISCAL: Earnings Disbursement for Offenders Engaged in Work Release Employment.** There were minor revisions made to this policy. KDOC IMPP 04-109 is revoked effective February 12, 2015.
- 04-113** **FISCAL: Acquisition of Military Surplus Property.** A review of this policy found that the provisions are no longer relevant and hereby revoked effective February 12, 2015.

NOTE: Yellow highlighting indicates that the particular IMPP is "**Staff Read Only.**"