

# MEMO



**DATE:** November 16, 2017  
**TO:** IMPP Manual Users  
**FROM:** Libby Snider, Staff Attorney/Policy Analyst  
**RE:** Summary of Changes to IMPPs – Distribution #684

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In accordance with IMPP 01-101D, any attached IMPPs summarized below have had their revision/introduction advanced through appropriate procedures set forth within the context of that IMPP. Additionally, policy memoranda are sometimes issued on a very limited basis, and, if included in this distribution, are similarly summarized below. The following are summaries of the revisions to policy and/or procedures resulting from these processes, and have been reviewed in an attempt to ensure consistency with statutes, regulations, and the current needs and philosophy of the Department.

Per IMPP 01-101D, new and revised policies shall be distributed, prior to their implementation, to designated staff, contract personnel, volunteers, and when appropriate to offenders and designated agencies. The yellow highlighted IMPPs listed in this document are considered “**STAFF READ ONLY**” and shall not be included in the distributions to agencies or organizations not authorized such access.

- 04-106A**      **FISCAL: Offender Fees.** Policy is revised with respect to collection of court ordered restitution, and references to other policies are updated.
- 04-109A**      **FISCAL: Earnings Disbursement for Offenders Engaged in Work Release Employment.** Policy is revised with respect to collection of court ordered restitution; references to the KDOC Victim Assistance Fund are removed; provisions regarding collection fees are updated to reflect that collection agency contracts were transferred from the Attorney General’s Office to the Judicial Branch; and references to other policies are updated.
- 15-101A**      **WORK RELEASE AND PRISON/NON-PRISON BASED PRIVATE INDUSTRY PROGRAMS: Selection Criteria and Placement Procedures.** Definitions are revised; institutional need and programming requirements are added as bases for termination and removal; and Attachment B is revised to include acknowledgement that agreement to collection of court ordered restitution is required to be eligible for assignment to traditional or private industry work release.
- 12-125D**      **SECURITY AND CONTROL: Central Monitoring of Offenders.** Policy is revised regarding removal from Central Monitoring and Attachment A is revised with respect to Validated Security Threat Groups.

**NOTE:** Yellow highlighting indicates that the particular IMPP is “**Staff Read Only.**”