

# MEMO



Department of Corrections

*Central Office*

**DATE:** November 3, 2015  
**TO:** IMPP Manual Users  
**FROM:** Libby Snider, Staff Attorney/Policy Analyst  
**RE:** Summary of Changes to IMPPs – Distribution #639

Jayhawk Walk  
714 SW Jackson, Suite 300  
Topeka, KS 66603-3722  
(785) 296-4508  
Fax: (785) 296-0014  
Email: [Libby.Snider@doc.ks.gov](mailto:Libby.Snider@doc.ks.gov)  
[www.doc.ks.gov](http://www.doc.ks.gov)

In accordance with IMPP 01-101D, any attached IMPPs summarized below have had their revision/introduction advanced through appropriate procedures set forth within the context of that IMPP. Additionally, policy memoranda are sometimes issued on a very limited basis, and, if included in this distribution, are similarly summarized below. The following are summaries of the revisions to policy and/or procedures resulting from these processes, and have been reviewed in an attempt to ensure consistency with statutes, regulations, and the current needs and philosophy of the Department.

Per IMPP 01-101D, new and revised policies shall be distributed, prior to their implementation, to designated staff, contract personnel, volunteers, and when appropriate to offenders and designated agencies. The yellow highlighted IMPPs listed in this document are considered “**STAFF READ ONLY**” and shall not be included in the distributions to agencies or organizations not authorized such access.

- 01-104D**      **ADMINISTRATION: Power of Attorney.** This policy was revised to include “superintendent” with “warden”, change “inmate” to “offender” and updated medical terminology. KDOC IMPP 01-104 is revoked effective 11/03/15.
- 01-110D**      **ADMINISTRATION: Notarization of Offender Documents.** This policy was revised to include “superintendent” with “warden”, change “inmate” to “offender” and add juvenile services regulations. KDOC IMPP 01-110 is revoked effective 11/03/15.
- 12-102D**      **SECURITY AND CONTROL: Facility Post Orders.** This policy was revised to include “superintendent” with “warden” and change “inmate” to “offender”. KDOC IMPP 12-102 is revoked effective 11/03/15.
- 12-116D**      **SECURITY AND CONTROL: Polygraph Examinations of Offenders.** This policy was revised to include “superintendent” with “warden”. KDOC IMPP 12-116 is revoked effective 11/03/15.
- 12-119D**      **SECURITY AND CONTROL: Offender Hunger Strike.** This policy was revised to include “superintendent” with “warden”, change “inmate” to “offender”, and updated medical terminology. KDOC IMPP 12-119 is revoked effective 11/03/15.

**NOTE:** Yellow highlighting indicates that the particular IMPP is “**Staff Read Only.**”