

MEMO



DATE: April 27, 2016
TO: IMPP Manual Users
FROM: Libby Snider, Staff Attorney/Policy Analyst
RE: Summary of Changes to IMPPs – Distribution #656

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In accordance with IMPP 01-101D, any attached IMPPs summarized below have had their revision/introduction advanced through appropriate procedures set forth within the context of that IMPP. Additionally, policy memoranda are sometimes issued on a very limited basis, and, if included in this distribution, are similarly summarized below. The following are summaries of the revisions to policy and/or procedures resulting from these processes, and have been reviewed in an attempt to ensure consistency with statutes, regulations, and the current needs and philosophy of the Department.

Per IMPP 01-101D, new and revised policies shall be distributed, prior to their implementation, to designated staff, contract personnel, volunteers, and when appropriate to offenders and designated agencies. The yellow highlighted IMPPs listed in this document are considered “**STAFF READ ONLY**” and shall not be included in the distributions to agencies or organizations not authorized such access.

08-101D **ADMINISTRATION: Public Information Program.** Adult and juvenile policies are consolidated into a new, department-wide policy. Guidelines and procedures regarding social media are added, including a new definition and a new attachment that allows offices/facilities to request a social media account with approval. KDOC IMPP 08-101 and JJA IMPP 01-140 are revoked effective 04-27-16.

08-104D **ADMINISTRATION: Media and Public Access to Correctional Facilities, Parole Offices and Offenders.** Adult and juvenile policies are consolidated into a new, department-wide policy. Consultation with the Office of Victim Services is required for media access, and a new definition is added for “Public Information Officer.” KDOC IMPP 08-104 and JJA IMPP 01-145 are revoked effective 04-27-16.

11-116A **DECISION MAKING: Administration of the Sex Predator Commitment Act.** This adult-only policy includes new definitions and focuses on policy and practices, rather than simply describing how tracking and review is done. Recent legislative change is reflected in the inclusion of the Clinical Services Report writer as a member of the multi-discipline team. IMPP 11-116 is revoked effective 04-27-16.

11-123A **DECISION MAKING: Application of Program Credit Pursuant to K.S.A. 21-6821.** This policy was revised to reflect recent legislative changes. The amount of program credit available is increased from 90 days to 120 days, and the length of time for notice that a compact inmate has completed an eligible program in the receiving state is increased from 120 days to 180 days.

NOTE: Yellow highlighting indicates that the particular IMPP is “**Staff Read Only.**”