

# MEMO



**DATE:** January 18, 2017  
**TO:** IMPP Manual Users  
**FROM:** Libby Snider, Staff Attorney/Policy Analyst  
**RE:** Summary of Changes to IMPPs – Distribution #669

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In accordance with IMPP 01-101D, any attached IMPPs summarized below have had their revision/introduction advanced through appropriate procedures set forth within the context of that IMPP. Additionally, policy memoranda are sometimes issued on a very limited basis, and, if included in this distribution, are similarly summarized below. The following are summaries of the revisions to policy and/or procedures resulting from these processes, and have been reviewed in an attempt to ensure consistency with statutes, regulations, and the current needs and philosophy of the Department.

Per IMPP 01-101D, new and revised policies shall be distributed, prior to their implementation, to designated staff, contract personnel, volunteers, and when appropriate to offenders and designated agencies. The yellow highlighted IMPPs listed in this document are considered “**STAFF READ ONLY**” and shall not be included in the distributions to agencies or organizations not authorized such access.

**01-102D**      **ADMINISTRATION: Policy and Procedure Compliance and Operational Audits.** This policy was consolidated to update to reflect the division/persons responsible for carrying out the duties and to modify the language and titles. KDOC 01-102 and JJA 01-102 are hereby revoked effective 01/18/17.

**01-131J**      **ADMINISTRATION: Office of Inspector General.** This “JUVENILE Operations Only” policy was revised to update terminology (e.g., “Commissioner” to “Secretary”), modify definitions; and to bring it in line with current practices. JJA 01-131 is hereby revoked effective 01/18/17.

**NOTE:** Yellow highlighting indicates that the particular IMPP is “**Staff Read Only.**”