

# MEMO



Central Office

**DATE:** November 7, 2019  
**TO:** IMPP Manual Users  
**FROM:** Maxine Bermudez, Policy Analyst  
**RE:** Summary of Changes to IMPPs – Distribution #729

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In accordance with IMPP 01-101D, any attached IMPPs summarized below have had their revision/introduction advanced through appropriate procedures set forth within the context of that IMPP. Additionally, policy memoranda are sometimes issued on a very limited basis, and, if included in this distribution, are similarly summarized below. The following are summaries of the revisions to policy and/or procedures resulting from these processes and have been reviewed as an attempt to ensure consistency with statutes, regulations, and the current needs and philosophy of the Department.

Per IMPP 01-101D, new and revised policies shall be distributed, prior to their implementation, to designated staff, contract personnel, volunteers, and when appropriate to offenders and designated agencies. The **yellow highlighted** IMPPs listed in this document are “**STAFF READ ONLY**” and shall not be included in the distributions to agencies or organizations who are not authorized such access.

- 03-114A**      **STAFF SKILL DEVELOPMENT: Basic Safety and Security Training for KDADS Staff.** This policy was revised to put in it in the new format, and to clean up language so it reflects current requirements. KDOC IMPP 03-114 has been revoked.
- 11-113A**      **DECISION MAKING: Level of Service Inventory – Revised Risk and Needs Assessment.** This policy was revised so that probation violators receive an LSIR upon admission to RDU as these violators often have time to receive programming while serving out the remainder of their sentence.
- 11-115A**      **DECISION MAKING: Sex Offender Program Management and Supervision.** This policy was revised to add a new definition for Sex Offender Program (SOP) and have shifted from contracting clinical providers to in-house program providers to deliver cognitive base programming.

**NOTE:** Yellow highlighting specifies that IMPP is “**STAFF READ ONLY**”.