

MEMO



Central Office

DATE: October 18, 2018
TO: IMPP Manual Users
FROM: Maxine Bermudez, Policy Analyst
RE: Summary of Changes to IMPPs – Distribution #704

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In accordance with IMPP 01-101D, any attached IMPPs summarized below have had their revision/introduction advanced through appropriate procedures set forth within the context of that IMPP. Additionally, policy memoranda are sometimes issued on a very limited basis, and, if included in this distribution, are similarly summarized below. The following are summaries of the revisions to policy and/or procedures resulting from these processes and have been reviewed as an attempt to ensure consistency with statutes, regulations, and the current needs and philosophy of the Department.

Per IMPP 01-101D, new and revised policies shall be distributed, prior to their implementation, to designated staff, contract personnel, volunteers, and when appropriate to offenders and designated agencies. The yellow highlighted IMPPs listed in this document are “**STAFF READ ONLY**” and shall not be included in the distributions to agencies or organizations not authorized such access.

05-113D INFORMATION TECHNOLOGY AND RECORDS: System Audit and Accountability. This policy was revised to add requirements maintaining audit logs and to strengthen security requirements for release of logs.

05-117D INFORMATION TECHNOLOGY AND RECORDS: Systems Operations and Security. This policy was revised to reflect additional security in KDOC’s boundary protection plan and to document a baseline for the configuration of the new system.

NOTE: Yellow highlighting specifies that IMPP is “**STAFF READ ONLY**”.