

MEMO



Department of Corrections

Central Office

DATE: June 3, 2015
TO: IMPP Manual Users
FROM: Libby Snider, Staff Attorney/Policy Analyst
RE: Summary of Changes to IMPPs – Distribution #629

Jayhawk Walk
714 SW Jackson, Suite 300
Topeka, KS 66603-3722
(785) 296-4508
Fax: (785) 296-0014
Email: Libby.Snider@doc.ks.gov
www.doc.ks.gov

In accordance with IMPP 01-101D, any attached IMPPs summarized below have had their revision/introduction advanced through appropriate procedures set forth within the context of that IMPP. Additionally, policy memoranda are sometimes issued on a very limited basis, and, if included in this distribution, are similarly summarized below. The following are summaries of the revisions to policy and/or procedures resulting from these processes, and have been reviewed in an attempt to ensure consistency with statutes, regulations, and the current needs and philosophy of the Department.

Per IMPP 01-101D, new and revised policies shall be distributed, prior to their implementation, to designated staff, contract personnel, volunteers, and when appropriate to offenders and designated agencies. The yellow highlighted IMPPs listed in this document are considered “**STAFF READ ONLY**” and shall not be included in the distributions to agencies or organizations not authorized such access.

- 14-112A** **PAROLE SERVICES: Substance Abuse Testing of Offenders on Post-Incarceration Supervision.** This policy revises and replaces KDOC IMPP 14-112. It includes the addition of a definition for Urinalysis, which is discussed repeatedly throughout the policy, and a revised Attachment A that allows for documentation of on-site tests and easier use and readability. KDOC IMPP 14-112 is revoked effective 06-03-15.
- 14-113A** **PAROLE SERVICES: Case Plans.** This policy revises and replaces KDOC IMPP 14-113. The policy is revised to reflect changes in the Case Plan format in TOADS, to clarify guidance on selection of high risk behavior for targeted work, and to require completion of the case plan within 45 days of release or arrival. KDOC IMPP 14-113 is revoked effective 06-03-15.
- 14-115A** **PAROLE SERVICES: Supervision of DUI Offenders.** This policy revises and replaces KDOC IMPP 14-115. The policy is revised to reflect current procedures and current laws regarding these cases. Definitions were added and updated, procedures relating to OMIS and TOADS were updated, and guidance is provided for parole officers regarding contacting an offender who is in jail. KDOC IMPP 14-115 is revoked effective 06-03-15.
- 14-128A** **PAROLE SERVICES: Offender Travel Permission and Permits.** This policy revises and replaces KDOC IMPP 14-128. Revisions are significant, and include requiring written travel permits only for sex offenders and out-of-country travel, clarifying provisions for travel over 30 days and in border state areas, and including the travel permit as an attachment. KDOC IMPP 14-128 is revoked effective 06-03-15.

NOTE: Yellow highlighting indicates that the particular IMPP is “**Staff Read Only.**”