

“A Safer Kansas Through Effective Correctional Services”

2010 Annual Report

KANSAS DEPARTMENT OF CORRECTIONS

Roger Werholtz
Secretary of Corrections

Published May 2010

MISSION

The Department of Corrections, as part of the criminal justice system, contributes to the public safety and supports victims of crime by exercising safe and effective containment and supervision of inmates, by managing offenders in the community, and by actively encouraging and assisting offenders to become law-abiding citizens.

KANSAS DEPARTMENT OF CORRECTIONS

Landon State Office Building • 900 S.W. Jackson St., 4th Floor • Topeka, KS 66612-1284
phone: (785) 296-3317 • fax: (785) 296-0014 • e-mail: kdocpub@doc.ks.gov • www.doc.ks.gov

TABLE OF CONTENTS

Secretary’s Message 2

Governor’s Message 3

FY 2010 Population Projections 3

OVERVIEW

Timeline 4

Management 5

Organizational Chart 6

ADMINISTRATION

Public Information Office 7

Information Technology 8

Pertinent Departmental Legislation 9

Legal & Policy 11

Enforcement, Apprehensions
& Investigations 12

Human Resources 13

Fiscal Services 19

OFFICE OF VICTIM SERVICES 29

REENTRY & RELEASE PLANNING 31

PROGRAMMATIC EVALUATION 35

DEPUTY SECRETARIES 36

**PROGRAMS, RESEARCH &
SUPPORT SERVICES 37**

 Kansas Correctional Industries (KCI) 45

COMMUNITY & FIELD SERVICES

 Community Corrections 48

 Parole Services 56

FACILITIES MANAGEMENT 64

 Eldorado Correctional Facility..... 74

 Ellsworth Correctional Facility 79

 Hutchinson Correctional Facility..... 84

 Lansing Correctional Facility 87

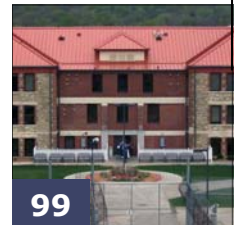
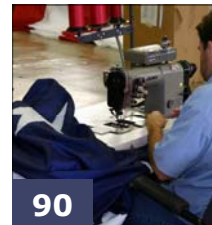
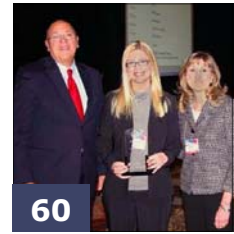
 Larned Correctional
 Mental Health Facility..... 92

 Norton Correctional Facility..... 95

 Topeka Correctional Facility..... 99

 Winfield Correctional Facility 102

GLOSSARY 105



SECRETARY’S MESSAGE

Budget Cuts Prompt Challenges Amid Changes

Unit closures and substantial offender program cuts encapsulate FY 2009

The Kansas Department of Corrections has changed in the past fiscal year. It has changed as dramatically as I have seen it change during my career in corrections. And regrettably, the change has not been for the better.

In the past year or so, the Department has seen its budget reduced by more than \$23.5 million, approximately 8.5 percent of our base budget.

We have suspended operations at the minimum security units in Osawatomie, Stockton, Toronto and El Dorado. We have terminated the contracts for operations of the correctional conservation camps for both men and women in Labette County. We have terminated the contracts for day reporting centers in Topeka and Wichita, and for transitional housing programs for high risk offenders reentering our communities following release from incarceration. State General Funds for all offender programs have been cut by 95 percent.

Every aspect of Department operation has been reviewed and discussed. Each of the decisions we have made take into consideration public safety, the security of the correctional facilities, staff and inmate, and our efforts to actively encourage and assist offenders to become law abiding citizens.

These budget decisions have been made at a time when we have demonstrated our ability to reduce the number of offenders who are being revoked and returned to prison for violation of their conditions of supervision, who are being convicted of new crimes either while on supervision or after being discharged from their sentences, or who have absconded supervision.

Despite the shrinking budgets, it is our dedicated and professional staff who are continuing to do everything they can to continue to build on our efforts to help those offenders under our supervision to succeed at being productive and law abiding members of our communities.



Roger Werholtz
Secretary of Corrections

Despite the shrinking budgets, it is our dedicated and professional staff who are continuing to do everything they can to continue to build on our efforts...

Despite the shrinking budgets, it is our dedicated and professional staff who are continuing to do everything they can to continue to build on our efforts...

conditions of the Kansas correctional system. I am hopeful that within the very near it can also provide a guide to how we need to restore the Department of Corrections to the position of leadership in public safety that we have been able to achieve.

This annual report provides the most comprehensive status report of the current

GOVERNOR'S MESSAGE



Governor Mike Parkinson

I am pleased to invite you to read the Kansas Department of Corrections' 2010 Annual Report. Preserving and enhancing public safety remains a fundamental obligation of government even during these unprecedented economic times. Through these challenges, the Department of Corrections has responded by maintaining its focus on making our communities safer. As you review the following pages, I hope you share in my support of the work that the Department of Corrections has done and will continue to do on behalf of our fellow Kansans.

FY 2010 POPULATION PROJECTION

Estimates Show KDOC to Exceed Male Inmate Capacity in FY 2011

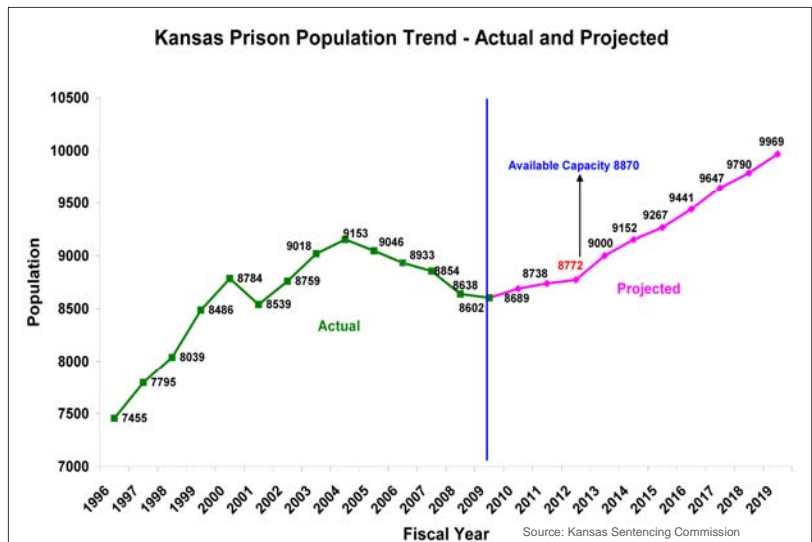
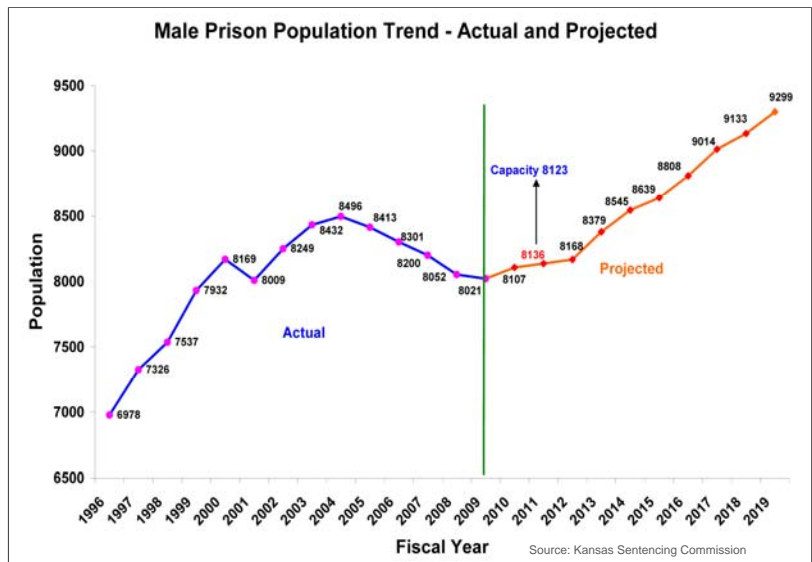
Kansas Sentencing Commission population projections indicate that the Kansas Department of Corrections could run out of room to house male inmates by the end of Fiscal Year (FY) 2011.

The commission estimates the male inmate population will total 8,136 by the close of FY 2011. The Department of Corrections' capacity for male inmates is 8,123.

The most significant change is the increase of off-grid prison population which is projected to increase by 784 inmates, an increase of 88 percent, primarily due to Jessica's Law.

The ten-year projection model is based on FY 2009 data and contains a combination of intended and unintended impacts of various sentencing policies enacted by the legislature in recent years. This includes the Senate Substitute for House Bill 2576 (Jessica's Law) enacted on July 1, 2006; the House Substitute for Senate Bill 14 enacted on July 1, 2007 and House Bill 2707 enacted on July 1, 2008. House Bill 2060, passed in 2009 legislation, is not included because of insufficient information.

In total, projections show the state's prison population will grow by 1,367 inmates in FY 2019 over the current prison population to 9,969 inmates.



KDOC TIMELINE

The history of the Kansas Department of Corrections dates back more than 140 years to the construction of the Kansas State Penitentiary, now known as Lansing Correctional Facility, during the presidency of Abraham Lincoln.

Construction of the Kansas State Industrial Reformatory, now known as Hutchinson Correctional Facility, began in 1885.

During the 20th century, a total of 16 facilities were constructed or converted from previously existing buildings. These units have been administratively consolidated into what are now eight facilities.

The Department of Corrections also operates parole offices located in 19 communities throughout the state, and is responsible for the administration of funding and oversight of 30 local community corrections programs.

Until 2009, the Department of Corrections operated two correctional conservation camps – one for men and one for women - in Labette County. The women’s camp closed on January 1, 2009, and men’s camp closed on July 1, 2009.

This annual report provides information regarding the operation of each Department of Corrections’ facility.



Constructed in the 1860s with inmate labor, the Kansas State Penitentiary was renamed the Lansing Correctional Facility in 1990.

KDOC Correctional Facility History

The following are structures that have been constructed or consolidated into KDOC correctional facilities:

Opened	Correctional Facility
1917	Kansas Industrial Farm for Women (now known as LCF-East Unit)
1962	Kansas State Reception and Diagnostic Unit (now known as TCF)
1965	Toronto Honor Camp (operations suspended— 2009)
1975	Kansas Correctional-Vocational Training Center (now known as TCF)
1982	El Dorado Honor Camp (operations suspended— 2009)
1984	Topeka Pre-Release Center (operations suspended— 2002) Winfield Pre-Release Center
1985	Hutchinson Correctional Facility—South Unit
1986	Forbes Correctional Facility (operations suspended— 1994)
1987	Osawatomie Correctional Facility (operations suspended—2009) (Bldg. returned to the Kansas Dept. of Social & Rehabilitative Services) Norton Correctional Facility
1988	Ellsworth Correctional Facility Hutchinson Correctional Work Facility Stockton Correctional Facility (operations suspended—2009)
1991	El Dorado Correctional Facility Labette Correctional Conservation Camp (operations suspended—2009)
1992	Larned Correctional Mental Health Facility
2000	Labette Women’s Correctional Conservation Camp (operations suspended—2009)

KDOC MANAGEMENT

The Secretary of Corrections is responsible for the overall management and supervision of departmental operations. The agency’s Central Office is located in Topeka, and has three major divisions:

- Facility Management — oversees operations of eight correctional facilities located in eight communities;
- Community and Field Services — supervises parole field operations in 19 communities and administers grants to 30 local community corrections programs; and,
- Programs, Research, and Support Services — manages and oversees offender programs and services (including inmate medical care and food service), most of which are contracted. This division also includes staff development, Kansas Correctional Industries, research and planning.

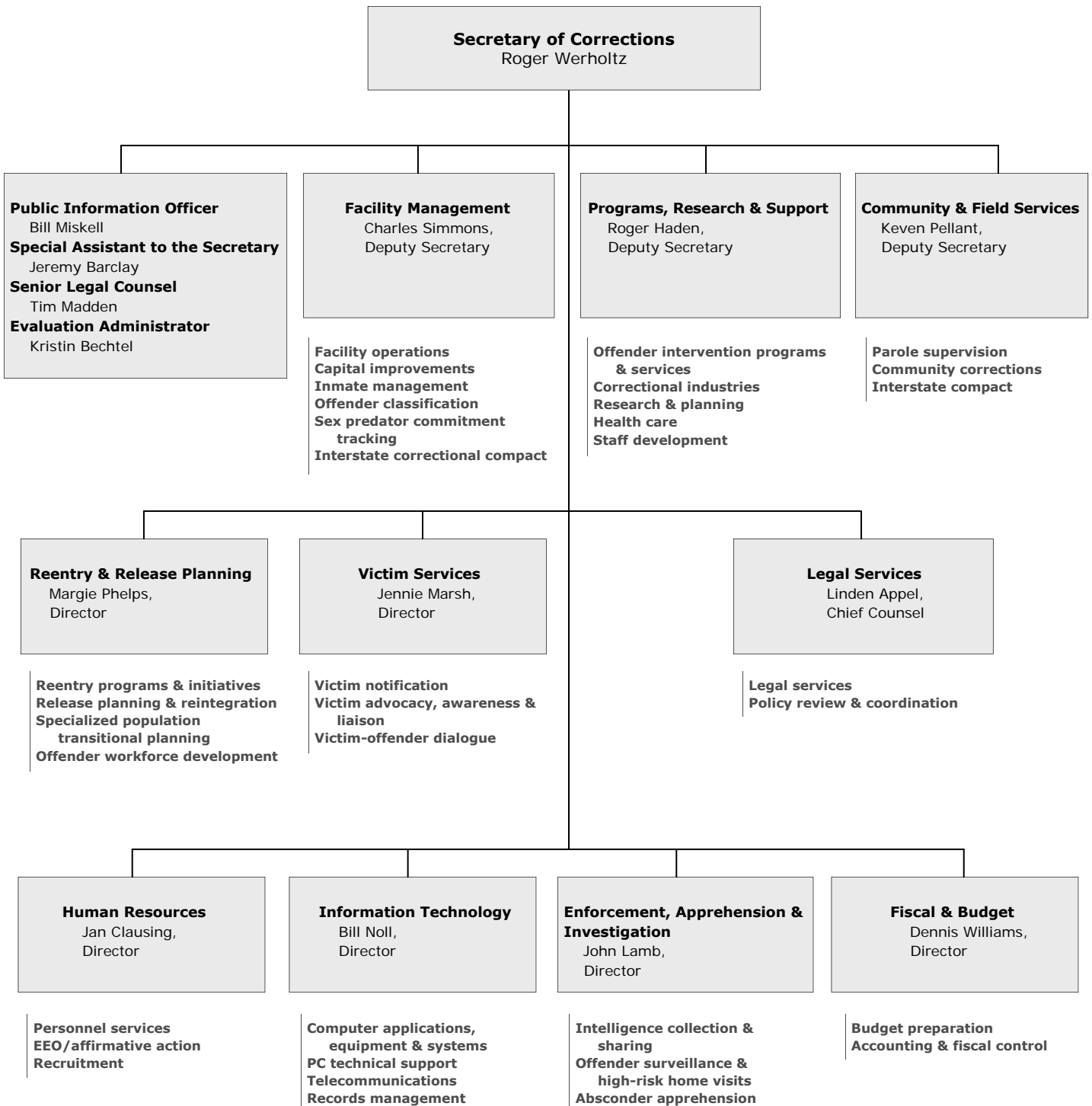
Two groups of managers meet on a regular basis to coordinate system-wide operations — the management team, which includes Central Office personnel, and the system management team, which includes the Central Office management team plus the facility wardens, the regional parole directors and the director of correctional industries.

FOR FY 2010
Agency Budget \$282.4 million
Staff Positions: 3,169.0 including uniformed staff
Uniformed Staff 1,926.0

System Management Team	Management Team		Secretary of Corrections
		Roger Werholtz	
		Charles Simmons	Deputy Secretary of Facility Management
		Roger Haden	Deputy Secretary of Programs, Research & Support Services
		Keven Pellant	Deputy Secretary of Community & Field Services
		Tim Madden	Senior Counsel to the Secretary
		Linden Appel	Chief Legal Counsel
		Jeremy Barclay	Special Assistant to the Secretary
		Bill Miskell	Public Information Officer
		Kristin Bechtel	Evaluation Administrator
		John Lamb	Director of Enforcement, Apprehension, and Investigation
		Dennis Williams	Director of Fiscal Services
		Jan Clausing	Director of Human Resources
		Bill Noll	Director of Information Technology
		Margie Phelps	Director of Offender Reentry & Release Planning
		Jennie Marsh	Director of Victim Services
		Ray Roberts	Warden, El Dorado Correctional Facility
		Johnnie Goddard	Warden, Ellsworth Correctional Facility
		Sam Cline	Warden, Hutchinson Correctional Facility
		David McKune	Warden, Lansing Correctional Facility
		Karen Rohling	Warden, Larned Correctional Mental Health Facility
		Jay Shelton	Warden, Norton Correctional Facility
		Keven Pellant	Acting Warden, Topeka Correctional Facility
		Emmalee Conover	Warden, Winfield Correctional Facility
		Peggy Lero	Director, Northern Parole Region
		Sally Frey	Director, Southern Parole Region
		Rod Crawford	Director of Kansas Correctional Industries

ORGANIZATIONAL CHART

Management Team — Central Office



PUBLIC INFORMATION OFFICE

The Public Information Office responds to requests by the public and the media for information about operations, policies, programs and inmates sentenced to the custody of the Secretary of Corrections.

The Public Information Officer also is responsible for ensuring that the Department's public records are accessible in accordance with the Kansas Open Records Act.

In addition, the Public Information Office develops and distributes news releases, the annual report, newsletters, brochures, videos and other informational materials.

HIGHLIGHTS & ACCOMPLISHMENTS

- Coordinating with other divisions to provide expedited escape notification posted on the Department's website.
- Editing and publishing Department of Corrections information posted on the Department of Corrections Internet and Intranet.
- Working with the Department of

Corrections' webmaster to manage the Department's Intranet and Internet sites, and providing support and assistance to statewide content managers.

- Providing support and assistance to the Department of Corrections public information officers group, including professional development opportunities.
- Promoting media coverage of the Department of Corrections reentry and risk reduction effort and other aspects of departmental operations.
- Working with Information Technology staff to improve the Kansas Adult Supervised Population Electronic Repository (KASPER), the Department of Corrections' online offender search, to enhance the search engine's functionality to the public and law enforcement agencies accessing the site.
- Managing the distribution and sales of aggregate data for Department of Corrections offender files to private due-diligence agencies.

INFORMATION

900 SW Jackson St. Ste 402
Topeka KS 66612-1284
(785) 291-3052
Fax: (785) 296-0014

Public Information Officer
Bill Miskell
BillM@doc.ks.gov

Publications Editor
Cheryl Cadue
CherylCa@doc.ks.gov



Bill Miskell Public Information Officer



Bill Miskell is the Public Information Officer for the Kansas Department of Corrections. He is also the Public Information Officer for the Kansas Juvenile Justice Authority.

Mr. Miskell began his service with the Department of Corrections in September 1988 as Public Information Officer. He earned his

bachelor's degree in communications from Washburn University.

Cheryl Cadue Publications Editor



Cheryl Cadue became the Publications Editor for the Kansas Department of Corrections in June 2008. Prior to joining the Department of Corrections, Ms. Cadue was the program manager of public education for the American Indian College Fund, a freelance writer and a newspaper

reporter. She earned her bachelor's degree in journalism from the University of Kansas.

INFORMATION TECHNOLOGY

INFORMATION

900 SW Jackson St. Fl 4
Topeka KS 66612-1284
(785) 291-5515
Fax: (785) 296-0014

Information Tech. Dir
Bill Noll
BillN@doc.ks.gov

Administrative Assistant
Mary Chambers

Number of staff: 28

In FY 2009, the Department of Corrections' Information Technology (IT) Division focused on four areas: replacing core application systems, replacing telephone systems, upgrading data cabling infrastructure and deploying new application systems.

The Legislature's Joint Committee on Information Technology requested the development of an enterprise architecture (EA) plan to replace the Department's two core application systems that manage offender data, the Offender Management Information System (OMIS) and the Total Offender Activity Documentation System (TOADS).

The plan is a 10-year roadmap that identifies business processes that are inconsistent across the organization and provides a basis for system replacement and evolution. The Department contracted with Ummell Associates to develop the plan which required 10 months to complete.

In October, the EA plan earned national recognition by receiving the Federated Enterprise Architecture Certification Institute's enterprise architecture planning excellence award.

Among the plan's key points are:

- The Department has the second oldest offender management system in a survey of 29 responding states.
- Documented risks associated with the large number of the IT personnel who support these systems with antiquated technology.
- Replacement costs are estimated between \$6 million and \$12 million.

In FY 2009, the IT Division also upgraded the telecommunication systems at Lansing, Topeka, Ellsworth, Norton and El Dorado. The telephone systems had become prone to failure due to their age and use. The new system lowers operational costs, shares a single voice mail system and permits direct dialing between the new systems across the statewide data communications network (KANWIN).

Most enhancement projects including the replacement of physical operational systems at the facilities require connectivity to a data network for communications. Due to budget constraints, the data networks are implemented incrementally to support immediate needs and are not sized to meet future unforeseen requirements.

New data communications demands, driven primarily by video surveillance needs, required designing a network with a capacity for the next 10 years. This effort has been completed at Norton, Ellsworth and El Dorado. Improvements are underway at Lansing with expected completion in mid 2010. A design has been developed and approved for Hutchinson.

Two new application systems also were deployed in FY 2009. These were the image search screen, which leverages a search system similar to that of Google in searching for inmate documents, and “electronic officer logs” to replace paper-based logbooks maintained at each post.

Bill Noll Director of Information Technology



Bill Noll became the Director of Information Technology for the Kansas Department of Corrections in May 2004.

Mr. Noll brought with him more than 20 years of information technology experience, a majority of which was at the senior leadership level. The organizations for which he has worked include Sprint, House of Lloyd, Russell Stover Candies and Rockwell International.

He has a bachelor's degree in economics and business administration from Missouri Western State University.

PERTINENT DEPARTMENTAL LEGISLATION

Legislation passed and signed into law during the 2009 Legislative Session affecting the Department of Corrections:

SB 61 Repair of Rental Property Damaged by Parolee Tenants

- Amends K.S.A. 75-5275 (Prison Made Goods Act) to authorize the Secretary to contract with a private individual, corporation, partnership or association for work projects involving the repair of real estate damaged by a tenant under the release supervision of the KDOC.

SB 87 (Confidentiality of Crime Victim Information)

- Amendment of the Kansas Administrative Procedures Act to authorize the presiding officer to omit from any required notice or order, or otherwise keep out of the public record the name, address or other contact information of alleged victims of crime, abuse, domestic violence or sexual assault when it is alleged in an affidavit or a pleading under oath that the health, safety or liberty of such a person would be jeopardized by disclosure of that information. In such cases, notice or service to such persons shall be made through the presiding officer.
- Amends K.S.A. 45-221 (Open Records Act) to add to the exception from disclosure, the name, address, location or other contact information of alleged victims of crime, domestic violence or sexual assault.

SB 237 (Contraband in Correctional and Treatment Facilities)

- Amends K.S.A. 21-3826 to include the SRS Sexual Violent Predatory Facility as a facility where the possession of contraband is prohibited. Additionally, provides an exception to the contraband prohibition for the possession of a firearm or ammunition by a person licensed under the Personal and Family Protection Act, K.S.A. 75-7c01 et seq., in

a parking lot open to the public (including KDOC facilities) if the firearm or ammunition is carried on the person while in a vehicle or while securing the firearm or ammunition in the vehicle, or stored out of plain view in a locked but unoccupied vehicle. [Note: 2008 Session amended the Personal and Family Protection Act to provide that employers may not prohibit licensee employees from having firearms in employer owned parking lots. This provision was not amended during the 2009 Session]. [Corrected in SB 336 to make appropriate reference to the drug crime re-codification provisions of HB 2236].

SB 336 (Reconciliation Bill)(Post-release supervision for Probation Violators)

- Amends K.S.A. 22-3716 to include as an exception to the general rule that offenders whose non-prison sanction is revoked do not serve a period of post-release supervision upon the revocation and sentencing to a prison sanction; those offenders sentenced for a “sexually motivated crime” as defined by K.S.A. 22-3717 and offenders sentenced pursuant to K.S.A. 21-4704 wherein the

INFORMATION

900 SW Jackson St. Fl 4
Topeka KS 66612-1284
(785) 296-2743
Fax: (785) 296-0014

Special Counsel to the
Secretary
Tim Madden
TimM@doc.ks.gov

INFORMATION

900 SW Jackson St. Fl 4
Topeka KS 66612-1284
(785) 215-2857
Fax: (785) 296-0014

Special Assistant to the
Secretary
Jeremy S. Barclay
JeremyB@doc.ks.gov

Office Administrator
Marie Kelley

Tim Madden Special Counsel to the Secretary



Tim Madden serves as the Special Counsel to the Secretary of Corrections. After serving as the assistant district attorney for Douglas County, he began his service with the state in March 1983 as an assistant attorney general for the criminal division. He joined the KDOC as the Deputy Chief Legal Counsel in 1985, and became the Chief Legal Counsel in 1995. He became the Senior Counsel to the Secretary in 2003. Mr. Madden earned his bachelor's degree in philosophy from Fort Hays State University and his Juris Doctorate from the University of Kansas School of Law.

PERTINENT DEPARTMENTAL LEGISLATION (con't)

sentence is presumptive imprisonment but a non-prison sanction may be imposed without a departure.

HB 2060 (KPB Report/3x Felony Drug Possession KDOC treatment dependant upon Resources/ Probation for SB 123 Offenders)

- Creates the Joint Committee on Parole Board Oversight to review the Parole Board's report on 30 cases randomly selected by the secretary regarding the parole decisions for inmates sentenced pre-guidelines who are currently incarcerated.
- Third or Subsequent Felony Drug Possession Conviction. Provides that for the sentence for a third or subsequent felony drug possession conviction, subject to appropriations and if the Secretary determines substance abuse treatment resources are available; the term of imprisonment may be served in a facility designated by the secretary for intensive substance abuse treatment. The determination regarding the availability of treatment resources would not be

subject to review.

- Extended probation for SB 123 Participants (formerly Senate Sub. for HB 2097). The bill extends the standard probation term for a drug possession felony sentenced pursuant to K.S.A. 21-4729, commonly referred to as 2003 SB 123, from 12 months to 18 months.
- Risk Assessment Tool (formerly Senate Sub. for HB 2097). Delays the implementation of a statewide offender risk assessment analytical tool for community correctional service programs to July 1, 2011.

HB 2096 (KS DUI Commission -DUI law - Driver Improvement Clinic)

- Creates the Kansas DUI Commission, with the Secretary as a member, to review DUI laws, treatment, supervision practices, enforcement strategies and penalties. The commission is to prepare a legislative proposal that centralizes recordkeeping so that offenders are held accountable, assures highway safety by changing the behavior of driving under the influence offenders at the earliest possible time

and provides for significant restrictions on personal liberty at some level of frequency and quantity of offenses. The commission is to submit its first report by the first day of the 2010 Session and its final report by the first day of the 2011 Session.

- Creates the Correctional Services Special Revenue Fund in the state treasury. Funds are to be expended by the Secretary for substance abuse treatment in KDOC facilities. Funds are generated by amendment of K.S.A. 8-255 and 8-267 which provides for driver improvement clinics for persons to regain driving privileges lost due to a suspended license with 50% of the fee going to the fund.
- 3x DUI EFFECTIVE ON AND AFTER JULY 1, 2010, amendment of K.S.A. 8-1567 to increase the penalty for third DUI conviction to that which was provided by prior law for a fourth or subsequent violation to wit: potential incarceration with the KDOC for abuse treatment provided space and resources available and provides for a 1 year period of post-release supervision supervised by the KDOC. [Note: Post-release supervision under prior law was for 4th and subsequent DUI offenses].
- 4x DUI EFFECTIVE ON AND AFTER JULY 1, 2010 amendment of K.S.A. 8-1567 to increase the penalty for fourth or subsequent DUI offenses to wit: potential incarceration with the KDOC for abuse treatment provided space and resources available and does not include a period of post-release supervision. [Note: Believe that omission of post-release supervision obligation was inadvertent].



Jeremy S. Barclay Special Assistant to the Secretary



Jeremy S. Barclay serves as the Special Assistant to the Secretary of Corrections. Prior to joining the Department, Mr. Barclay served as a budget analyst with Kansas City, Kan., a city administrator in Nebraska and an auditor in Indiana. He accepted the position of Special Assistant in October 2003. He is responsible for monitoring legislative actions and maintaining the Performance Based Measures System. Mr. Barclay earned his bachelor's degree in

public administration from Central Methodist University in Fayette, Mo., and his master's degree in public administration from the University of Kansas.

LEGAL & POLICY

LEGAL SERVICES

Legal services are provided to the Secretary of Corrections and his subordinate staff by a staff of eight legal counsel.

Four counsel are located in the Department of Corrections Central Office, and four counsel are based in various correctional facilities throughout the state.

Legal services typically provided include the following: Representation of Department of Corrections employees in tort, civil rights, and habeas corpus actions challenging conditions of confinement, condition violation revocations, and sentence computation filed in state district courts; factual investigations for *Martinez v. Aaron* reports ordered by federal courts in inmate *pro se* civil rights actions filed in federal court; other factual investigation and liaison activities with the staff of the Civil Litigation Division of the Attorney General's Office charged with representation of Department of Corrections employees in federal civil rights cases; representation of the Department of Corrections before the legislative Joint Committee on Special Claims Against the State for offender, employee, and citizen claims; drafting of legislation and legislative committee testimony; appearances before legislative committees; review and advice concerning both prospective and enacted legislation; legal advice and counsel concerning a wide range of offender management issues; drafting, review, and advice on selected departmental and facility administrative policies and orders and on all departmental regulations and regulation amendments; review and advice concerning contract bid specifications and contract negotiations; drafting of contracts following negotiations; review and advice concerning contract administration and terminations; advice concerning employee disciplinary investigations and proposed discipline; representation of Department

of Corrections management staff in employee discipline Civil Service appeals and in employment discrimination actions and unemployment compensation claims; drafting of leases and other documents concerning the Department's real property and advice concerning real property management issues.

POLICY SERVICES

Initial promulgation and annual review and amendment of the Department's Internal Management Policies and Procedures (IMPPs) are accomplished by a Policy Analyst supervised by Chief Legal Counsel.

The Policy Analyst also reviews and approves or disapproves facility General Orders, and upon request, furnishes drafting services for departmental regulations and regulation amendments.

The Policy Analyst is also responsible for the Department's electronic distribution of IMPPs and amendments to same, on the Intranet and Internet, and also for posting new and amended departmental regulations on the website.

INFORMATION

900 SW Jackson St. Fl 4
Topeka KS 66612-1284
(785) 296-4508
Fax: (785) 296-0014

Chief Legal Counsel
Linden Appel
LindenA@doc.ks.gov

Number of staff: 9

Linden Appel Chief Legal Counsel



Linden Appel has been Chief Legal Counsel for the Kansas Department of Corrections since March 2003.

Mr. Appel started with the Department of Corrections in January 1984 as a Staff Attorney for the Kansas State Penitentiary (now known as Lansing Correctional Facility).

Mr. Appel earned his bachelor's degree in history and philosophy from the University of Kansas. Mr. Appel earned his juris doctorate from Washburn University.

ENFORCEMENTS, APPREHENSIONS & INVESTIGATIONS

INFORMATION

900 SW Jackson St. Ste 402
Topeka KS 66612-1284
(785) 296-0200
Fax: (785) 296-0014

Director
John Lamb
JohnL@doc.ks.gov

FOR FY 2009	
Total Arrests	1,423
Absconders	409
Supervision Violators	586
Other	428

The Enforcement, Apprehensions and Investigations (EAI) Division was created in FY 2005 by consolidating Central Office Investigations with Parole Special Enforcement Regions. In February 2009, facility investigator and support positions were consolidated with EAI to create facility and field investigation units.

The EAI director is responsible for supervising the Department's special agents, conducting investigations initiated by the division and serving as a liaison and resource for intelligence and investigation services for the Department.

EAI special agents' primary functions are: apprehending escapees and absconders; conducting offender and inmate surveillance; conducting criminal and internal investigations; arresting violators of post-incarceration release; conducting high-risk field contacts; assisting other criminal justice agencies; and, participating in federal, state and local enforcement task forces including U.S. Marshal multi-jurisdictional fugitive task forces in Wichita, Topeka and Kansas City. The agents collect inmate and offender intelligence information as part of a cooperative effort with other law enforcement agencies.

FACILITY OPERATION HIGHLIGHTS

- Conducted 1,257 investigations including 140 staff cases, 161 contraband cases, 158 batteries and 15 escapes.
- Worked with other law enforcement agencies on investigations including sharing criminal intelligence; aided in the identification of a suspect and prosecution of a multi-state identity theft and bank fraud case; identified a serial robber in Wichita; identified an inmate who was attempting to promote violence against a Wichita businessman; and, provided information in the federal indictment and trial of gang members.

FIELD OPERATION HIGHLIGHTS

- Assisted in Falcon 2009, a U.S. Attorney General and U.S. Marshals Service fugitive warrant operation.
- Signed a memorandum of understanding with the U.S. Marshal which provided officer overtime reimbursement and equipment for fugitive apprehension.
- Aided in arrests for homicide, aggravated robbery, felony possession of drugs, kidnapping, rape, felony possession of firearms and other offenses.
- Worked with police in Kansas City, Wichita and Topeka on gang member investigations and shared information with the FBI Joint Terrorism Task Force and other units of government.
- Assisted in warrant sweeps with other law enforcement agencies.
- Logged 1,541 hours of surveillance on sex offenders, absconders, and on internal and criminal investigations.
- Transported high-risk offenders to reduce the possibility of immediate reoffending and conducted 232 offender home visits that included response for emergency situations.

John A. Lamb Director of Enforcement, Apprehensions & Investigations



John A. Lamb has served in numerous criminal justice positions during his career. Among the positions he has held are: police officer; deputy sheriff; Deputy Director, Department of Public Safety, Republic of Palau; Kansas Department of Corrections jail inspection manager; Director, Kansas Crime Victims Reparations Board; Director, Kansas Alcoholic Beverage Control Division; deputy warden and parole director with the Kansas Department of Corrections. Mr. Lamb graduated from Kansas State University and attended Fort Hays State University Graduate School.

HUMAN RESOURCES

OVERVIEW

The Kansas Department of Corrections employs 38 human resources (HR) professionals in its Central Office and eight correctional facilities located across Kansas.

The Central Office Human Resources Division serves employees assigned to the Central Office, Parole and Re-entry divisions statewide, as well as serving as a resource to all facilities in areas such as: recruitment, employment, employee relations, benefit and payroll administration, retirement, Equal Employment Opportunity Commission, diversity programs and leadership development programs.

HIGHLIGHTS & ACCOMPLISHMENTS

- **Auditing**

HR managers and Central Office HR staff completed security audits at four correctional facilities.

- **Classification Teams**

Three HR managers served on statewide classification teams to determine position placement in the new pay plan.

- **Diversity Network**

HR representatives served on the State of Kansas Diversity Network and assisted in the planning of events related to culture and diversity.

- **EEO Training and Development**

The Department of Corrections hosted Equal Employment Opportunity (EEO) training and development sessions with attendance by EEO representatives from across Kansas.

- **Employee Organizations**

Kansas Organization of State Employees (KOSE): HR and facility management staff teamed with other state agencies in supplemental bargaining meet and confer sessions and second-round

bargaining for the overarching memorandum of agreement.

Fraternal Order of Police (FOP): HR and parole staff began meet and confer sessions with the FOP in January 2009 to develop a memorandum of agreement for parole officer staff.

- **Employee Recognition Activities**

Employees were recognized for years of service, attendance, performance and participation in job-related activities.

- **Facility Closure and Layoff Activities**

HR coordinated the reassignment and layoff of personnel related to the closure of three correctional facility units, (Osawatomie, Stockton and El Dorado – Toronto and the East Unit) and the layoff of Southern Parole Region personnel.

- **Performance Management Training**

Central Office HR staff trained other Department HR staff regarding the new performance management program. HR staff then trained supervisory and non-supervisory staff in the process which began October 1, 2009.

INFORMATION

900 SW Jackson St. Fl 4
Topeka KS 66612-1284
(785) 296-4495
Fax: (785) 368-6565

Director
Jan Clausing
JanCl@doc.ks.gov

Administrative Assistant
Vicki Canaday

Number of staff: 38



Jan Clausing Director of Human Resources



As the Director of Human Resources, Ms. Clausing is responsible for the Department's Human Resources programs statewide.

She earned a bachelor's degree in business administration from Wichita State University and a graduate degree in healthcare administration. Ms. Clausing has more than 20 years of human resources management experience in the private and public sector,

and she has served as the Public Information Officer for the Kansas Human Rights Commission.

HUMAN RESOURCES (con't)

- **Staff Development**

HR departments with staff development responsibilities coordinated training for employees in: Basic, Annual, Special Operations and Response Team (SORT), new employee orientation, employee relations, Family and Medical Leave Act, career development, job interviewing/promotional skills and supervisory training.

- **Staffing**

The Larned Mental Health Correctional Facility HR manager retired and the new HR director was promoted from the facility's staff.

- **Retirement**

HR staff participated in the presentation of retirement and financial planning seminars held across the state.

- **Recruitment Activities**

The Department of Corrections participated in job fairs and other related activities hosted by various educational institutions and cultural organizations.



The Department's 2010 Uniformed Employees of the Year were recognized by Governor Mark Parkinson and Secretary Roger Werholtz at a ceremony in May.

Secretary Werholtz Named Nation's Top Correctional Administrator

The Association of State Correctional Administrators (ASCA) named Kansas Secretary of Corrections Roger Werholtz as the 2009 Outstanding Director of Corrections.

ASCA presents the annual Michael Francke Award, the highest honor bestowed by the association, in recognition of members who have demonstrated outstanding leadership, contribution and service to the association and to the field of corrections.

The award was established in 1992 to honor Michael Francke, who was murdered while leaving the Oregon Department of Corrections office where he was director in 1989.

Governor Mark Parkinson, who nominated Secretary Werholtz for the honor, wrote, “Under Roger’s leadership, there has been seven percent reduction in the state’s inmate population since February 2004 as well as a 53 percent reduction in the rate of monthly parole revocations in Fiscal Year 2009 compared to FY 2003. Kansas has also benefited from Roger’s leadership evidenced by a 69 percent reduction in average number of parole absconders in the last decade.”



(l-r) NIC Director Morris Thigpen, Secretary Werholtz, ASCA Co-Executive Director George Camp and Patrick Francke, brother of Michael Francke, following the presentation of the Michael Francke Award to Secretary Werholtz for 2009 Outstanding Director of Corrections.

Governor Parkinson wrote, “These dramatic improvements are just a few of the impressive outcomes achieved by the Department under Roger’s leadership which has focused not only on the safe and effective containment of inmates, but has also contributed to public safety by encouraging and assisting offenders to become law abiding citizens.”

HUMAN RESOURCES: GRAPHS — staffing levels

Authorized FTE by Location and Uniformed vs. Non-Uniformed — FY 2010

KDOC Authorized Staffing FY 2010*			
Location To	tal FTE	Uniformed	Non-Uniformed
Facilities			
El Dorado	429	317	112
Ellsworth	222	149	73
Hutchinson	515	360	155
Lansing	685	511	174
Larned	186	133	53
Norton	235	164	71
Topeka	253	161	92
Winfield	202	131	71
Subtotal-Facilities	2727	1926	801
Parole Services	165.5		165.5
Re-entry Services	88		88
Correctional Industries	56		56
Central Office	132.5		132.5
Total	3169	1926	1243
% of Total		60.8%	39.2%

* Includes unfunded positions

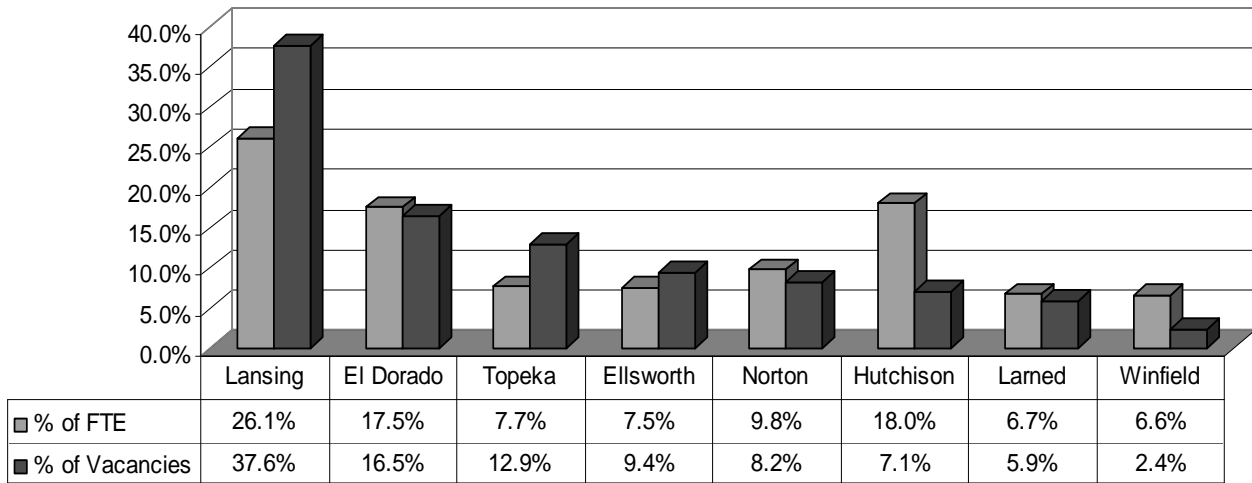
Operational Staffing Levels — FY 2009**Percentage of all Shifts which Operated Above, At and Below Operational Staffing Levels By Facility — FY 2009**

Facility	% Above Operational Staffing	% At Operational Staffing	% Below Operational Staffing
El Dorado	38.2%	14.3%	47.5%
Ellsworth	37.7%	51.9%	10.4%
Hutchinson	19.5%	59.8%	20.7%
Lansing			
LCF	41.9%	52.4%	5.7%
OCF	25.8%	71.9%	2.3%
Larned	87.3%	11.7%	1.0%
Norton			
Central	17.2%	30.7%	52.1%
East	65.8%	34.0%	0.2%
Topeka	27.9%	51.0%	21.1%
Winfield			
Central	77.4%	21.9%	0.7%
Wichita Work Release	55.4%	44.2%	0.4%

Note: LCF - South Unit at Osawatomie suspended operations on 2/6/2009, EDCF - East Unit at Toronto suspended operations on 2/27/2009, WCF "B" Housing Unit suspended operations on 3/7/2009, NCF - East Unit at Stockton suspended operations on 4/1/2009

HUMAN RESOURCES: GRAPHS — turnover

Vacancies in Uniformed Staff (As of June 30, 2009)



Facility	Full-time Employee*	% of Full-time Employee	Vacancies	% of Vacancies
Lansing	516	26.1%	32	37.6%
El Dorado	347	17.5%	14	16.5%
Topeka	152	7.7%	11	12.9%
Ellsworth	149	7.5%	8	9.4%
Norton	193	9.8%	7	8.2%
Hutchison	357	18.0%	6	7.1%
Larned	133	6.7%	5	5.9%
Winfield	131	6.6%	2	2.4%
	1978		85	

* Does not include unfunded positions.

Note: LCF - South Unit at Osawatomie suspended operations on 2/6/2009, EDCF - East Unit at Toronto suspended operations on 2/27/2009, WCF "B" Housing Unit suspended operations on 3/7/2009, NCF - East Unit at Stockton suspended operations on 4/1/2009

Turnover in Uniformed Staff Positions by Facility for FY 2009

	FTE	FY 2009 Separations	Turnover Rate
Larned	133	39	29.3%
El Dorado	347	100	28.8% **
Ellsworth	149	34	22.8%
Winfield	131	29	22.1% **
Hutchison	357	79	22.1%
Lansing	516	110	21.3% **
Norton	193	37	19.2%
Topeka	152	28	18.4% *
	1978	456	23.1%

* Data includes vacancies due to unit closure.

** Data does not include vacancies due to unit closure.

Note: LCF - South Unit at Osawatomie suspended operations on 2/6/2009, EDCF - East Unit at Toronto suspended operations on 2/27/2009, WCF "B" Housing Unit suspended operations on 3/7/2009, NCF - East Unit at Stockton suspended operations on 4/1/2009.

HUMAN RESOURCES: GRAPHS — workforce profile (based on FY 2009)**Total KDOC Workforce — all filled positions including temporary positions**

Avg. Age	Female	Male	White	African American	Hispanic	Asian/Pacific Islander	Native American	Other	Total Employees
44.0	928	2104	2686	176	106	21	39	4	3032
	30.6%	69.4%	88.6%	5.8%	3.5%	0.7%	1.3%	0.1%	100.0%

The totals do not include contract staff.

Uniformed Staff — includes Corrections Officers I & II, Corrections Specialist I, II, & III, and Corrections Managers I & II

Avg. Age	Female	Male	White	African American	Hispanic	Asian/Pacific Islander	Native American	Other	Total Employees
41.4	359	1502	1627	115	74	18	24	3	1861
	19.3%	80.7%	87.4%	6.2%	4.0%	1.0%	1.3%	0.2%	100.0%

Of the total uniformed staff: 1,003 were Corrections Officer I's, 410 were Corrections Officer II's, 440 were Corrections Specialists, and 8 were Corrections Manager II's (majors).

Parole Officers & Supervisors — includes Parole Officer I & II, and Parole Supervisors

Avg. Age	Female	Male	White	African American	Hispanic	Asian/Pacific Islander	Native American	Other	Total Employees
41.8	67	52	98	12	6	0	3	0	119
	56.3%	43.7%	82.4%	10.1%	5.0%	0.0%	2.5%	0.0%	100.0%

The total includes 68 Parole Officer I's, 36 Parole Officer II's and 15 Parole Supervisors.

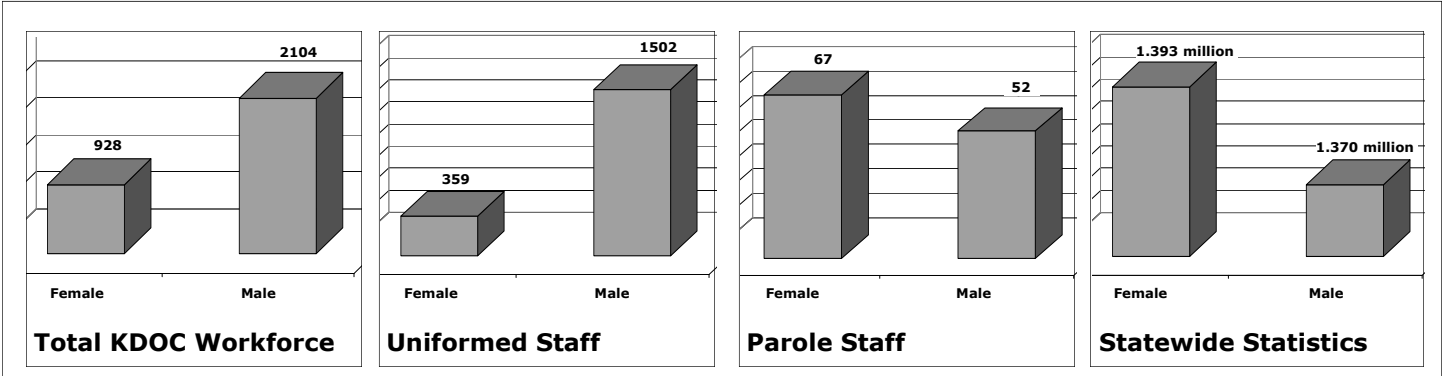
Kansas Statewide Statistics — based on the 2006 U.S. Census Report

Avg. Age	Female	Male	White	African American	Hispanic	Asian/Pacific Islander	Native American	Other	Total Population
36.0	1,393,094	1,370,981	2,241,665	165,845	237,710	63,574	27,641	27,641	2,764,075
	50.4%	49.6%	81.1%	6.0%	8.6%	2.3%	1.0%	1.0%	100.0%

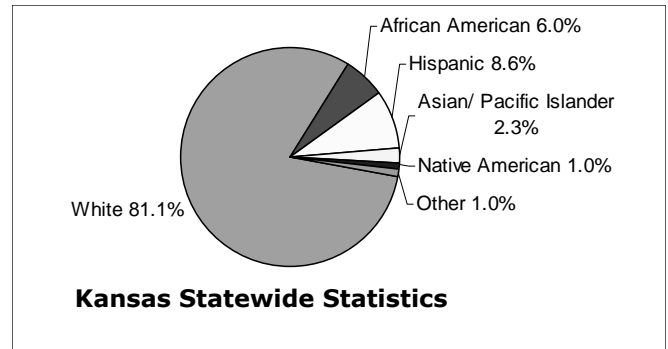
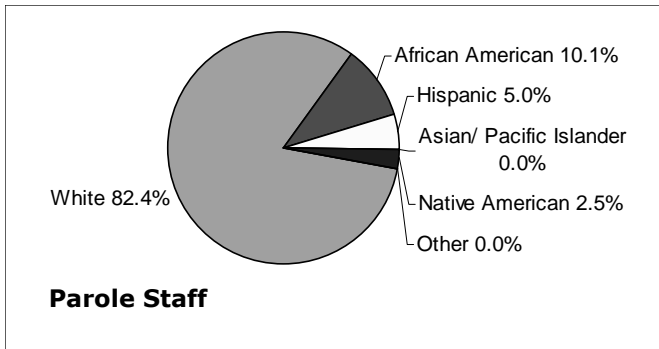
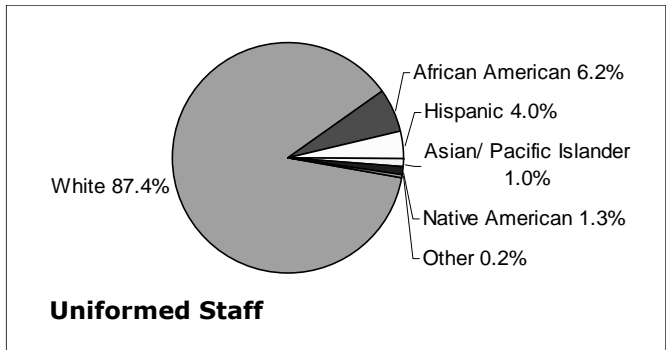
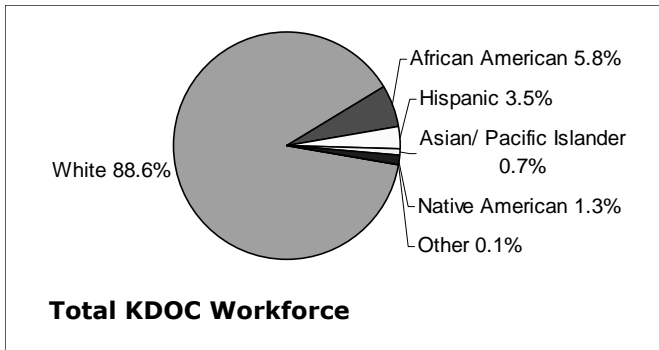
For the purpose of Kansas statewide statistics, Hispanic includes Hispanics of any race.

HUMAN RESOURCES: GRAPHS — workforce profile con't (based on FY 2009)

Gender



Race



FISCAL SERVICES

OVERVIEW

The Fiscal Services Division is responsible for the preparation and execution of the budget for the Department of Corrections Central Office.

In addition, the Fiscal Services Division has oversight responsibility for the preparation and execution of the budgets for the eight correctional facilities.

For Fiscal Year 2010, the system-wide budget totaled **\$282,444,576** — **\$128,140,333** for the Department of Corrections Central Office and **\$154,304,243** for the correctional facilities.

Primary duties of the Fiscal Services Division include:

Providing fiscal services for the Office of the Secretary, management support operations, reentry programs in Sedgwick, Wyandotte and Shawnee counties, the Kansas Parole Board, and the parole services program, including the maintenance of leases for parole offices and the distribution of funds to county jails for costs incurred from housing parole violators;

Monitoring financial compliance of contracts with private vendors providing food service and medical and mental health care at correctional facilities; education, treatment, and support programs for inmates and parolees; satellite monitoring of parolees; and other services. Contracts for privatized operations total approximately \$66.9 million, or 25 percent of the system-wide operating budget;

Distributing funds to 30 local community corrections programs;

Administering the financial provisions of grants received from the federal government and private foundations;

Distributing funds to correctional facilities for renovation and repair

projects;

Maintaining an inventory of fixed assets for the Central Office and parole offices;

Conducting field audits of local funds maintained by correctional facilities;

Providing assistance on fiscal matters, including issues associated with the inmate banking system, to the correctional facilities.

HIGHLIGHTS & ACCOMPLISHMENTS

- Continuing to participate with other state agencies in the development of the state's new financial management system, Statewide Management Accounting and Reporting Team (SMART).

INFORMATION

900 SW Jackson St. Fl 4
Topeka KS 66612-1284
(785) 296-4838
Fax: (785) 368-6565

Director
Dennis Williams
DennisW@doc.ks.gov

Number of staff: 5

Dennis Williams Director of Fiscal Services



Dennis Williams has been Director of Fiscal Services for the Kansas Department of Corrections since July 1991.

Mr. Williams began with the Department of Corrections as budget officer in May 1988. From October 1972 to April 1988, he was with the Division of the Budget.

Mr. Williams has a bachelor's degree in political science from Alma College, located in Michigan. He earned his master of public administration degree from Indiana University.

FISCAL SERVICES: GRAPHS — per capita costs

Per Capita Operating Costs: KDOC Facilities (based on authorized budgets)

FY 2010

Facility	ADP	Total Expenditures	Annual Per Capita	Daily Per Capita
Lansing Correctional Facility	2,340	\$37,205,861	\$15,900	\$43.56
Hutchinson Correctional Facility	1,770	29,058,370	16,417	44.98
El Dorado Correctional Facility	1,250	23,365,800	18,693	51.21
Topeka Correctional Facility	570	13,391,343	23,494	64.37
Norton Correctional Facility	700	13,337,988	19,054	52.20
Ellsworth Correctional Facility	810	12,604,297	15,561	42.63
Winfield Correctional Facility	750	12,513,930	16,685	45.71
Larned Correctional Mental Health Facility	355	9,882,091	27,837	76.27
Subtotal	8,545	\$151,359,680	\$17,713	\$48.53
Inmate Medical and Mental Health Care	8,545	46,322,269	5,421	14.85
Inmate Programs	8,545	3,634,312	425	1.16
Food Service	8,545	13,402,732	1,568	4.30
Total Expenditures	8,545	\$214,718,993	\$25,127	\$68.84

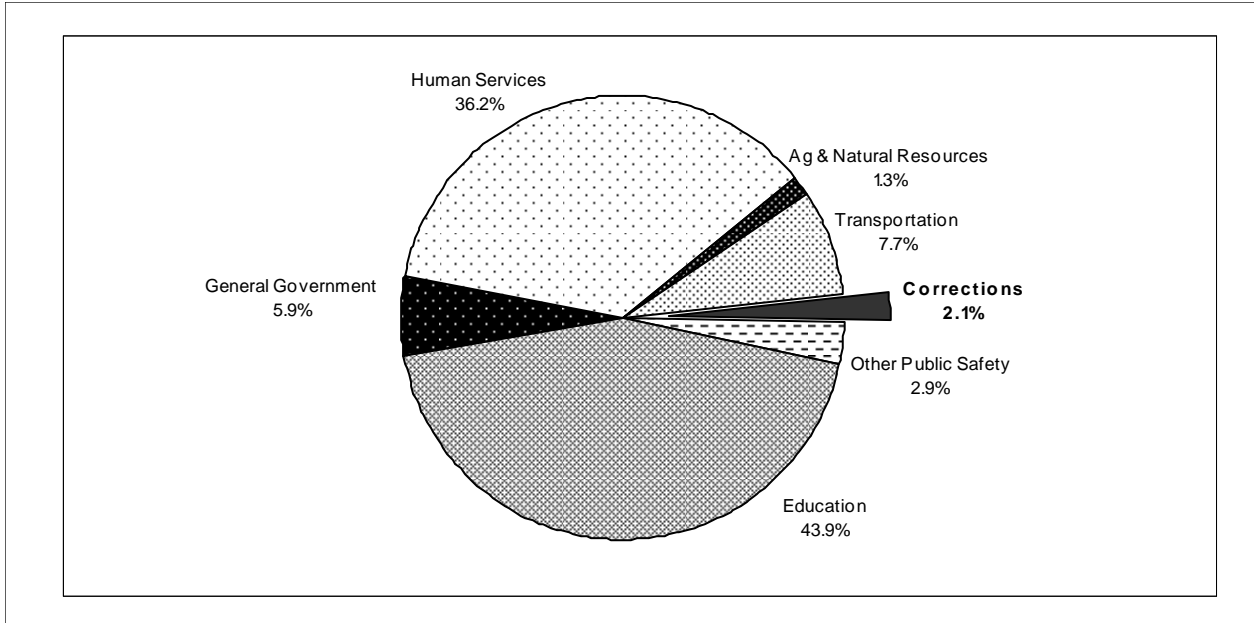
FY 2011

Facility	ADP	Total Expenditures	Annual Per Capita	Daily Per Capita
Lansing Correctional Facility	2,345	\$38,221,996	\$16,299	\$44.65
Hutchinson Correctional Facility	1,780	29,732,454	16,704	45.76
El Dorado Correctional Facility	1,250	23,566,061	18,853	51.65
Topeka Correctional Facility	590	13,739,937	23,288	63.80
Norton Correctional Facility	700	13,531,188	19,330	52.96
Ellsworth Correctional Facility	815	12,903,936	15,833	43.38
Winfield Correctional Facility	775	12,828,712	16,553	45.35
Larned Correctional Mental Health Facility	355	9,935,653	27,988	76.68
Subtotal	8,610	\$154,459,937	\$17,940	\$49.15
Inmate Medical and Mental Health Care	8,610	45,296,365	5,261	14.41
Inmate Programs	8,610	3,352,199	389	1.07
Food Service	8,610	13,700,482	1,591	4.36
Total Expenditures	8,610	\$216,808,983	\$25,181	\$68.99

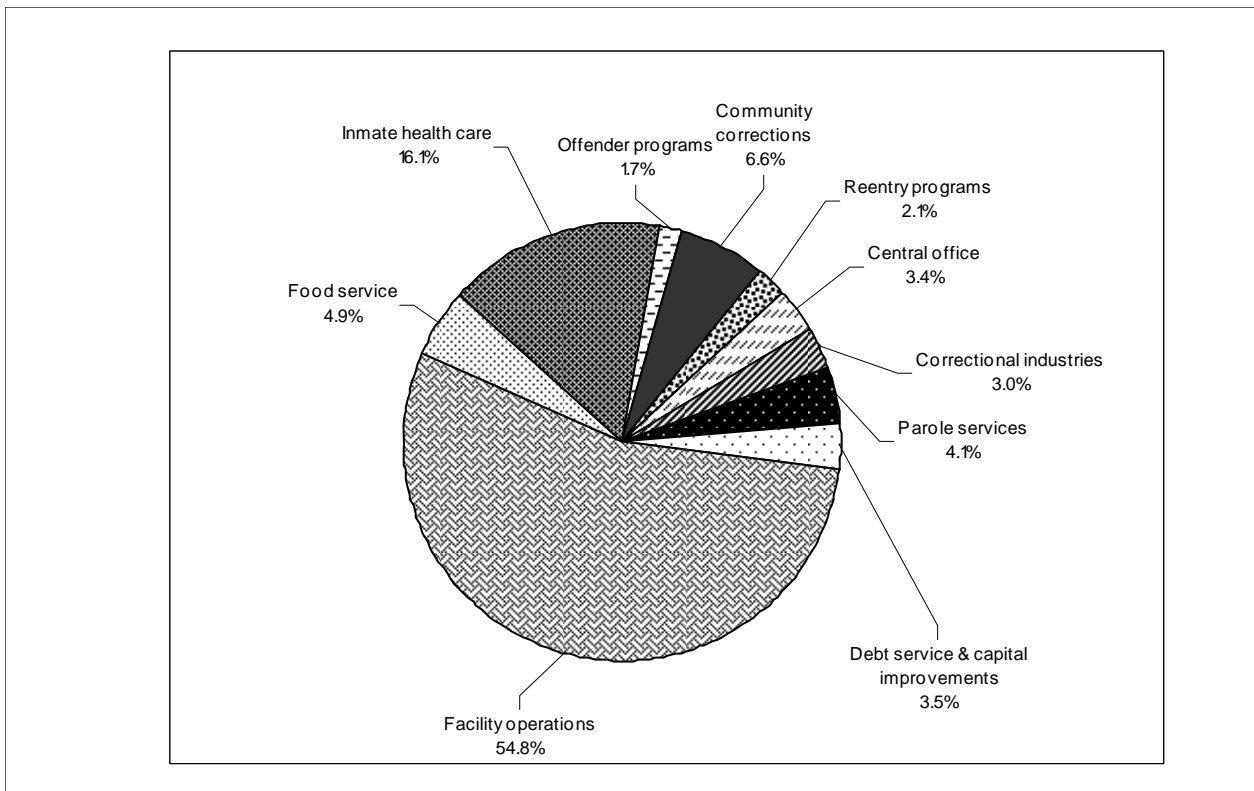
NOTE: System-wide annual per capita operating costs were computed by dividing the recommended expenditures for facilities operations, health care, inmate programs, and food service by the system-wide average daily population (ADP) housed in KDOC facilities. Daily per capita operating costs were computed by dividing the annual costs by 365 days. Per capita costs do not include costs associated with central office administration, correctional industries, debt service, and capital improvements.

FISCAL SERVICES: GRAPHS — annual budget

KDOC in Context of State Budget Recommendations FY 2011 — all funds

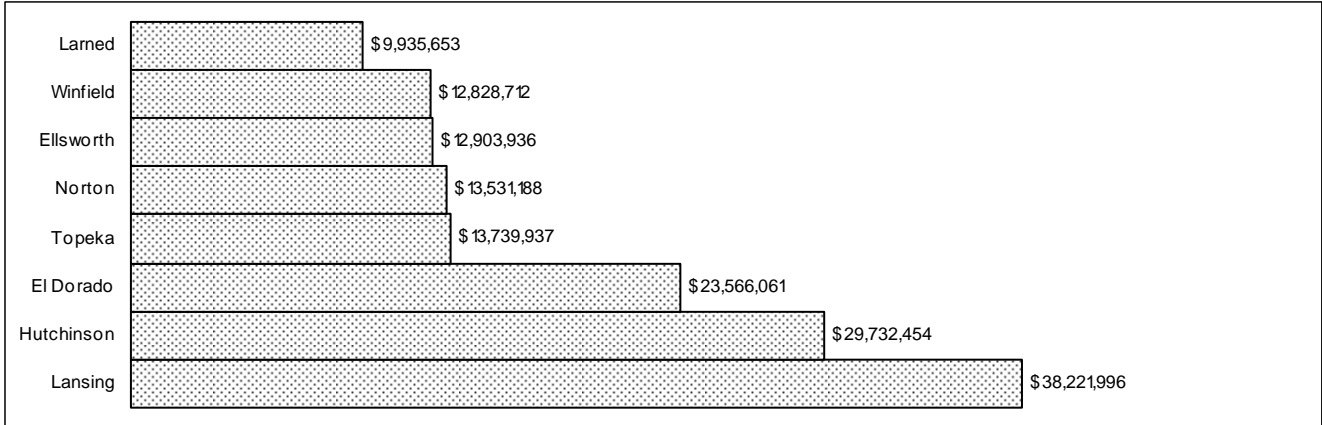


Governor's KDOC Budget Recommendations FY 2011 — all funds

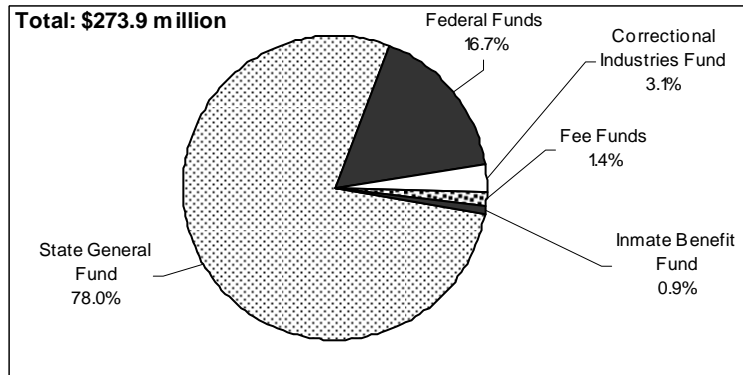


FISCAL SERVICES: GRAPHS — annual budget

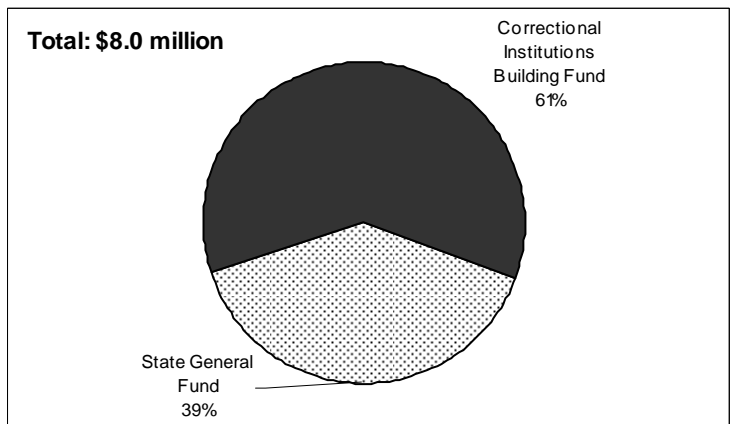
KDOC Facility Operating Budgets FY 2011



FY 2011 Budget by Funding Source



Capital Improvements



FISCAL SERVICES: GRAPHS — annual budget

Expenditure Summary: All Funds

Program/Facility	Actual Estimated		Requested	Governor's Rec
	FY 2009	FY 2010	FY 2011	FY 2011
<u>OPERATING EXPENDITURES</u>				
Department of Corrections				
Central Office Operations	6,030,801	5,956,832	7,995,751	5,706,806
Information Systems	3,801,340	3,840,752	6,997,091	3,043,091
Parole Services	10,908,655	11,156,043	15,970,111	11,434,811
Reentry Programs	7,247,018	5,945,423	6,060,280	6,060,280
Community Corrections	18,548,912	18,018,912	19,548,912	18,498,912
Conservation Camps	2,782,376	0	0	0
Offender Programs	11,225,752	5,113,832	12,677,558	4,831,719
Inmate Medical and Mental Health Care	46,027,667	46,322,269	49,099,786	45,296,365
Special Programs	1,039,621	990,478	766,923	714,923
Food Service Contract	13,329,056	13,402,732	14,002,613	13,700,482
Kansas Correctional Industries	8,661,594	8,199,126	8,403,933	8,403,933
Debt Service	1,231,837	1,883,461	1,712,000	1,712,000
<i>Subtotal - Department of Corrections</i>	130,834,629	120,829,860	143,234,958	119,403,322
Ellsworth Correctional Facility	11,833,358	12,604,297	12,986,721	12,903,936
El Dorado Correctional Facility	23,376,675	23,365,800	24,028,221	23,566,061
Hutchinson Correctional Facility	27,438,263	29,058,370	30,437,807	29,732,454
Lansing Correctional Facility	35,866,680	37,205,861	38,281,646	38,221,996
Larned Correctional Mental Health Facility	9,013,718	9,882,091	10,018,084	9,935,653
Norton Correctional Facility	13,298,621	13,337,988	14,209,392	13,531,188
Topeka Correctional Facility	12,462,742	13,391,343	14,204,707	13,739,937
Winfield Correctional Facility	11,565,932	12,513,930	13,267,864	12,828,712
<i>Subtotal - Facilities</i>	144,855,989	151,359,680	157,434,442	154,459,937
<i>Subtotal - Operating Expenditures</i>	\$275,690,618	\$272,189,540	\$300,669,400	\$273,863,259
% Increase	-	-1.3%	10.5%	0.6%
<u>CAPITAL IMPROVEMENTS</u>				
Department of Corrections	3,141,139	6,190,473	7,365,303	6,718,303
Kansas Correctional Industries	183,984	1,120,000	0	0
Ellsworth Correctional Facility	223,222	216,215	77,097	77,097
El Dorado Correctional Facility	984,359	355,859	209,457	209,457
Hutchinson Correctional Facility	505,538	467,484	294,000	269,000
Lansing Correctional Facility	727,876	711,988	379,140	379,140
Larned Correctional Mental Health Facility	501,222	133,793	14,762	14,762
Norton Correctional Facility	322,789	290,008	175,479	175,479
Topeka Correctional Facility	636,346	435,860	64,015	64,015
Winfield Correctional Facility	1,101,115	333,356	136,181	136,181
<i>Subtotal - Capital Improvements</i>	8,327,590	10,255,036	8,715,434	8,043,434
<i>Total - Budgeted Expenditures</i>	\$ 284,018,208	\$ 282,444,576	\$ 309,384,834	\$ 281,906,693
<i>Total - Positions</i>	3,253.7	3,169.0	3,198.0	3,166.0

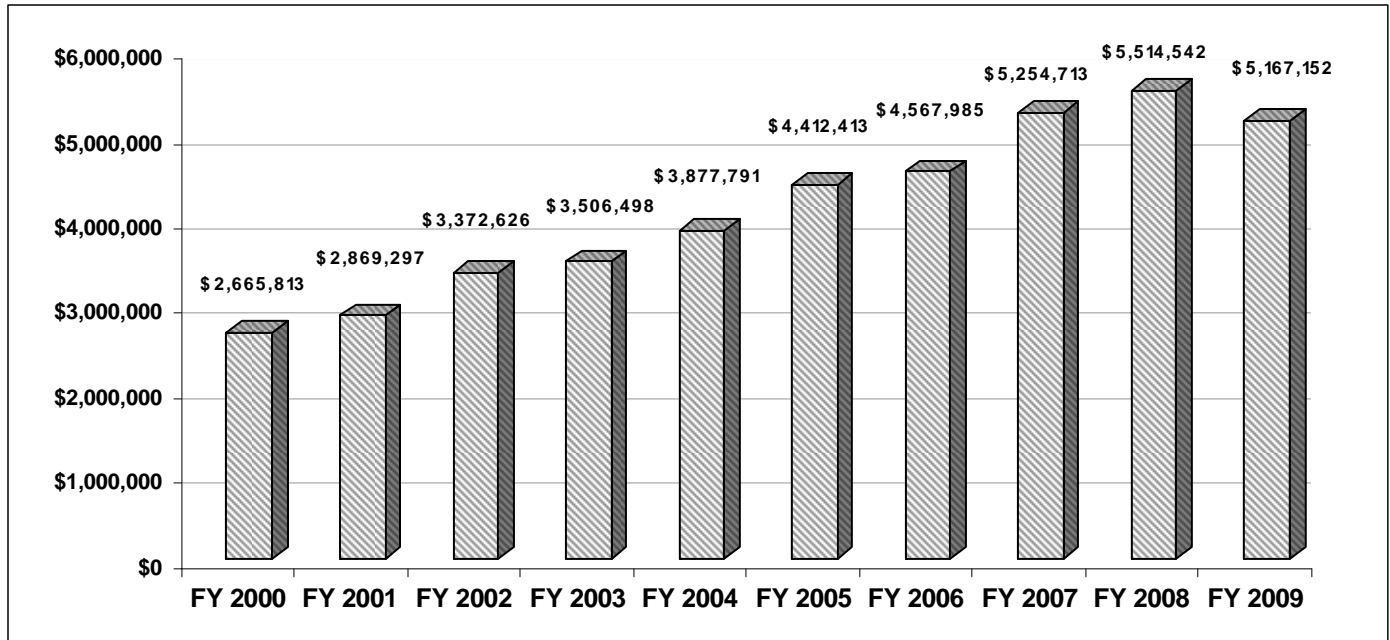
FISCAL SERVICES: GRAPHS — annual budget

Expenditure Summary: SGF

Program/Facility	Actual FY 2009	Estimated FY 2010	Requested FY 2011	Governor's Rec FY 2011
<u>OPERATING EXPENDITURES</u>				
Department of Corrections				
Central Office Operations	6,030,119	5,472,832	7,995,751	5,706,806
Information Systems	3,269,405	3,283,526	6,592,170	2,638,170
Parole Services	10,311,439	9,408,522	14,059,018	9,640,318
Reentry Programs	5,692,303	5,833,685	6,060,280	6,060,280
Community Corrections	18,548,912	16,518,912	18,048,912	16,998,912
Conservation Camps	2,782,376	0	0	0
Offender Programs	5,874,693	178,340	8,492,179	646,340
Inmate Medical and Mental Health Care	44,328,057	44,613,544	48,620,967	44,817,546
Special Programs	177,880	465,874	473,971	421,971
Food Service Contract	13,329,056	13,402,732	14,002,613	13,700,482
Debt Service	1,231,837	1,848,000	1,678,000	1,678,000
<i>Subtotal - Department of Corrections</i>	111,576,077	101,025,967	126,023,861	102,308,825
Ellsworth Correctional Facility	11,755,533	12,553,082	12,942,297	12,859,512
El Dorado Correctional Facility	22,910,872	23,325,339	23,987,760	23,525,600
Hutchinson Correctional Facility	26,880,501	8,109,158	8,744,507	8,039,154
Lansing Correctional Facility	35,616,680	36,955,861	38,006,646	37,946,996
Larned Correctional Mental Health Facility	9,011,518	9,868,791	10,018,084	9,935,653
Norton Correctional Facility	13,136,170	3,189,082	4,104,327	3,426,123
Topeka Correctional Facility	11,777,350	12,527,047	13,484,812	13,020,042
Winfield Correctional Facility	11,309,299	2,243,559	2,985,533	2,546,381
<i>Subtotal - Facilities</i>	142,397,923	108,771,919	114,273,966	111,299,461
<i>Subtotal - Operating Expenditures</i>	253,974,000	209,797,886	240,297,827	213,608,286
<u>CAPITAL IMPROVEMENTS</u>				
Department of Corrections	1,372,465	985,303	2,349,303	1,845,303
Ellsworth Correctional Facility	82,884	77,097	77,097	77,097
El Dorado Correctional Facility	193,772	201,462	209,457	209,457
Hutchinson Correctional Facility	297,252	269,000	294,000	269,000
Lansing Correctional Facility	353,096	365,886	379,140	379,140
Larned Correctional Mental Health Facility	27,551	14,762	14,762	14,762
Norton Correctional Facility	161,988	168,598	175,479	175,479
Topeka Correctional Facility	67,252	64,015	64,015	64,015
Winfield Correctional Facility	135,628	136,181	136,181	136,181
<i>Subtotal - Capital Improvements</i>	2,691,888	2,282,304	3,699,434	3,170,434
<i>Total - Budgeted Expenditures</i>	\$ 256,665,888	\$ 212,080,190	\$ 243,997,261	\$ 216,778,720
% Increase	-	-17.4%	15.0%	2.2%

FISCAL SERVICES: GRAPHS — offender restitution

Offender Payments for Fees & Other Obligations: FY 2000 — FY 2009



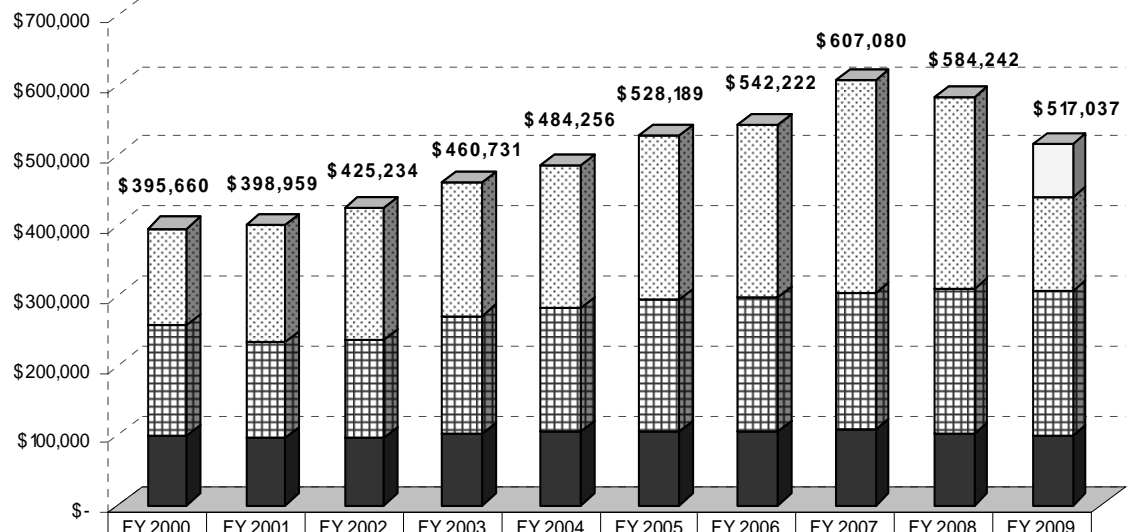
Offender Payments for Fees & Other Obligations: FY 2000 — FY 2009

Type of Payment	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009	Total
Room & Board	\$2,905,664	\$3,031,290	\$3,566,599	\$3,762,748	\$3,420,676	\$26,485,125
Transportation	21,930	46,347	83,937	79,675	84,248	604,019
Court Ordered Restitution	266,209	270,804	308,534	303,038	335,112	2,644,513
Dependent Support Paid	6,927	8,396	8,963	1,289	527	74,476
Attorney Fees Paid	5,353	6,528	12,803	3,989	2,430	58,559
Crime Victims/FY2009 Vict.Asst. Fund *	234,078	244,981	303,676	276,427	211,479	2,158,227
Medical Payments	13,706	9,595	11,516	9,951	6,026	151,183
Court Costs				58,867	84,388	143,255
Collection Agency Fee				14,012	15,451	29,463
Administrative Fees*	103,685	104,313	109,049	101,416	99,000	1,014,736
Sick Call Fees	41,810	41,955	44,603	41,264	40,974	394,510
UA Fees	15,765	15,180	15,075	14,914	12,750	186,315
Supervision Fees*	761,139	762,028	767,944	820,570	834,000	7,053,878
Filing Fees	36,147	26,568	22,015	26,383	20,091	210,572
	\$4,412,413	\$4,567,985	\$5,254,713	\$5,514,542	\$5,167,152	\$41,208,832

*A Department of Corrections Victim Assistance Fund was established for FY 2009 per SB524. The Department was authorized to deposit the \$1.00 administrative fee, 25 percent of the supervision fees collected and a deduction from the paychecks on inmates employed by a non-certified employer into this fund. A \$350,000 threshold was established, and once reached the funds collected from these sources was remitted to the Crime Victims Compensation Fund.

FISCAL SERVICES: GRAPHS — offender restitution

Transfers to Crime Victims Compensation Fund: FY 2000 – FY 2009

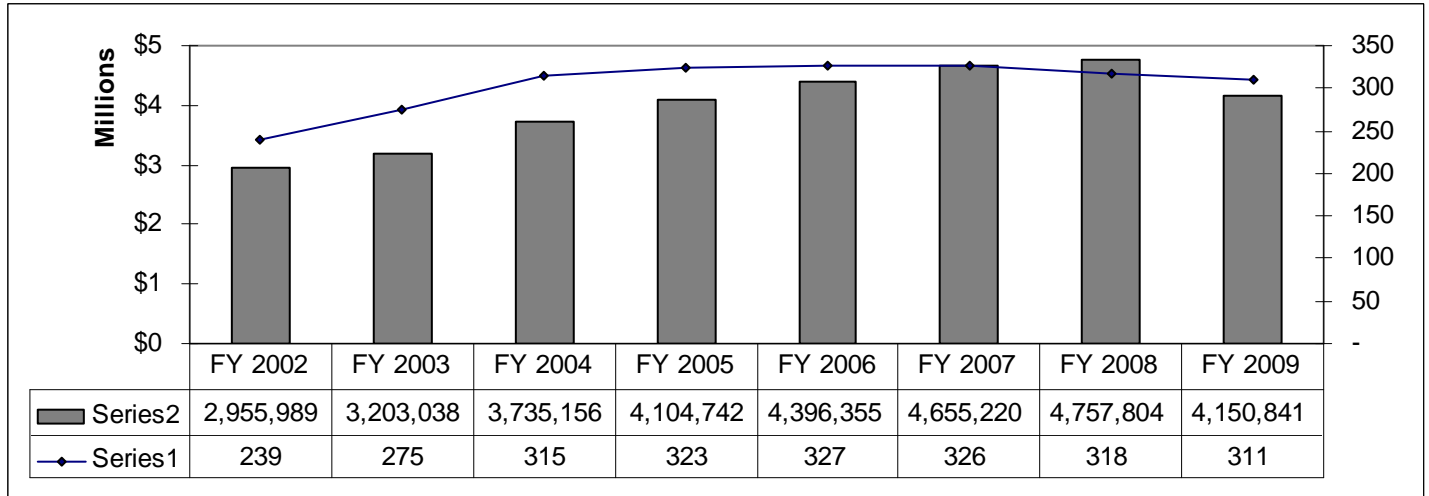


	FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009
Private Industry Non-Certified Employer	-	-	-	-	-	-	-	-	-	75,849
Private Industry Inmates	139,391	167,426	188,995	189,963	201,812	234,078	244,981	303,676	276,427	135,629
25% of Supervision Fees	158,773	134,687	139,770	168,257	178,494	190,427	192,928	194,355	206,399	206,559
Administrative Fees	97,496	96,846	96,469	102,511	103,951	103,685	104,313	109,049	101,416	99,000

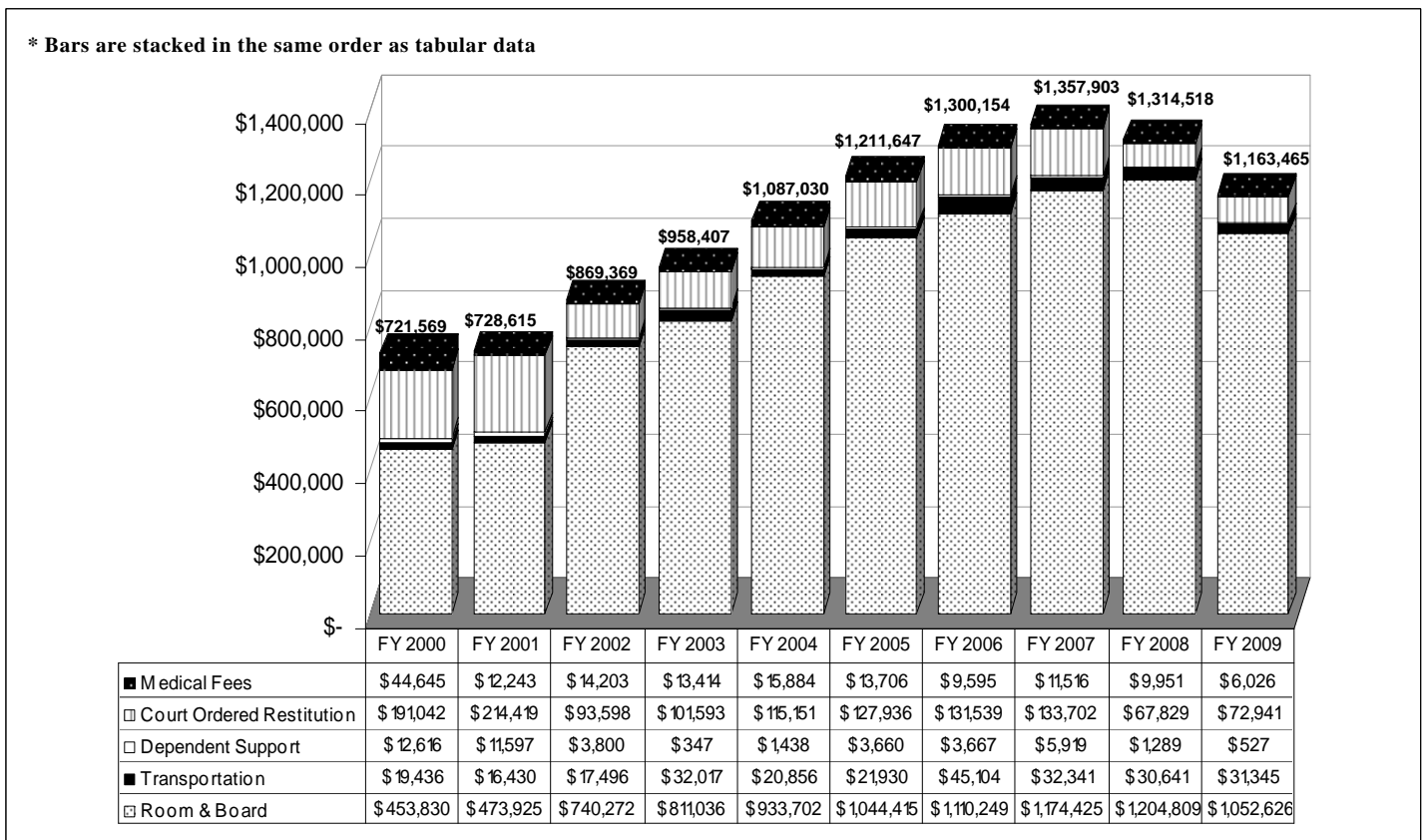
Since January 1, 1995, the Kansas Department of Corrections has transferred funds from various inmate revenue sources to the Crime Victims Compensation Fund. These transfers originate from: (1) entire proceeds from a \$1 monthly fee paid by inmates for administration of their inmate trust accounts; (2) 25% of the proceeds of the monthly supervision fee paid by offenders on post-incarceration supervision; and (3) amounts deducted for this purpose from wages of inmates employed by private correctional industries.

FISCAL SERVICES: GRAPHS — offender restitution

Work Release Inmates: ADP & Gross Wages Earned: FY 2002 – FY 2009

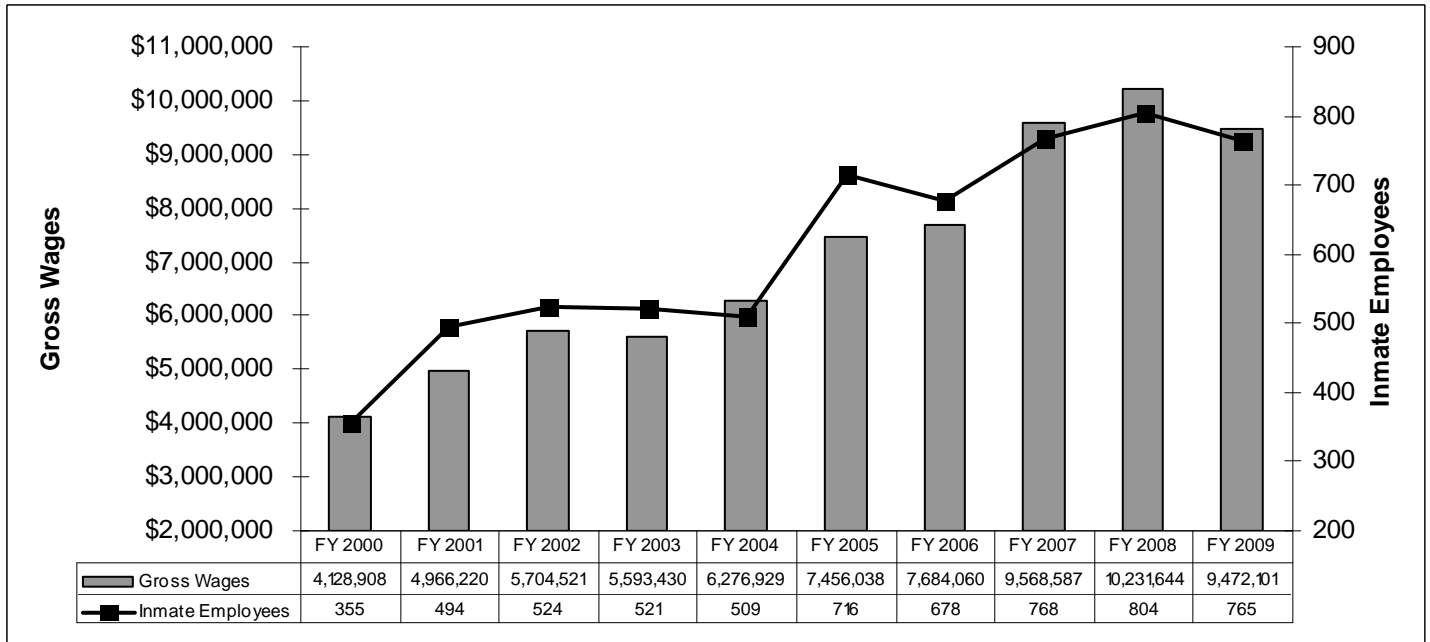


Payments by Work Release Inmates: Type & Amount: FY 2000 – FY 2009

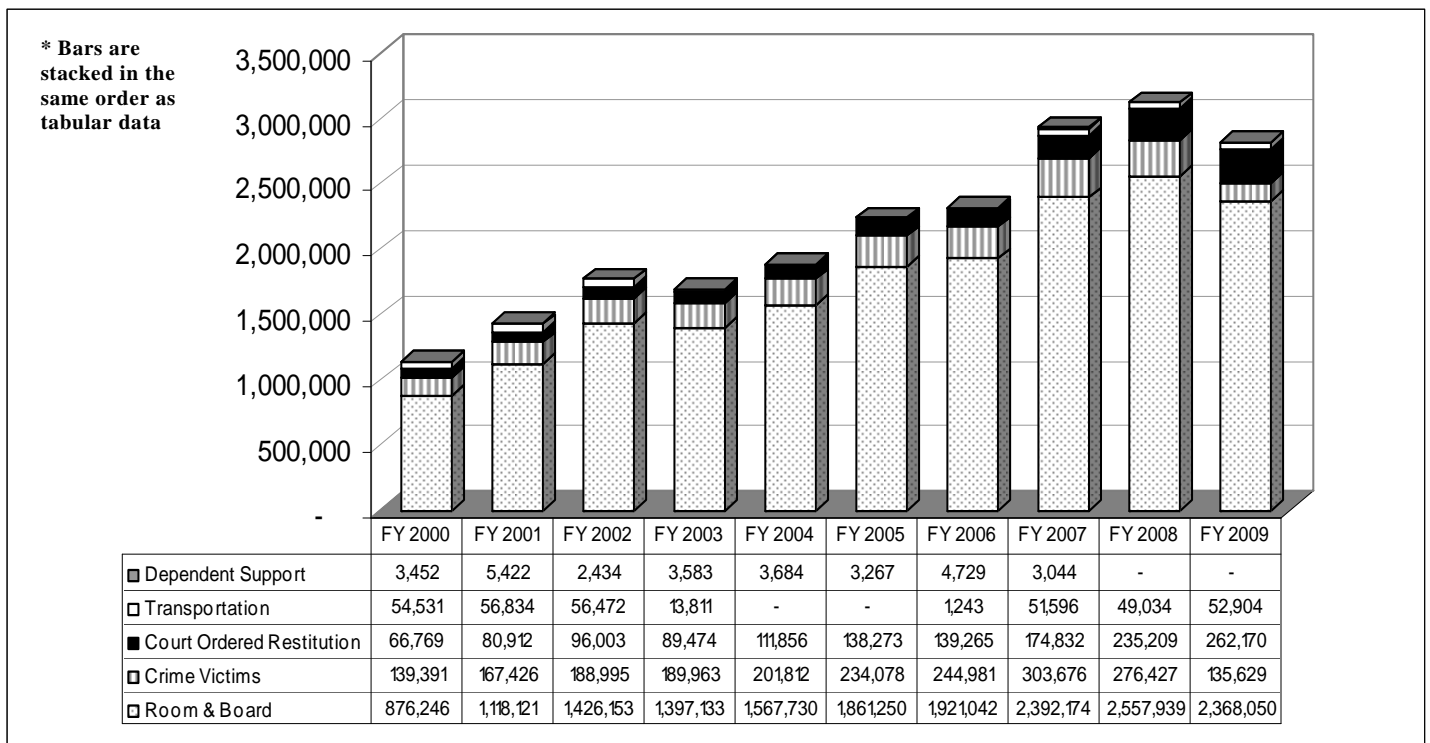


FISCAL SERVICES: GRAPHS — offender restitution

Private Industry Inmates: Number Employed & Gross Wage Earned: FY 2000 — FY 2009



Payments by Private Industry Inmates: Type & Amount : FY 2000 — FY 2009



OFFICE OF VICTIM SERVICES

MISSION STATEMENT

The Office of Victim Services serves as a liaison between victims and department staff, the Kansas Parole Board, and victim service providers. We are committed to providing crime victims the opportunity to express their ideas and opinions. We will approach our work from a victim-focused perspective.

PROGRAMS

Victim Notification

The Department of Corrections maintains a confidential database of crime victim information to notify registered crime victims of 23 changes in an offender's status.

The circumstances under which these notifications are made – as mandated by state law and departmental policy – include, but are not limited to:

- Releases
- Expiration of Sentence
- Public Comment Sessions
- Clemency Applications
- Transfers to work release and community service work programs
- Death
- Escape
- Return to incarceration due to a parole condition violation
- Application for early discharge and functional incapacitation releases
- Applications for Interstate Compact
- Releases from the Sexually Violent Predator program
- Possible offender involvement with the media

Public Comment Advocacy

Crime victims/survivors are offered support, information and advocacy before, during and after public comment sessions.

Apology Repository

A mechanism is in place that allows offenders, who wish to do so, to write an

apology letter and to send it to the Office of Victim Services. The letter is stored and presented to the victim upon request.

Victim Offender Dialogue

This is a victim-initiated program for victims/survivors of severe violence who want to have dialogue with the offender.

Facility Liaisons

The Facility Victim Services Liaisons assist victims when they are receiving unwanted contact from the offender, or if they want to initiate contact with the offender. The liaisons screen offender release plans for victim safety issues and assist victims with safety planning and requesting special conditions of parole.

The liaisons also schedule tours of correctional facilities for victims and provide support throughout the process.

Parole Liaisons

The Parole Victim Services Liaisons assist victims with family reintegration or if they want to discontinue contact with the offender. They guide victims through the parole revocation process, including hearings at which the victim is asked to testify. The liaisons also provide extensive safety planning, aid in communications

INFORMATION

900 SW Jackson St. Fl 4
Topeka KS 66612-1284
(866) 404-6732
Fax: (785) 296-3323

Director
Jennie Marsh
jennieW@doc.ks.gov

Number of staff: 12

Jennie Marsh Director of Victim Services



Jennie Marsh has served as the Victim Services Director since 2007. She began with the Department of Corrections as its victim services coordinator in 2002. She had previously worked for The Crisis Center. Mrs. Marsh received her bachelor's degree in social work from Kansas State University and her master's degree in social work administration from the University of Kansas. She is licensed with the State of Kansas as a master level social worker. She is past president of the Kansas Organization for Victim Assistance and is currently vice president of the National Association of Victim Services Professionals in Corrections.

OFFICE OF VICTIM SERVICES (con't)

with local law enforcement and victim service agencies, and assist parole staff with home plan investigations and home visits.

Personalized Web Page

Registered victims/survivors have 24-hour-a-day access to review an offender's movement, disciplinary history, conviction history, supervising parole office or correctional facility locations. Viewing a picture of the offender is optional.

HIGHLIGHTS & ACCOMPLISHMENTS

In FY 2009, the Office of Victim Services met 23,541 requests from 9,093 crime victims. This includes 14,247 notification letters sent to victims. The Facility Liaisons served 831 crime victims and the Parole Liaisons served 764 crime victims.

The Office of Victim Services also conducted a satisfaction survey of those who received services in the previous year. The survey found 94 percent of respondents believed the Office of Victim Services provides a valuable service, 89 percent agreed that the notification letter was timely and 97 percent agreed the notification was easy to understand.

Among the quotes written by crime victims were:

- *“I have found OVS extremely helpful and knowledgeable. They have made a horrible event in our lives much easier to deal with and continue to do so with each parole hearing.”*
- *“Invaluable! Did not know my options before OVS. They are very supportive at a time when your world is falling apart. They were on my side. Finally. Someone on my side.”*
- *“My family & I have always been treated w/ the utmost respect & compassion & caring. Excellent, excellent service!”*

In partnership with agencies such as the Kansas Coalition Against Sexual and Domestic Violence, the Office of Judicial Administration, and the Kansas Law Enforcement Training Center, the Office of Victim Services began a large-scale grant project to provide current, consistent training on domestic violence. A team of 14 trainers from corrections, community corrections, court services, and domestic violence victim advocacy programs held a one-day workshop for 135 officers to focus on the dynamics of domestic violence. More than 150 officers attended a two-day workshop which focused on supervising domestic violence offenders.

SUCCESS STORIES

Victim/Offender Dialogue

A victim contacted the Office of Victim Services and asked to meet with the inmate who was in prison for killing her brother in a DUI crash.

Victim Services met with the victim and the inmate separately to explore the possibility of a face-to-face meeting and then to prepare each person for the meeting.

After six months of preparation, the victim met with the inmate to tell him how her brother's death had affected her life. She also told the inmate that she believed

both she and the inmate should move on with their lives.

The victim expressed that she felt relieved to be able to say what she needed to say to the inmate, who said that he finally felt as though he could be successful upon release because of the meeting.



Offender Accountability and Success

The ex-girlfriend of an offender on parole supervision contacted police and a parole officer to report that the parolee had physically and sexually assaulted her.

Police asked the victim to meet with the parole officer and the victim services liaison. While the victim services liaison met with the victim, the offender was apprehended and arrested.

The liaison registered the victim for notification, assisted her in creating a safety plan and aided the victim in contacting the appropriate staff at the court house to obtain a protection order.

The next week, the victim services liaison met with the victim at the county jail to provide support and information to the victim as she prepared to testify at the offender's parole revocation probable cause hearing.

While the victim waited to provide her testimony at the hearing, the offender's family members also were in the waiting room. The victim services liaison stayed with the victim to provide her with support throughout her wait and her testimony.

After the offender's parole was revoked, the victim services liaison continued to work with the victim in preparation for the offender's release. The liaison also assisted the victim in obtaining a no contact order as a condition of the offender's parole.

RE-ENTRY & RELEASE PLANNING

Research continues to show Kansas' risk reduction practices and strategies reduce criminal conduct and increase offender stability, success and compliance.

Re-entry and release planning employ strategies designed to assess risk and need areas and address these areas through measures that increase the likelihood the offender will become law-abiding upon return to the community.

Working with all Department of Corrections' divisions, facilities, parole offices, contract providers and community partners, reentry and release planning staff develop and implement risk reduction services. This includes case management work with high-risk and special-needs offenders and delivering services in one-on-one settings, in skill-building classes, through community connectors (mentors) and in the context of key service delivery systems (including mental health, housing, job readiness and family services). This work falls under the umbrella of the Kansas Offender Risk Reduction and Re-entry Plan (KOR3P), which is supported by the Kansas Reentry Policy Council.

Risk reduction, release planning and re-entry (R3) teams are established in each correctional facility and in key parole offices. In 2009, R3 teams focused on increasing capacity, quality assurance and evaluation. The teams examined how the division carries out its work including how to improve the process by which offenders are identified to engage in the work and the division's overall effectiveness.

R3 staff delivered more than 5,000 incidents of service (case management intervention, skill-building class, service connection, etc.) to offenders while volunteers provided more than 4,000 service hours supporting R3 work. The division's three geographic-focused reentry teams (in Shawnee, Sedgwick and Wyandotte counties) provided case management to

more than 500 of the most high-risk offenders while holding return rates to below 33 percent (compared to a national rate of 55-60 percent).

HIGHLIGHTS & ACCOMPLISHMENTS

- Evaluated the Department's Offender Workforce Development (OWD) job readiness model. The first year's results found that high-risk offenders who completed job readiness skill-building classes and received services from job specialists had return/recidivism rates of 33 percent less than a comparison group. They also gained employment at a 9 percent higher rate. The evaluation is ongoing while the Department and evaluator work with the Department of Labor to gather more information.
- Worked with the Council of State Governments to update an evaluation of the return rates of offenders with mental illness. Recidivism rates for offenders with mental illness decreased substantially between FY03/04 and FY06/07. The FY03/04 rates were between 51-74 percent depending on the severity of mental illness and

INFORMATION

900 SW Jackson St. Fl 4
Topeka KS 66612-1284
(785) 368-8917
Fax: (785) 368-8914

Director
Margie Phelps
reentry@doc.ks.gov

Administrative Specialist
Kelly Cobb

Number of staff: 60

Margie Phelps Director of Offender Reentry & Release Planning



Margie Phelps has been the Reentry Director with the Kansas Department of Corrections since April 2001.

She began with the Department of Corrections in July 1990 as a parole officer.

She earned her bachelor's degree in corrections and criminal justice from Washburn University and her Juris Doctorate from Washburn University School of Law. Ms.

Phelps also has a master's degree in public administration from the University of Kansas.

REENTRY & RELEASE PLANNING (con't)

INFORMATION

900 SW Jackson St. Ste 402
Topeka KS 66612-1284
(785) 368-8914
Fax: (785) 368-8914

Reentry Policy Council
Executive Director
Marilyn Scafe
marilyns@doc.ks.gov

Administrative Specialist
Kari Johnson

whether discharge planning services were received. The FY06/07 rates were between 12-39 percent depending on the severity of mental illness and level of services received. This is a decrease in the return rates of offenders with mental illness of 35-39 percent. The offender who is severely and persistently mentally ill has the best results when the offender receives both discharge planning services and assignment to a specialized parole officer. The report's recommendations for improving these services will be implemented if resources are available.

- Finalized a quality control instrument to provide feedback to caseload carriers and risk/need specialists to continue to improve their capacity to deliver risk reduction services. This tool addresses the tangible and intangible skills of the risk reduction practitioner to supplement work done with staff in formal training.
- Finalized a process for quality assurance reviews of release planning in correctional facilities and completed reviews in four correctional facilities. The reviews provide feedback to R3

teams and facility leadership about trends in residence plans, risk reduction case planning and reentry planning as it relates to family reintegration, employment, transportation and other key aspects. Also by tracking weaker plans as offenders return to the community in comparison to data from facility reviews, the division can identify gaps in services, issues requiring more staff training or information and trends in an offender's ability to access housing. The data most recently underscored the growing need to address housing particularly in the wake of community residential bed closures.

- Established a multi-discipline work group to review the admission process and to identify data collection, data programming, assessment and other processes to ensure that the admissions process is as risk-reduction focused as possible. This also helps ensure that information about containment and reduction is reported to improve an offender's management during incarceration and while preparing the offender for release. The work group assessed the strengths and opportunities for improvement in comparison to other jurisdictions and will release its final recommendations in early 2010.
- Worked with the Department of Social and Rehabilitation Services (SRS) on a grant for a second child support enforcement specialist at Lansing Correctional Facility. The enforcement positions collect data to identify baseline payment rates for offender child support obligations and document increases in payments and collections as a result of the SRS partnership.
- Formalized policies between the Department of Corrections and SRS for arrearage mitigation in child support cases to encourage payments during



Marilyn Scafe **Reentry Policy Council Executive Director**



Marilyn Scafe is the Executive Director of the Kansas Reentry Policy Council, which oversees the statewide implementation of reentry policies and practices.

Previously, Ms. Scafe served 12 years as a member of the Kansas Parole Board and was chair of the parole board for 11 of those years. She was a parole and probation officer with the State of Missouri and an English teacher at the secondary level. She graduated from Kansas State University with a degree in education.

REENTRY & RELEASE PLANNING (con't)

incarceration and to incentivize payments upon return to the community. These protocols enable an offender to maintain a level of funds in preparation for release while establishing garnishment and income withholding to continue addressing child support obligations. The R3 family specialists also work with child support enforcement specialists to identify offenders who would benefit from parenting classes, another means of increasing offenders meeting child support obligations.

- Increased the number of very short-term admissions that are released from local jails to reduce the transportation of inmates to El Dorado Correctional Facility and then a few days later transporting the inmate elsewhere. The Johnson County Jail's pilot project with the Department of Corrections enables inmates, jailed with 14 days or less to complete their sentence, to be released from the jail rather than being sent to the Department's Reception and Diagnostic Unit (RDU). The Olathe Parole Office works with jail staff to meet with the offender prior to release when the offender has post-release supervision (which occurs in about 20 percent of the very short-term admissions statewide). The project's data will be reviewed after six-to-ten months to provide information to other counties about the benefits of this practice.
- Established risk reduction case

management in a living unit at Lansing Correctional Facility. The facility created a high-risk unit in the minimum-security unit where two unit team counselors receive training to work only with high-risk inmates doing risk reduction plans. Data collected will be forwarded to other facilities to consider.

PRIMARY GOALS FOR 2010

- Implement RDU work group recommendations to enhance the collection of information, assessments and reporting from the admission process.
- Complete quality assurance reviews of each correctional facility and review results for enhancements of the release planning and reentry process.
- Enhance the data system to allow free-standing databases to merge into the existing system ensuring risk reduction data is available in one system.
- Complete risk/need domain "pages" in the data system for items such as discharge planning, driver's license information, cognitive interventions and housing support to support the case plan with detailed information and increase aggregate data tracking.
- Design a method to evaluate the impact of the facility R3 teams' work on outcomes with offenders to augment the KU evaluation of the geographic-based reentry programs.
- Identify enhanced business rules for the use of the Level of Services Inventory – Revised in R3 work, to ensure this

instrument is used effectively.

- Implement strategies for reducing very short-term admissions based on the Johnson County project's results.
- Identify and implement further strategies for low risk and moderate-risk offenders.
- Complete the evaluation of the offender workforce development (OWD) model for job readiness.
- Evaluate cognitive services delivered by R3 teams to determine the impact of this strategy.
- Establish a quality management work group to review movement between and within prisons and make recommendations to mitigate the impact of movement on risk reduction case planning. Finding ways to manage movement while maintaining security needs will increase the ability of unit team counselors to engage in risk reduction work with high-risk offenders. Also, finding more uses of technology to manage information on low and moderate-low risk offenders and establishing variable contact standards for staff with offenders will increase the ability of staff to target their work in higher doses to higher risk/need offenders.
- Address ongoing policy and practice issues as the Department increases capacity to engage in risk reduction work to complement risk containment. As resources are lost, R3 staff must identify the most effective measures to employ and demonstrate flexibility in how those services are delivered.

REENTRY & RELEASE PLANNING (con't)

Kansas Offender Reentry Risk Reduction & Reentry Plan (KOR3P): “everyone is responsible for success”

Goal 1

Reduce Revocations:

To safely reduce the number of revocations from parole supervision (by increasing compliance and successful reintegration) by 50% by June 2011 (from June 2006), and sustain this level.

Goal 2

Organizational/Cultural Change:

To create an organizational and cultural environment that supports risk reduction and reentry work with offenders.

Goal 3

Risk Reduction Case Management:

To establish system-wide individual risk reduction planning and case management from the time the offenders enter the system to the time they discharge from parole supervision.

Goal 4

Housing:

To increase housing stability among offenders by 50 percent.

Goal 5

Cognitive Services:

To establish a cognitive culture where cognitive risk areas are addressed with all offenders in the right dose with effective practices.

Goal 6

Employment:

To increase the ability of offenders to sustain employment through job readiness and job development.

Goal 7

Build Capacity of Community & Faith Based Organizations (CFBOs):

To increase risk reduction services available to offenders through CFBOs.

Goal 8

Legal Barriers: Identification (DLs) and Detainers:

To identify pending legal matters and

support offenders' ability to address and resolve them in a timely way to remove them as barriers to reentry whenever possible.

Goal 9

Family Issues and Child Support:

To address child support and family issues with offenders to remove barriers and stabilize family relations, to increase pro-social behavior and to increase the amount of child support collected.

Goal 10

Transportation:

To ensure offenders have access to transportation when returning to communities so they are able to access services, attend treatment, engage in job search and employment, meet with parole officers, and function safely and lawfully in the community.

Goal 11

Law Enforcement:

To engage law enforcement agencies across the state in reentry work to help reduce new victims and revocations.

Goal 12

Substance Abuse:

To ensure substance abuse needs of offenders are timely assessed, and addressed through effective education, treatment, and relapse prevention, to reduce substance use by offenders.

Goal 13

Offenders with Mental Illness and other Special Needs:

To ensure that all offenders with mental health or other special needs are identified, assessed, and have access to necessary services and support upon return to the community.

Goal 14

Building Public Support:

To raise awareness about and support for giving offenders another chance when they return to communities from

prison, so they can access services, neighborhoods, support, and other needs to reduce revocations.

Goal 15

Data and Evaluation:

To engage in ongoing robust and vigorous monitoring and evaluation of the state's comprehensive risk reduction and reentry plan through targeted outcomes and data collection and analysis.

Goal 16

Legislative Support:

To have ongoing oversight and support of the Legislature for the Kansas plan.

Goal 17

Kansas Reentry Policy Council:

To establish and sustain a reentry policy council that supports the development and implementation of the KOR3P by promoting interagency collaboration, investing in neighborhood based strategies, and holding state agencies accountable for the outcomes of the plan.

Goal 18

Steering Committee:

To establish and sustain a Steering Committee to develop the implementation plans necessary for execution of the KOR3P.

Goal 19

Engaging Local Communities:

To establish relationships with local communities that include support from elective officials, key stakeholders and citizens, that enables the KOR3P to be implemented in ways that are defined and designed by the local communities.

Goal 20

Probation and Community Corrections:

To enlist and engage the participation of probation and community correction in the state's comprehensive risk reduction and reentry plan.

PROGRAMMATIC EVALUATION

Adherence to evidence-based practices requires utilizing up-to-date research to help direct decision-making, evaluate processes and outcomes as well as to change or implement new policy. The Department of Corrections is committed to increasing the rigor of evaluation and research in order to make empirically based decisions.

With a focus on risk containment and risk reduction, the Department examines the effectiveness and the efficiency of both goals. Several risk and needs assessment instruments are administered to offenders who enter a facility or who are under parole supervision. To follow evidence-based practices, these assessments must be validated and normed to the targeted population for practitioners to classify offenders based upon their likelihood to recidivate. Treatment and services also can be provided based upon an offender's likelihood to recidivate. These analyses assist with directing limited resources while maintaining the overall goal to public safety.

The Department also completed the validation of the general risk and needs assessment, the Level of Service Inventory-Revised (LSI-R), and begun collecting data to validate the risk and needs assessment tools that are administered to the sex-offender population. A plan for another LSI-R validation and norming study has been implemented due to recent scoring guide changes to the instrument.

Research shows that targeting the low-risk offender for intensive treatment and supervision significantly increases the recidivism rates for this population. As such, the parole division is examining supervision levels and practices for low-risk parolees.

Within the framework of identifying an offender's risk level is the development of a screening tool. Screening tools have been developed for the community correc-

tions, facilities and parole populations with initial analyses indicating that the screener is properly identifying an offender's risk level. Potentially, these screeners can determine if a full battery of risk and needs assessments should be administered to an individual.

Additionally, the University of Cincinnati granted the Department permission to use the Evidence-based Correctional Program Checklist-Group Form (CPC) in its evaluation of programming areas. The first system-wide use of the CPC will begin with the Thinking for a Change groups in facilities and in the community. The Department will examine what program or group characteristics statistically correlate with reductions in recidivism rates.

The Department also is exploring evaluating case manager interactions with offenders to identify if the use of core correctional practices plays a role in increasing offender motivation to change and in decreasing disciplinary reports, parole violations, revocations and re-admissions. A case management evaluation tool that examines the use of core correctional practices is under development.

INFORMATION

900 SW Jackson St. Fl 4
Topeka KS 66612-1284
(785) 230-5619
Fax: (785) 296-0014

Evaluation Administrator
Kristin Bechtel
KristinB@doc.ks.gov

Office Administrator
Marie Kelley

Kristin Bechtel Evaluation Administrator



Kristin Bechtel became the Department's Evaluation Administrator in 2008. She also serves in a technical assistant role for the National Institute of Corrections. Formerly, she was as an assistant professor at the University of Missouri-Kansas City and adjunct faculty member at the University of Cincinnati. She has a bachelor's degree in criminal justice from Sam Houston State University, a master's degree in sociology/criminal justice and criminology from the University of Missouri-Kansas City and is a Ph.D. candidate in the field of criminal justice from the University of Cincinnati.

DEPUTY SECRETARIES

Roger Haden — Deputy Secretary for the Division of Programs, Research & Support Services



Roger Haden became Deputy Secretary for the Division of Programs, Research, and Support Services in 1999.

Mr. Haden began working with the Department of Corrections in 1977 as an instructor in the contract education program at Hutchinson. In 1990, Mr. Haden joined the Department of Corrections as an employee when he became a Corrections Manager I in the Programs Division.

Mr. Haden is a graduate of Emporia State University where he earned his bachelor's degree in English literature and history and then his master's degree in English literature.

The profile for the Programs, Research, & Support Division begins on page 37.

Keven Pellant — Deputy Secretary for Community & Field Services



Keven Pellant became the Deputy Secretary for Community & Field Services in September 2004. She was also named Acting Warden for Topeka Correctional Facility in January 2010.

Ms. Pellant started with the Department of Corrections in July 1988 as the director for the Community Corrections Division. She then became the deputy warden at Topeka Correctional Facility in 1991.

She earned her bachelor's degree in sociology from Emporia State University and her master's degree in administration of justice from Wichita State University.

The profile for the Community & Field Services Division begins on page 48.

Chuck Simmons — Deputy Secretary for Facilities Management



Charles Simmons has been the Deputy Secretary for Facilities Management since June 2003.

Mr. Simmons started with the Department of Corrections as an attorney at Lansing Correctional Facility in February 1979. He served as Chief Legal Counsel from 1983 to 1994. He was named Acting Secretary of Corrections in August 1994 and Secretary in April 1995. He became Warden of El Dorado Correctional Facility in September 2002.

Mr. Simmons graduated from Kansas State University with a bachelor's degree in political science and earned his juris doctorate degree from Washburn University School of Law.

The profile for the Facilities Management Division begins on page 64.

PROGRAMS, RESEARCH & SUPPORT SERVICES

Number of Program Slots, by Facility — FY 2010

	EDCF	ECF	HCF	LCF	LCMHF	NCF	TCF	WCF	Totals
Academic education	25	15	30	30	24	15	15	15	169
Life skills	12	12	12				6		42
Special education			10	20			10	10	50
Substance abuse treatment									
Co-occurring Disorder Recovery program					16				16
Standard program					40		16		56
Therapeutic community		52	64	80			24		220
Sex offender treatment			120	140		40	12		312
Values-based pre-release				176					176
Vocational education									321
Aerostructure								15	
Barbering			10						
Building maintenance							12	12	
Business support							12		
Construction						12			
Dental technology							8		
Food service	5		10	10		5			
Homebuilding		24	36			12			
Hospitalities industry				15					
Industries technology			20						
Landscaping						12			
Manufacture technology			12						
Retail customer service				15					
Transitional training program	10	10	10	10					
Woodworking			12						
Welding				12					
	52	113	346	508	80	96	115	52	1362

Note: All of the program slots are contracted except the 40 substance abuse treatment slots at Larned Correctional Mental Health Facility and the barbering slots at Hutchinson Correctional Facility (HCF), where services are provided by KDOC staff.

Number of Community Program Slots, by Parole Region — FY 2010

	Northern	Southern	Total
Sex offender treatment ¹	325	325	650

¹Location of sex offender slots varies throughout the year based on need.

PROGRAMS, RESEARCH & SUPPORT SERVICES — offender programs (con't)

Academic & Special Education (facility)

purpose

Provide a curriculum that relates literacy skills to specific performance competencies required of adults for successful employment and independent, responsible community living.

Provide GED certification services.

Provide appropriate services to inmates under the age of 22 who have special learning problems to assist them in meeting the completion requirements of the educational and vocational programs provided by the department.

providers

Contractor	FY 10 Contract \$	Contract Expiration
Southeast Kansas Education Service Center (special education)	\$1,239,784	6-30-10

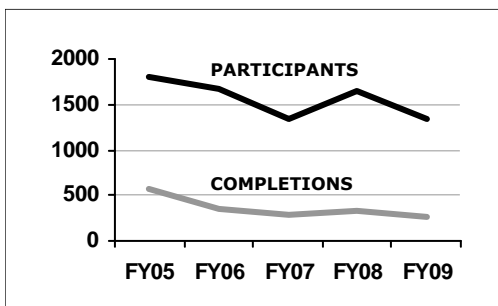
locations

	EDCF	ECF	HCF	LCF	LCMHF	NCF	TCF	WCF
Literacy/GED	✓	✓	✓	✓	✓	✓	✓	✓
Special Ed.			✓	✓			✓	✓

in FY 2009

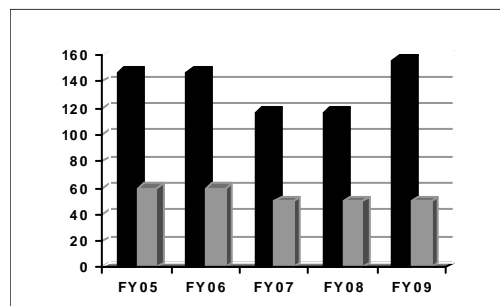
- 269 inmates obtained a GED.
- 82 inmates completed the literacy course.

Education Program Trends



Number of Participants & Completions

	FY05	FY06	FY07	FY08	FY09
Participants	1807	1678	1344	1642	1348
Completions	577	354	277	320	271



Number of Contracted Program Slots

	FY05	FY06	FY07	FY08	FY09
Academic	147	147	117	117	156
Special Ed	60	60	50	50	50

PROGRAMS, RESEARCH & SUPPORT SERVICES — offender programs (con't)

Vocational Education (facility)

purpose

Provide comprehensive and occupationally viable training to help inmates acquire marketable job skills and develop work attitudes conducive to successful employment.

provider

Contractor	FY 10 Contract \$	Contract Expiration
Southeast Kansas Education Service Center	\$622,768	6-30-10
Southeast Kansas Education Service Center	\$350,000	6-30-11
Kansas School for Effective Learning	\$500,000	6-30-11
Hutchinson Community College	\$117,000	6-30-10

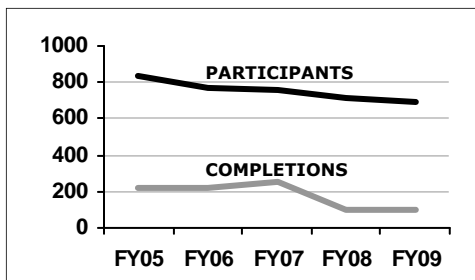
locations

	EDCF	ECF	HCF	LCF	LCMHF	NCF	TCF	WCF
Dental technology							✓	
Home building		✓	✓			✓		
Transitional training	✓	✓	✓	✓				
Woodworking			✓					

in FY 2009

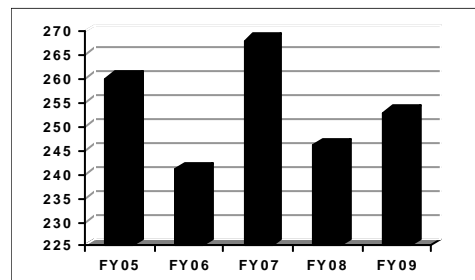
- 694 inmates participated in vocational education programs.

Vocational Education Program Trends



Number of Participants & Completions

	FY05	FY06	FY07	FY08	FY09
Participants	834	768	757	713	694
Completions	224	223	256	95	95



Number of Contracted Program Slots

	FY 05	FY 06	FY07	FY08	FY09
Slots	260	241	268	246	253

PROGRAMS, RESEARCH & SUPPORT SERVICES — offender programs (con't)

Sex Offender Treatment (facility)

purpose

Provide a three-phase approach of evaluating and treating sexual offenders committed to the custody of the Department of Corrections. Candidates for the program are inmates who have been convicted of a sex offense or a sexually motivated offense. The program is 18 months in duration and is based on a cognitive, relapse prevention model. The three phases of the program are: orientation, treatment, and transition.

provider

Contractor	FY 10 Contract \$	Contract Expiration
DCCCA, Inc.	\$795,000	6-30-12

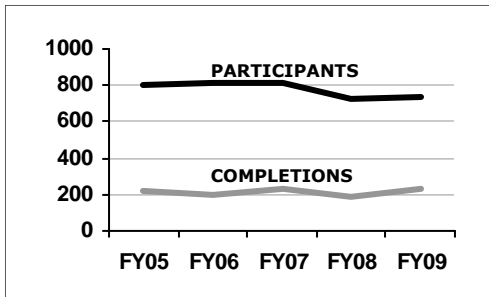
locations

EDCF	ECF	HCF	LCF	LCMHF	NCF	TCF	WCF
		✓	✓			✓	

in FY 2009

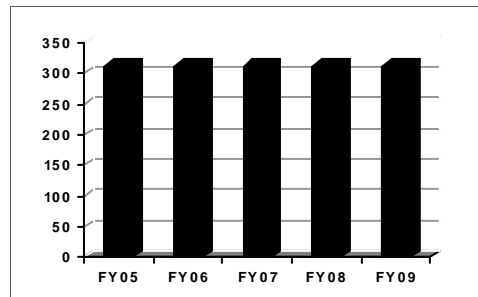
Sex offender treatment continues to be the Department's highest priority in terms of programming resources. During FY 02, a substance abuse component was incorporated into the program. Research shows that the use of substances is a common theme and a precursor to offending.

Sex Offender Treatment Program Trends



Number of Participants & Completions

	FY05	FY06	FY07	FY08	FY09
Participants	802	812	813	723	735
Completions	215	197	231	183	229



Number of Contracted Program Slots

	FY 05	FY 06	FY07	FY08	FY09
Slots	312	312	312	312	312

PROGRAMS, RESEARCH & SUPPORT SERVICES — offender programs (con't)

Substance Abuse Treatment (facility)

purpose

Provide offenders with a continuum of treatment services to assist them in overcoming their dependence on and abuse of alcohol and other drugs. The Department offers two levels of substance abuse treatment: therapeutic communities and the Chemical Dependency Recovery Program (CDRP).

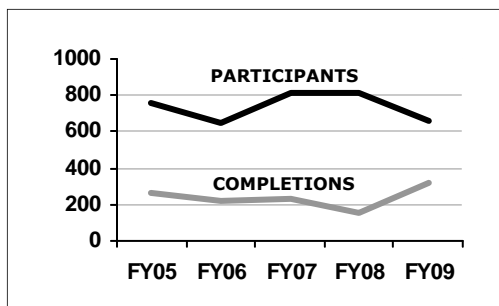
locations

	EDCF	ECF	HCF	LCF	LCMHF	NCF	TCF	WCF
Co-occurring Disorder Recovery					√			
Standard treatment					√		√	
Therapeutic community		√	√	√			√	

in FY 2009

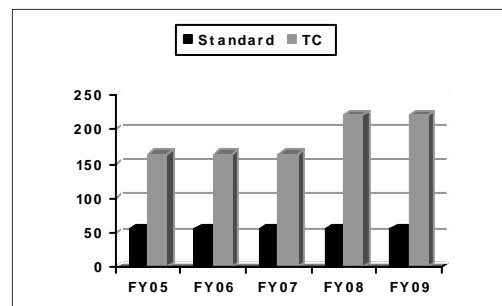
- 193 inmates participated in standard substance abuse treatment, including the CDRP at Larned, and female treatment at the Labette Women’s Correctional Camp. CDRP services previously provided to Department of Corrections inmates at Larned State Hospital were transferred to the Department in FY 01. CDRP is the only substance abuse treatment program delivered directly by Department staff rather than contract staff.
- 461 inmates participated in therapeutic communities.
- Due to budget cuts, facility-based substance abuse programming was terminated during the last quarter of FY 09.

Substance Abuse Treatment Program Trends



Number of Participants & Completions

	FY05	FY06	FY07	FY08	FY09
Participants	756	646	813	810	654
Completions	268	225	231	159	321



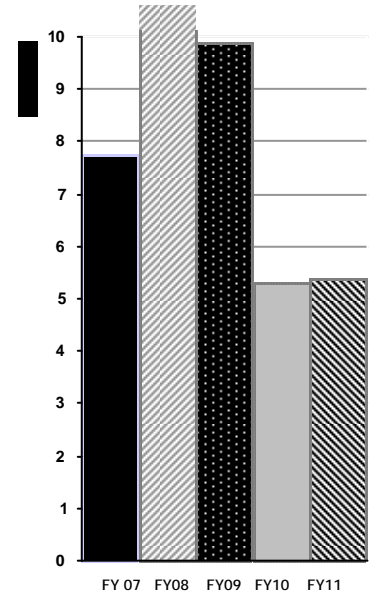
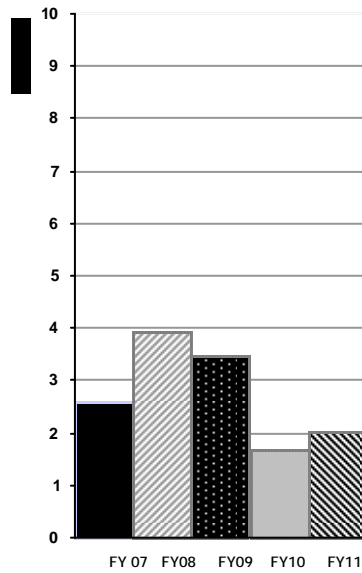
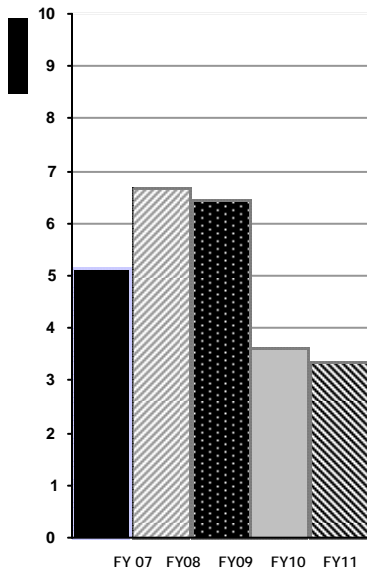
Number of Contracted Program Slots

	FY05	FY06	FY07	FY08	FY09
Standard	56	56	56	56	56
TC	164	164	164	220	220

PROGRAMS, RESEARCH & SUPPORT SERVICES — offender programs (con't)

Expenditures FY 2007 — 2011

PROGRAM EXPENDITURES: FACILITY-BASED, COMMUNITY-BASED & TOTAL



FY FACILITY		COMMUNITY		TOTAL
07	5,161,910	2,587,350		7,749,260
08	6,677,983	3,926,854		10,604,837
09	6,436,977	3,458,412		9,895,389
10	3,634,312	1,562,000		5,196,312
11	3,352,199	2,023,000		5,375,199

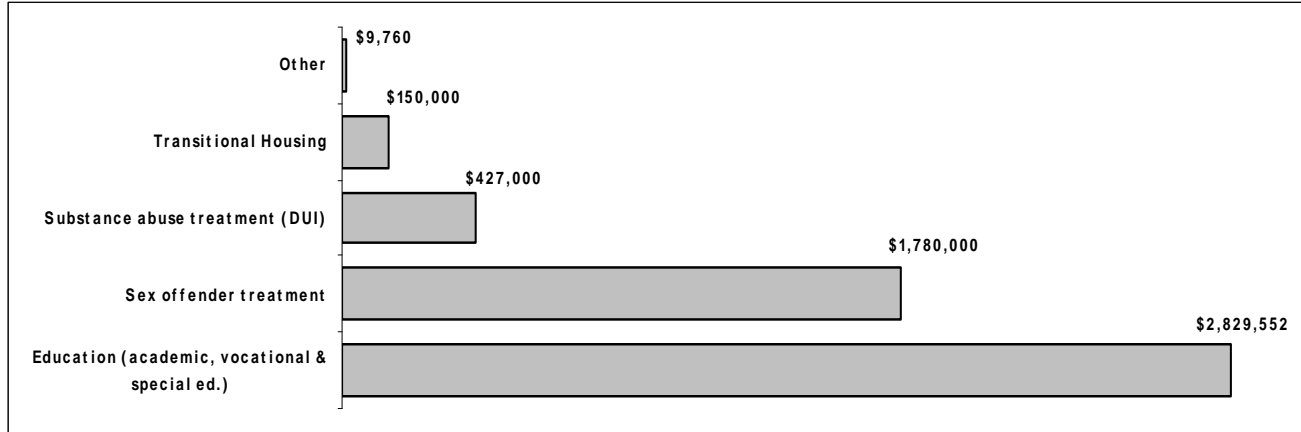
Note: Amounts do not include funding for: CDRP at Larned Correctional Mental Health Facility, grant writing services and risk needs assessments.

Note: The FY 2011 amounts reflect a preliminary allocation of the recommended budget.

PROGRAMS, RESEARCH & SUPPORT SERVICES — offender programs (con't)

Allocation of Program Funds

FY 2010 FUNDING FOR OFFENDER PROGRAMS, BY PROGRAM AREA

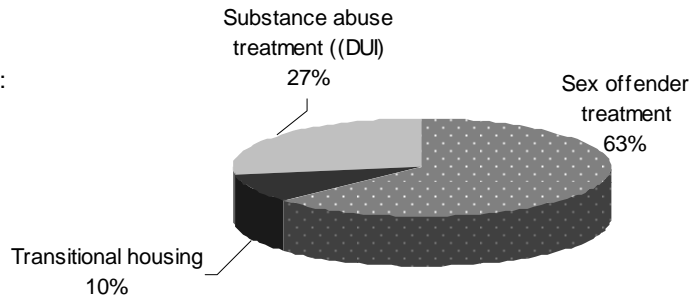


COMMUNITY-BASED PROGRAMS VS. FACILITY-BASED PROGRAMS

Of the offender program total, \$1.6 million will be expended for community-based programs and \$3.6 million for facility-based programs. Allocations within these categories are presented below.

Community-based Programs

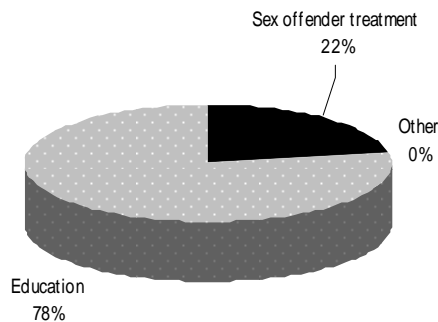
total amount contracted:
\$1.6 million



Facility-based Programs

(excludes medical contract)

total amount contracted:
\$3.6 million



¹ Amounts do not include \$232,582 in the Larned Correctional Mental Health Facility budget for direct delivery of substance abuse treatment services; \$32,020 for grant writing services; and \$35,500 for risk needs assessment/other.

PROGRAMS, RESEARCH & SUPPORT SERVICES — offender programs (con't)

Contracts for Facility-based Programs & Services

Program/Service	Contractor	FY 10 Contract \$	Expiration Date
Medical/mental health	Correct Care Solutions, Inc.	\$45,434,106	6-30-14
Food service	Aramark Correctional Services, Inc.	\$13,458,685	6-30-12
Medical services management	Kansas University Physicians, Inc.	\$833,136	6-30-10
Education	Southeast KS Education Service Center	\$1,862,552	6-30-10
	Southeast KS Education Center	\$350,000	6-30-11
	KS School for Effective Learning	\$500,000	6-30-11
	Hutchinson Community College	\$117,000	6-30-10
Sex offender treatment	DCCCA, Inc.	\$795,000	6-30-12
Misc. service contracts (dietician; religious advisors)		9,760	6-30-10
Facility-based total:		\$63,359,313	

Contracts for Community-based Programs

Program or Service	Contractor	FY 10 Contract \$	Expiration Date
Sex offender treatment	DCCCA, Inc.	985,000	6-30-12
Substance abuse treatment (DUI)	KS Dept. of Social and Rehabilitation Services	427,000	6-30-10
Transitional housing	Valeo Behavioral Health Care	100,000	6-30-10
	Northwest Kansas Community Corrections	50,000	6-30-10
Community-based total:		\$1,562,000	

GRAND TOTAL (facility- and community-based programs): \$64,921,313

PROGRAMS, RESEARCH & SUPPORT SERVICES — offender programs (con't)

Kansas Correctional Industries (KCI)

Kansas Correctional Industries (KCI) is made up of two components: (1) traditional correctional industries, which are operated directly by KCI staff; and (2) private correctional industries programs where the Department of Corrections enters into agreements with private firms that locate their operations in or near Department of Corrections facilities.

In both cases, the objective is to provide meaningful employment for inmates to develop work skills and appreciation for the work ethic.

KCI is headquartered at Lansing Correctional Facility under the direction of Rod Crawford, the KCI director. The director reports to the Deputy Secretary of Programs, Research and Support Services.

Traditional Industries (as of June 30, 2009)

Location Industry		Inmate Workers
Hutchinson	Agri-Business	11
	Industrial Technology	5
	Furniture Division	58
	Office Systems	31
	Clothing	90
	Warehouse	3
	subtotal	198
Lansing	Agri-Business	9
	Chemical Division	35
	Data Entry	19
	Private Sector Porters	26
	Metal Products	31
	Warehouse	9
	subtotal	129
Norton	Microfilm	17
	subtotal	17
Total 344		

- There are 9 traditional industry divisions, 2 warehouse operations, and private industry porters that are located in three KDOC facilities. Lansing and Hutchinson have 90% of the traditional industry jobs for inmates.
- The products and services of KCI's traditional industries are marketed to eligible public and non-profit agencies as authorized by KSA 75-5275.
- Inmates working for traditional industries receive incentive pay ranging from \$0.25-\$0.60 per hour, depending on work performance, longevity, and availability of an open position. This compares to a maximum of \$1.05 per day that inmates may receive in incentive pay for facility work and program assignments.

PROGRAMS, RESEARCH & SUPPORT SERVICES — offender programs (con't)

Kansas Correctional Industries (KCI) - (con't)

Private Industries (as of June 30, 2009)

There are four fewer private industry companies providing inmate jobs, when compared to the same period a year ago. Two companies also have given notice that they are also closing down their businesses using inmate labor. In this same period, 145 inmate jobs have been lost and another dozen are expected to be lost in the near future.

Location	Industry	Product/Service	Inmates Employed
El Dorado	Aramark	food service	4
	Century Mfg.	tap handles/awards	60
	Pioneer	balloon manufacturing	12
	<i>subtotal</i>		<u>76</u>
Ellsworth	Great Plains Mfg	farm equipment	21
	Maico	metal products	17
	Moly Manufacturing	farm equipment	13
	<i>subtotal</i>		<u>51</u>
Hutchinson	Aramark	food service	4
	Cal-Maine	poultry/egg producer	18
	D & M	auto salvage	3
	Electrex	wiring harness	5
	Hubco	cloth bags	11
	Keyes	re-manufacturer	15
	RCCF	livestock exhibition	2
	Wifco	metal fabricator	13
	<i>subtotal</i>		<u>71</u>
Lansing	Allied Materials	sewing operations	5
	Aramark	food service	3
	BAC	leather products	9
	Heatron, Inc.	heating elements	7
	Henke Mfg.	snow plows	35
	Impact Design	screen-printed & embroidered clothing	269
	Jensen Engineering	computer-assisted drafting	5
	Laser Apparel	embroidered clothing	13
	Prime Wood	cabinet doors & other wood products	31
	VW Services	heating elements	16
	Zephyr Products	metal fabrication	47
	<i>subtotal</i>		<u>440</u>
Larned	Great Bend Industries	manufacturing	6
	Great Bend Packaging	packaging	15
	<i>subtotal</i>		<u>21</u>
Norton	Aramark	food service	1
	A-1 Plank	aluminum planks/scaffolding	13
	Wilkins Trailers	refurbish trailers	4
	<i>subtotal</i>		<u>18</u>
Topeka	Aramark	food service	1
	Heartland	novelty products	9
	Koch Manufacturing	cabinet doors	17
	MFL Manufacturing	memory foam liquidators	11
	Universal	game pieces	14
<i>subtotal</i>		<u>52</u>	
Winfield	Aramark	food service	6
	Northern Contours	cabinet doors & other wood products	30
	<i>subtotal</i>		<u>36</u>
Total			765

PROGRAMS, RESEARCH & SUPPORT SERVICES — offender programs (con't)

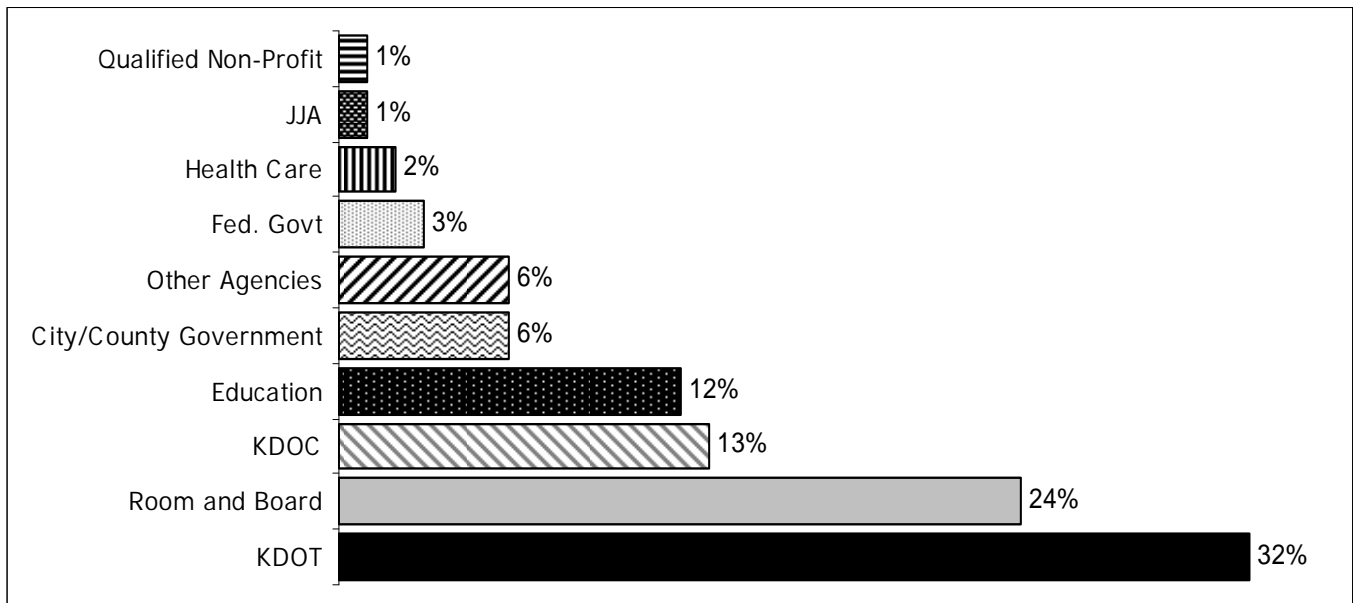
Kansas Correctional Industries (KCI) - (con't)

Revenues & Earnings in FY 2009

Division	Revenue	Earnings (Loss)
Chemical	\$3,264,805	\$ 197,281
Metal Products	157,824	(50,178)
Warehouses	80,878	0
Furniture	636,649	(65,306)
LCF Agri-Business	236,388	96,293
Data Entry	117,978	16,343
Private Industry Income	2,363,307	1,918,149
Microfilm	195,569	(588)
Clothing	712,901	(14,378)
Office Systems	1,591,039	(149,868)
HCF Agri-Business	282,174	(1,827)
	\$10,646,370	\$1,956,112

- KCI generated revenues of \$10.6 million in FY 2009.
- Net earnings in FY 2009 reached \$1.9 million, a 2% decrease from FY 2008.
- The source of private industry revenue is the reimbursement made by inmate workers to the state for room and board.
- High administrative overhead, low sales volume and increased material costs combined to create large earnings losses in four divisions.

Revenues, by Source—FY 2009



COMMUNITY CORRECTIONS

INFORMATION

900 SW Jackson St. Fl 4
 Topeka KS 66612-1284
 (785) 296-4538
 Fax: (785) 296-0759



Kathleen Graves
 Director
 Community Corrections

Number of staff: 10

Thirty-one county-operated Intensive Supervision Probation programs comprise Kansas Community Corrections which provides services to all 105 counties in Kansas. Sedgwick and Johnson counties also operate two residential centers.

Community Corrections' legislatively defined target population includes high-risk and high-need probationers, and non-violent first- and second-time drug possession offenders.

The Community Corrections section within the Department of Corrections' Division of Community and Field Services is responsible for administering grants to local programs organized pursuant to the state's Community Corrections Act, (K.S.A. 75-5290 et seq.) Management responsibility for this function resides with the Deputy Secretary of Community and Field Services and the Director of Community Corrections.

The structure and services offered by

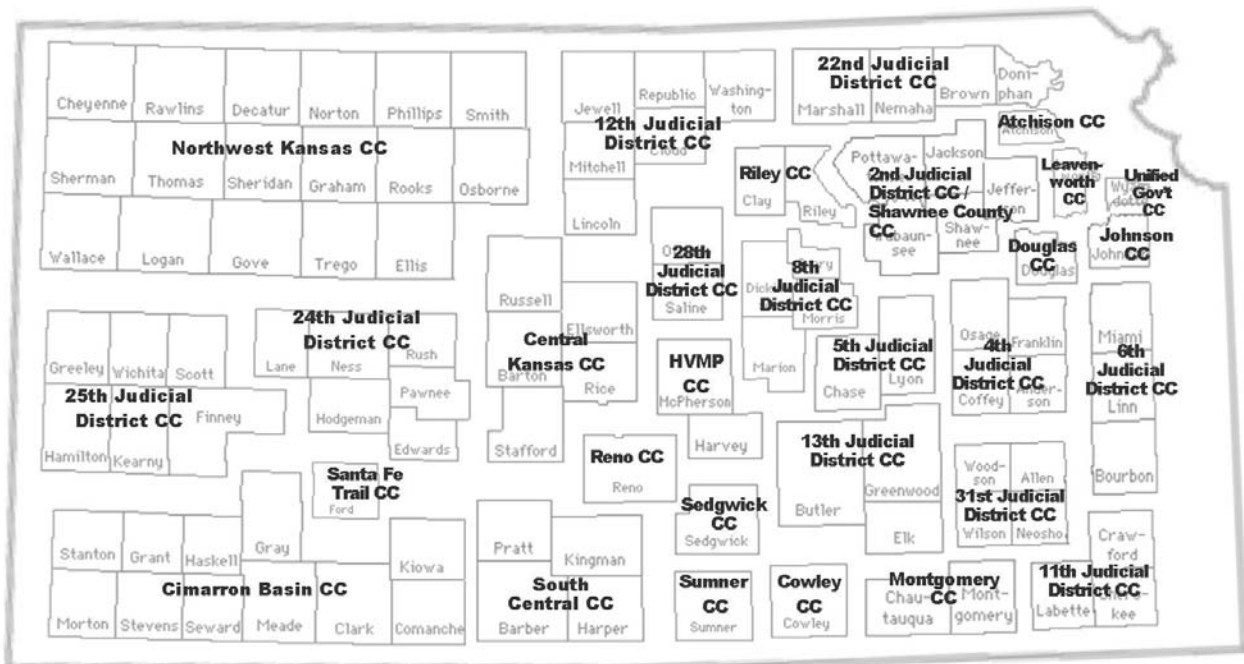
each Community Corrections agency are specific to the local jurisdiction and are based upon an assessment of offender needs, community resources and collaborations, local judicial policies and agency structure.

Each agency has a local advisory board to engage community stakeholders and bring a broader perspective to agency operations and oversight.

Community Corrections' major oversight duties include determination and distribution of grant funds; collaboration and linkages with stakeholders; technical assistance and training; data maintenance, analysis, and reporting; and compliance auditing.

The Statewide Community Corrections Risk Reduction Initiative 2009 Annual Report can be found on the Department of Corrections' website at www.doc.ks.gov under the Community Corrections section.

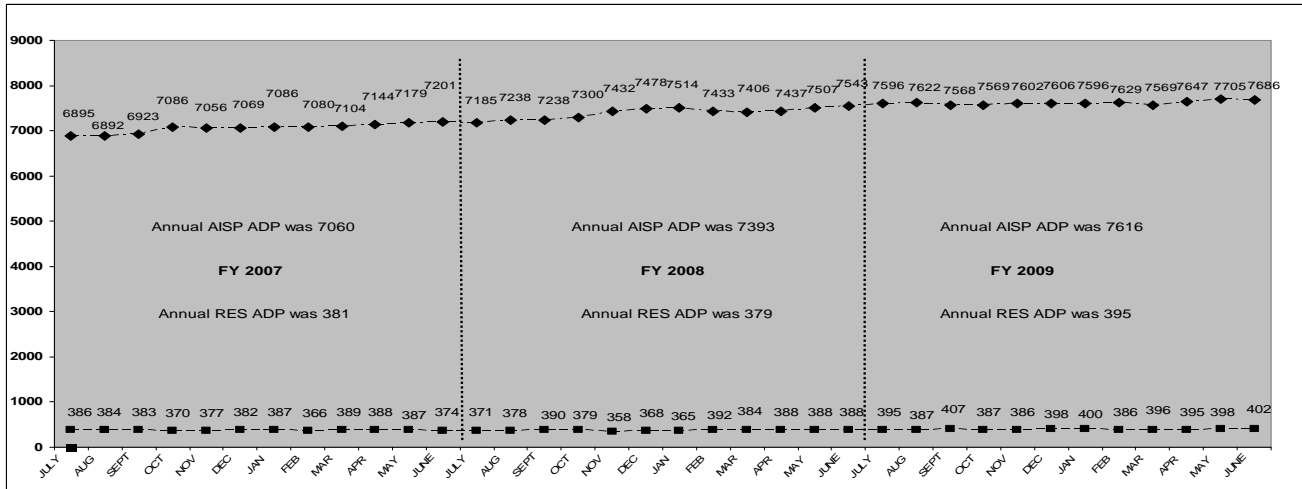
Community Corrections Agencies



COMMUNITY CORRECTIONS (con't)

Community Corrections Population

The number of probationers under Community Corrections supervision continues to grow each year. In FY 2009, the population grew three percent from 7,772 to 8,011.



FY 2009 Grant Awards

For Fiscal Year 2009, the Department of Corrections made basic grant awards totaling \$19,495,993.86 to Community Corrections programs.

Of the legislative appropriation, \$52,918 was used to fund a position at the Kansas Sentencing Commission for the purpose of centralized payment of treatment invoices for offenders sentenced under an alternative drug possession sentencing policy passed by the 2003 legislature (SB 123).

Grants awarded to local agencies are in the chart at right.

Agency	Total Awards
2nd Judicial District	\$177,664.17
4th Judicial District	\$461,665.22
5th Judicial District	\$384,934.00
6th Judicial District	\$362,617.03
8th Judicial District	\$496,818.10
11th Judicial District	\$488,028.99
12th Judicial District	\$163,758.10
13th Judicial District	\$361,578.47
22nd Judicial District	\$245,908.52
24th Judicial District	\$196,303.98
25th Judicial District	\$406,728.81
28th Judicial District	\$905,143.12
31st Judicial District	\$387,863.06
Atchison County	\$154,287.62
Cimarron Basin	\$372,590.79
Central Kansas	\$412,866.23
Cowley County	\$389,970.24
Douglas County	\$512,064.00
Harvey/McPherson	\$502,606.58
Johnson County	\$2,413,260.03
Leavenworth County	\$186,560.68
Montgomery County	\$280,572.35
Northwest Kansas	\$445,859.03
Riley County	\$449,460.09
Reno County	\$550,941.01
South Central Kansas	\$273,961.85
Santa Fe Trail	\$348,253.30
Sedgwick County	\$4,368,196.77
Shawnee County	\$1,024,043.30
Sumner County	\$166,809.00
Unified Government	\$1,604,679.42
TOTAL	\$19,495,993.86

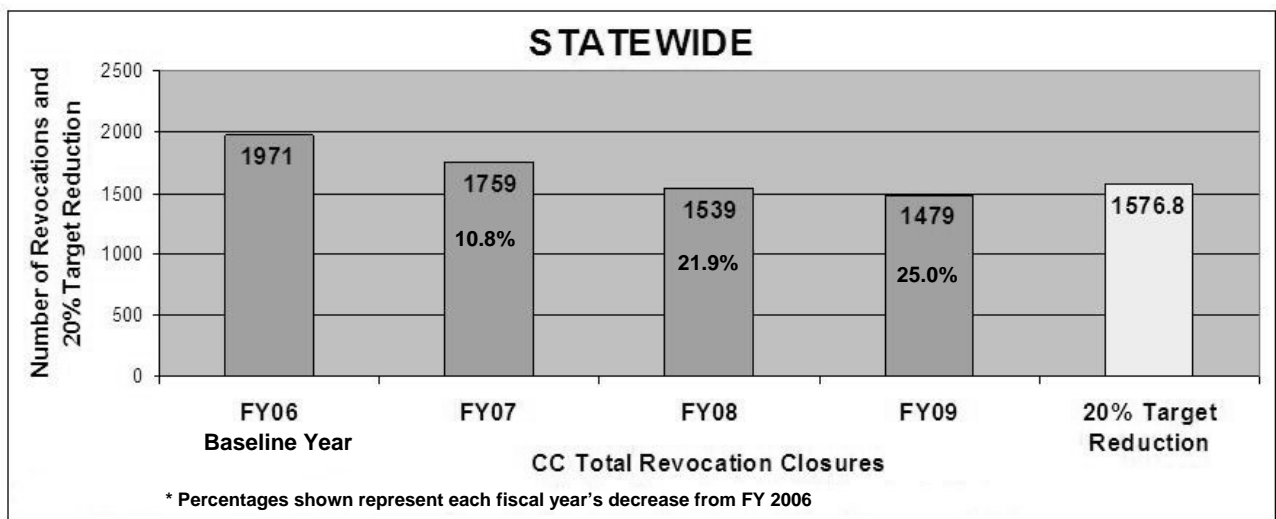
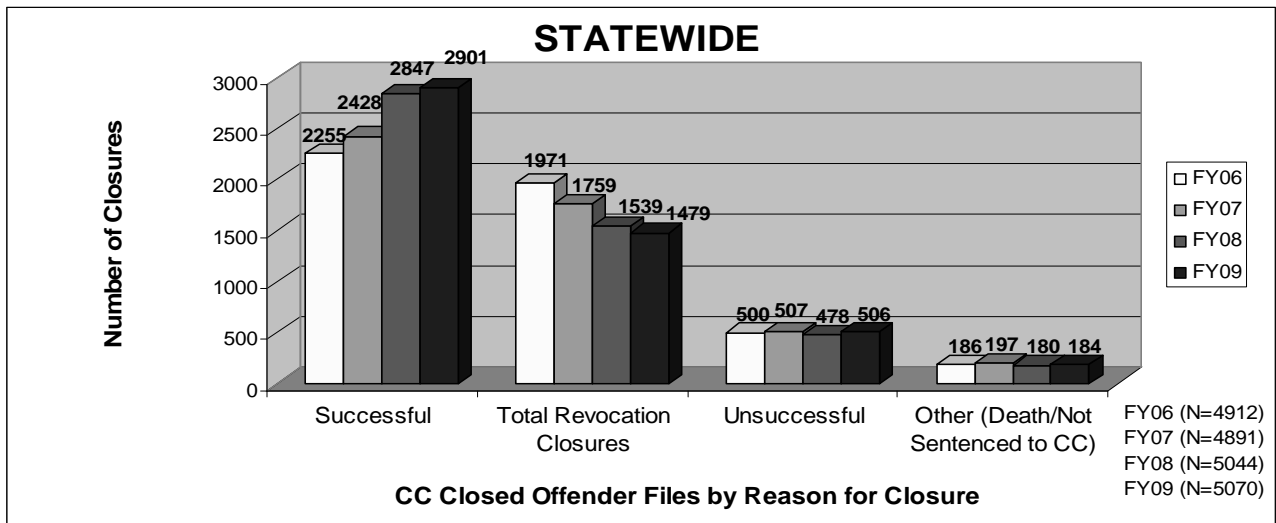
COMMUNITY CORRECTIONS (con't)

Statewide Risk Reduction Initiative

The three goals of the statewide risk reduction initiative (RRI) are to increase public safety, reduce the risk level of probationers on community corrections supervision, and increase the percentage of probationers successfully completing community corrections supervision. This initiative was passed by the 2007 legislature.

Agencies receiving grant funds are required to set a

goal of reducing revocations by 20 percent when compared to FY 2006 revocations. At the end of FY 2009, community corrections agencies statewide achieved a 24.9 percent reduction in revocations. During this same time period, successful case closures increased by 28.6 percent. The graphs below chart the progress of case closures during the last four fiscal years.



COMMUNITY CORRECTIONS (con't)

National Institute of Corrections Cooperative Agreement Award

The Crime and Justice Institute (CJI) delivered a planning and evidence-based practice program to support the Statewide Risk Reduction Initiative through a cooperative agreement awarded by the National Institute of Corrections

CJI guided the Department of Corrections team through activities and provided support as the team led community corrections agencies through the process. The activities are tailored to each agency and include:

- Assessing the agency's strengths and needs in the areas of evidence-based practices, organizational development and collaboration;
- Participating in a strategic planning retreat to review assessment data; define agency vision, mission and values; refine goals and timelines, develop teams to pursue objective completion, define quality assurance and evaluation plans and establish a communication plan and reporting requirements;
- Participating in professional development efforts

which may include leadership coaching, targeted training in areas such as evidence-based practices, project management, quality assurance and evaluation, organizational development and/or collaboration;

- Participating in a retreat designed to provide training on quality assurance and evaluation, and subsequent development of agency outcome measurements; and,
- Providing support in the implementation of the agency's strategic plan.

Agencies participating in the initiative's first round were: Harvey/McPherson Counties Community Corrections, Shawnee County/2nd Judicial District Community Corrections, 6th Judicial District Community Corrections and 8th Judicial District Community Corrections.

In FY 2010, three more agencies will participate in the initiative that will be offered every year to allow all agencies to participate.

Targeted Skill Development

Skill development for Community Corrections case management staff sustains risk reduction efforts. In FY 2009, skill developers provided training in:

Advanced Communication and Motivational Strategies (ACMS)

- Provides an understanding of the stages of behavior change and the tools needed to assess probationer motivation to change and either reduce resistance to change or reinforce commitment to change.

Cognitive Behavioral Tool Training

- Provides an understanding of the "Thinking for a Change" curriculum to support the treatment experiences of probationers.

Case Management Principles and Practices Training

- Provides training in working with probationers to develop an LSI-R data-based case plan for use as a case management tool.

ACMS Refresher Training

- Provides instruction to support initial training and maintain skill levels.

Grants helping to fund the training programs were:

Governor's Office Grant to Encourage Arrest Policies and Enforcement of Protection Orders (GTEAP)

- Creates a training continuum for criminal justice system professionals to achieve a multidisciplinary and thorough approach to address domestic violence.
- Delivers training to officers in parole, community corrections and court services. (Law enforcement officers receive extra training from other trainers.)

Center for Sex Offender Management Training Grant

- Creates training programs for Community Corrections and parole staff that focus on best practices for managing sex offenders in the community.
- Skill developers assist with creating and teaching the curriculum.

In FY 2010, initiatives will include developing training for supervisors in ACMS coaching and mentoring and in utilizing data to assist in monitoring, auditing and coaching case management.

COMMUNITY CORRECTIONS (con't)

2nd Judicial District and Shawnee County Community Corrections

712 SW. Kansas Ave. Fl 3
Topeka, KS 66603-3821
(785) 233-8856 Ext. 7810
Fax: (785) 233-8983

Director: Dina Pennington
dina.pennington@snco.us

Avg. Daily Pop. for 2nd JD: 92.9
Avg. Daily Pop. for 3rd JD: 440.4

- Shawnee County Community Corrections serves Shawnee County.
- 2nd Judicial District Community Corrections serves Pottawatomie, Jackson, Wabaunsee and Jefferson counties.

4th Judicial District Community Corrections

1418 S. Main St. Ste 3
Ottawa, KS 66067-3544
(785) 229-3510
Fax: (785) 229-3512

Director: Keith Clark
kclark@franklincoks.org

Avg. Daily Pop.: 155.8

- 4th Judicial District Community Corrections serves Osage, Franklin, Coffey and Anderson counties.

5th Judicial District Community Corrections

430 Commercial St.
Emporia, KS 66801-4013
(620) 341-3294
Fax: (620) 341-3456

Director: Robert Sullivan
rsullivan@lyoncounty.org

Avg. Daily Pop.: 124.7

- Serves Chase and Lyon counties.

6th Judicial District Community Corrections

Judicial Building
PO Box 350
Mound City, KS 66056
(913) 795-2630
Fax: (913) 795-2047

Director: Bill VanKirk
billvankirk@embarqmail.com

Avg. Daily Pop.: 176.0

- Serves Miami, Linn and Bourbon counties.

8th Judicial District Community Corrections

801 N. Washington St. Ste E
Junction City, KS 66441
(785) 762-3105
Fax: (785) 238-1737

Director: Meredith Butler
mbutler@8thjd.com

Avg. Daily Pop.: 306.7

- Serves Geary, Dickinson, Morris and Marion counties.

11th Judicial District Community Corrections

602 N. Locust St
Pittsburg, KS 66762-4017
(620) 232-7540
Fax: (620) 232-5646

Director: Tracy Harris
tracyh@11thjd.org

Avg. Daily Pop.: 234.4

- Serves Crawford, Labette and Cherokee counties.

12th Judicial District Community Corrections

811 Washington St., Suite D
Concordia, KS 66901-3428
(785) 243-8157
Fax: (785) 243-8203

Director: Ellen Anderson
cmanderson@12jd.org

Avg. Daily Pop.: 49.3

- Serves Jewell, Republic, Washington, Mitchell, Cloud and Lincoln counties.

13th Judicial District Community Corrections

226 W. Central Ave. Ste 310
El Dorado, KS 67042-2146
(316) 321-6303
Fax: (316) 321-1205

Director: Chuck McGuire
ChuckM@doc.ks.gov

Avg. Daily Pop.: 206.6

- Serves Butler, Greenwood and Elk counties.

COMMUNITY CORRECTIONS (con't)**22nd Judicial District
Community Corrections**

601 Utah
Hiawatha, KS 66434
(785) 742-3650
Fax: (785) 742-0035

Director: Venice Sloan
22jd@brdistcrt.org

Avg. Daily Pop.: 105.2

- Serves Marshall, Nemaha, Brown and Doniphan counties.

**24th Judicial District
Community Corrections**

606 Topeka St. Ste 102
Larned, KS 67550-3100
(620) 285-3128
Fax: (620) 285-3120

Director: Denise Wood
DeniseWo@doc.ks.gov

Avg. Daily Pop.: 82.0

- Serves Lane, Ness, Rush, Hodgeman, Pawnee and Edwards counties

**25th Judicial District
Community Corrections**

601 N. Main St. Ste A
Garden City, KS 67846-5468
(620) 272-3630 x 614
Fax: (620) 272-3635

Director: Wilson R "Dick" Beasley
dbeasley@finneycounty.org

Avg. Daily Pop.: 184.5

- Serves Greeley, Wichita, Scott, Hamilton, Kearny and Finney counties.

**28th Judicial District
Community Corrections**

227 N. Santa Fe Ave. Ste 202
Salina, KS 67401-2356
(785) 826-6590
Fax: (785) 826-6595

Director: Annie Grevas
Annie.Grevas@saline.org

Avg. Daily Pop.: 363.1

- Serves Ottawa and Saline counties.

**31st Judicial District
Community Corrections**

9 E. Main St.
Court Services, PO Box 300
Chanute, KS 66720
(620) 431-5725
Fax: (620) 431-5729

Director: Mary Tucker
marytucker@cableone.net

Avg. Daily Pop.: 186.5

- Serves Woodson, Allen, Wilson and Neosho counties.

**Atchison County
Community Corrections**

729 Kansas Ave.
Atchison, KS 66002-2436
(913) 367-7344
Fax: (913) 367-8213

Director: Shelly Nelson
snelson@acccks.org

Avg. Daily Pop.: 82.5

- Serves Atchison County.

**Central Kansas
Community Corrections**

1806 12th St.
Great Bend, KS 67530-4574
(620) 793-1940
Fax: (620) 793-1893

Director: Amy Boxberger
amyb@bartoncounty.org

Avg. Daily Pop.: 174.0

- Serves Russell, Barton, Stafford, Ellsworth and Rice counties.

**Cimarron Basin
Community Corrections**

415 N. Washington Ave.
Liberal, KS 67901-3428
(620) 626-3284
Fax: (620) 626-3279

Director: Mike Howell
mike@cbasin.com

Avg. Daily Pop.: 176.3

- Serves Stanton, Grant, Haskell, Gray, Kiowa, Morton, Stevens, Seward, Meade, Clark and Comanche counties.

COMMUNITY CORRECTIONS (con't)

Cowley County Community Corrections

320 E. 9th Ave. Ste C
Winfield, KS 67156-2871
(620) 221-3454
Fax: (620) 221-3693

Director: Mike Knapp
MichaelK@doc.ks.gov

Avg. Daily Pop.: 152.8

- Serves Cowley County.

Douglas County Community Corrections

111 E. 11th St. (Basement Level)
Lawrence, KS 66044
(785) 832-5220
Fax: (785) 330-2800

Director: Ron Stegall
rstegall@douglas-county.com

Avg. Daily Pop.: 183.5

- Serves Douglas County.

Harvey/McPherson Community Corrections

122 W. Marlin, Suite 301
P.O. Box 248
McPherson, Kansas 67460
(620) 241-8395
Fax (620) 241-1539

Director: Janet Cagle
janetc@kscourt.net

Avg. Daily Pop.: 200.8

- Serves Harvey and McPherson counties.

Johnson County Community Corrections

206 W. Loula St.
Olathe, KS 66061-4444
(913) 715-4508
Fax: (913) 829-0107

Director: Betsy Gillespie
betsygillespie@jocogov.org

Avg. Daily Pop. of AISP: 596.5
Avg. Daily Pop of Res: 187.7

- Serves Johnson County.

Leavenworth County Community Corrections

601 S. 3rd St. Ste 3095
Leavenworth, KS 66048-2769
(913) 684-0775
Fax: (913) 684-0764

Director: Kim Hundley
khundley@leavenworthcounty.org

Avg. Daily Pop.: 106.4

- Serves Leavenworth County.

Montgomery County Community Corrections

Courthouse Ste 360
PO Box 846
Independence, KS 67301
(620) 331-4474
Fax: (620) 331-8263

Director: Kurtis Simmons
KurtisS@doc.ks.gov

Avg. Daily Pop.: 179.6

- Serves Montgomery and Chautauqua counties.

Northwest Kansas Community Corrections

1011 Fort
Hays, KS 67601-3824
(785) 625-9192
Fax: (785) 625-9194

Director: John Trembley
JohnTr@doc.ks.gov

Avg. Daily Pop.: 164.3

- Serves Cheyenne, Rawlins, Decatur, Norton, Phillips, Smith, Sherman, Thomas, Sheridan, Graham, Rooks, Osborne, Wallace, Logan, Gove, Trego and Ellis counties.

Reno County Community Corrections

115 W 1st Ave.
Hutchinson, KS 67501-5235
(620) 665-7042
Fax: (620) 662-8613

Director: Ken Moore
ken.moore@renogov.org

Avg. Daily Pop.: 247.1

- Serves Reno County.

COMMUNITY CORRECTIONS (con't)**Riley County
Community Corrections**

115 N. 4th St. 2nd Floor
Manhattan, KS 66502-6663
(785) 537-6380
Fax: (785) 537-6398

Director: Shelly Williams
swilliams@rileycountyks.gov

Avg. Daily Pop.: 175.0

- Serves Clay and Riley counties.

**Santa Fe Trail
Community Corrections**

208 W. Spruce St.
Dodge City, KS 67801-4425
(620) 227-4564
Fax: (620) 227-4686

Director: Pat Klecker
patrickk@cc.dockansas.us

Avg. Daily Pop.: 172.3

- Serves Ford County.

**Sedgwick County
Community Corrections**

700 S. Hydraulic St.
Wichita KS 67211
(316) 660-7017
Fax: (316) 660-1670

Director: Mark Masterson
mmasters@sedgwick.gov

Avg. Daily Pop. For AISP: 1389.5

Avg. Daily Pop. For Residential: 206.9

- Serves Sedgwick County.

**South Central
Community Corrections**

119 S. Oak St.
PO Box 8643
Pratt, KS 67124-2720
(620) 672-7875
Fax: (620) 672-7338

Director: David A. Wiley
davidw@doc.ks.gov

Avg. Daily Pop.: 123.9

- Serves Pratt, Kingman, Barber and Harper counties.

**Sumner County
Community Corrections**

120 E. 9th St.
PO Box 645
Wellington, KS 67152-4062
(620) 326-8959
Fax: (620) 326-5576

Director: Brad Macy
bmacy@ksjjs.org

Avg. Daily Pop.: 67.1

- Serves Sumner County.

**Unified Government
Community Corrections**

812 N. 7th St. Fl 3
Kansas City KS 66101-3049
(913) 573-4180
Fax: (913) 573-4181

Director: Phil Lockman
plockman@wycokck.org

Avg. Daily Pop.: 716.9

- Serves Wyandotte County.

PAROLE SERVICES

INFORMATION

900 SW Jackson St. Fl 4
Topeka KS 66612-1284
(785) 296-3317
Fax: (785) 296-0014



Chris Rieger
Manager
Parole Services

The Parole Services section within the Department of Correction’s Community and Field Services Division is responsible for the community-based case management supervision of offenders released from Kansas correctional facilities on parole, post-release supervision or conditional release.

Parole Services also is responsible for offenders released from other states on probation or parole and who have been accepted for supervision by Kansas under the terms of the Interstate Compact.

Case management supervision enhances community safety by using results driven management to assist offenders in reintegrating back into the community as law-abiding citizens.

Field supervision functions are organized into two regions: Northern and Southern. Overseeing each region is a parole director who reports to Deputy Secretary of Community and Field Services Keven Pellant.

Parole offices operate in 19 communities, and the Department contracts with Northwest Kansas Community Corrections for post-incarceration supervision in 17 northwestern Kansas counties.

PAROLE OFFICES & PERSONNEL

In FY 2009, the Department employed 105 parole officers and 15 parole supervisors, who are responsible for the daily management of their parole offices.

Larger parole offices may house support staff and employment/cognitive specialists. Contract treatment providers also work in many parole offices to better deliver services to offenders.

An effort to locate parole offices with other correctional and judicial agencies also has resulted in improved communication and in the sharing of resources that have led to enhanced collaboration.

Additional information about services provided in the Northern and Southern parole regions is available on page 62 of the annual report.

SUPERVISION SERVICES

With more than 6,000 offenders under supervision in Kansas, each parole officer carries an average caseload of 57 offenders.

However, caseload sizes vary by geographic area and can be affected by specialized caseloads. Larger urban parole offices use specialized caseloads to increase efficiency and the effectiveness of caseload management.

Typically, specialized caseloads involve sexual offenders, mentally ill offenders, those whose classification assessment indicate a lower risk to recidivate and DUI offenders. In FY 2009, Parole Services managed more than 1,000 offenders with four or more DUIs.

The Department also provides services through contract providers for a limited number of programs. Sex offender treatment is required for those supervised as sexual offenders with weekly sessions held in several locations.

Due to budget constraints, several offender programs have been cut. However, parole staff diligently seek out existing community resources for offenders to access including relying on volunteers to assist with program delivery and support services.

Among the classes and services offered in various locations are: employment assistance, cognitive behavioral programming, mental health support groups and batterer’s intervention. Two locations house business developers who identify and build employment opportunities for offenders.

An offender’s level of supervision and

PAROLE SERVICES (con't)

case management are determined during the assessment process utilizing such classification tools as the Level of Services Inventory – Revised (LSI-R). For example, higher risk offenders meet more frequently with parole officers and work more closely with their parole officers to develop ways to safely reintegrate back into the community. Classification assessments also assist in determining an offender's programming needs and resource referrals. In classifying sex offenders, the LSI-R is used in tandem with other specialized assessment instruments.

During supervision, offenders may encounter reintegration difficulties or lifestyle issues which are addressed through post-release case management. Common challenge areas are housing, transportation and substance abuse.

When violations of supervision conditions occur, parole officers utilize interventions and make referrals to needed resources. Serious violations representing a risk to public safety result in the offender being returned to a correctional facility.

Offenders serving determinate sentences generally serve 90 to 180 days upon revocation, which is determined by Kansas statute. Offenders serving indeterminate sentences serve a period of time that is established by the Kansas Parole Board.

STAFF TRAINING

Parole staff complete training courses when hired and annually thereafter as Kansas requires 200 hours of certification training. Courses include supervision procedures and policies, case management, motivational interviewing, computer training, safety training and self defense. Kansas parole officers, with the exception of Parole Enforcement and Special Agents, do not carry firearms. However, parole officers are trained in the use of pepper spray.

TECHNOLOGY

Parole staff use several computer systems to access information and maintain detailed supervision notes. Most parole officers have laptops, many with wireless communication, to document contact information in the field. Parole officers also view GPS surveillance data, and communicate with courts, jails, and resource providers. Cell phones are available for parole officers



Secretary Roger Werholtz, at left, and Winfield Courier Publisher Dave Seaton, at right, recognized Kathryn Phoenix, a DCCCA community-based treatment counselor, as the KDOC 2010 Contract Employee of the Year. Phoenix provides sex offender treatment for offenders in the Topeka and Salina Parole Office.

when making home contacts and community visits.

Due to the reliance upon technology to supervise offenders properly, maintaining current equipment is a priority.

FOCUS FOR FY 2010

Parole staff are refining their use of evidence-based practices in case management supervision. Many offices have begun group reporting for offenders in specific populations such as the unemployed and low-risk populations.

Employment and cognitive specialists working in Wichita, Topeka and Kansas City have expanded the number employment and cognitive thinking groups available to offenders. Providing all parole officers with cognitive intervention strategies will continue.

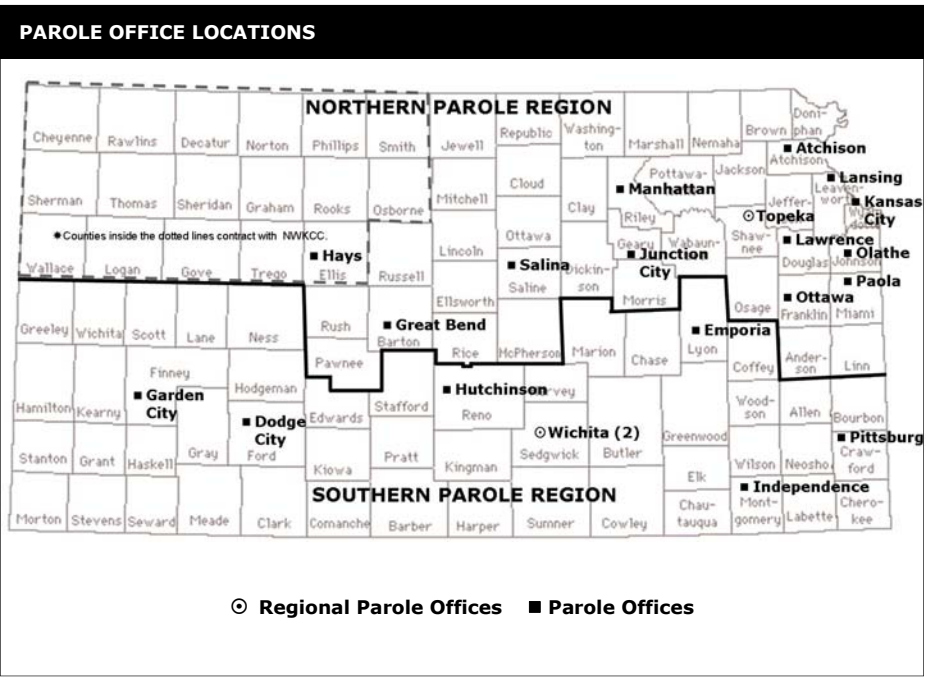
NEXT STEPS FOR PAROLE SERVICES

- Continue to hone staff skills in strategic case management, motivational interviewing and risk reduction work.
- Work with reentry staff to increase the level of work with offender families as partners in the supervision and risk reduction process.
- Locate or create resources within staff skills or community resources to increase the effectiveness of treatment and programs as a part of the community's focus on helping the Department of Corrections make Kansas safer.

PAROLE SERVICES (con't)

Parole Offices

- Atchison Parole Office**
 (Atchison, Brown, Doniphan & Nemaha counties)
 729 Kansas Ave.
 Atchison, KS 66002
 (913) 367-7344
- Dodge City Parole Office**
 (Clark, Ford, Gray & Meade counties)
 701 E. Comanche, Suite E
 P.O. Box 486
 Dodge City, KS 67801
 (620) 225-1233
- Emporia Parole Office**
 (Chase, Coffey & Lyon counties)
 430 Commercial
 Emporia, KS 66801
 (620) 341-3294
- Garden City Parole Office**
 (Finney, Grant, Greeley, Hamilton, Haskell, Hodgeman, Kearney, Lane, Morton, Ness, Scott, Seward, Stanton, Stevens & Wichita counties)
 601 N. Main, Suite A
 Garden City, KS 67846
 (620) 272-3878
- Great Bend Parole Office**
 (Barton, Pawnee & Rush counties)
 1806 12th
 Great Bend, KS 67530
 (620) 792-3549
- Hutchinson Parole Office**
 (Barber, Comanche, Edwards, Harper, Harvey, Kingman, Kiowa, Marion, Pratt, Reno & Stafford counties)
 113 W. 1st St.
 Hutchinson, KS 67501
 (620) 669-0175
- Independence Parole Office**
 (Chautauqua, Elk, Greenwood, Montgomery, Wilson & Woodson counties)
 200 Arco Plaza, Suite 360
 Independence, KS 67301
 (620) 331-4854
- Junction City Parole Office**
 (Dickinson, Geary, Marshall, Wabaunsee, & Washington counties)
 446 Grant Ave.
 Junction City, KS 66441
 (785) 238-1911
- Kansas City Parole Office**
 (Wyandotte County)
 155 South 18th St., Suite 213
 Kansas City, KS 66102
 (913) 621-1830
- Lansing Parole Office**
 (Leavenworth County)
 P. O. Box 194
 Lansing, KS 66043
 (913) 727-3235
- Lawrence Parole Office**
 (Douglas, Jefferson & Osage counties)
 1910 Haskell, Suite 5
 Lawrence, KS 66046
 (785) 842-2926
- Manhattan Parole Office**
 (Clay, Morris, Pottawatomie & Riley counties)
 227 Southwind Place
 Manhattan, KS 66502
 (785) 770-3452
- Olathe Parole Office**
 (Johnson County)
 804 North Meadowbrook Dr., Suite 100
 Olathe, KS 66062
 (913) 829-6207
- Ottawa Parole Office**
 (Anderson & Franklin counties)
 116A West 2nd St.
 Ottawa, KS 66067
 (785) 242-6952
- Paola Parole Office**
 (Linn & Miami counties)
 510 S. Hospital Dr., Suite 200
 Paola, KS 66071
 (913) 294-4354
- Pittsburg Parole Office**
 (Allen, Bourbon, Cherokee, Crawford, Labette & Neosho counties)
 1008 W. 4th
 Pittsburg, KS 66762
 (620) 232-9550
- Salina Parole Office**
 (Cloud, Ellsworth, Jewell, Lincoln, McPherson, Mitchell, Ottawa, Republic, Rice, Russell & Saline counties)
 128 N. Santa Fe, 2A
 Salina, KS 67401
 (785) 827-2584
- Topeka Parole Office**
 (Jackson & Shawnee counties)
 1430 SW Topeka Blvd., 3rd Floor
 Topeka, KS 66612
 (785) 296-3195
- Wichita Parole Office**
 (Butler, Cowley, Sedgwick & Sumner counties)
 212 S. Market
 Wichita, KS 67202
 (316) 262-5127
- Northwest Kansas Community Corrections (NWKCC)**
 (Cheyenne, Decatur, Ellis, Gove, Graham, Logan, Norton, Osborne, Phillips, Rawlins, Rooks, Sheridan, Sherman, Smith, Thomas, Trego & Wallace counties)
 1011 Fort
 Hays KS 67601
 (785) 625-9192



PAROLE SERVICES (con't)

Governor's Sex Offender Initiative

UNIT FORMATION

Created in 2006 as an initiative by then Governor Kathleen Sebelius, the Sex Offender/GPS Unit enhances the supervision of sex offenders who have committed multiple sex crimes against children. Currently, 280 offenders are assigned to the unit in which each offender is tracked with GPS (Global Positioning Satellite) monitoring. The unit is comprised of one parole supervisor and eight parole officers who are located in Kansas City, Olathe, Topeka, Wichita and Hutchinson. Two parole officers obtain specialized law enforcement training to work as Parole Enforcement Officers (PEOs). Each officer's average caseload is 38 sex offenders.

ROLE OF PAROLE ENFORCEMENT OFFICERS

PEOs manage a smaller caseload of sex offenders and perform law enforcement duties. Their duties include arresting offenders who violated release conditions, tracking absconders, conducting surveillance of offenders suspected of having contact with minors, conducting searches of offenders' homes, seizing evidence linked to new crimes, responding to GPS alerts and transporting higher risk offenders. PEOs also assist the Department's Special Enforcement Officers and other law enforcement agencies.

TEAM APPROACH TO CASE MANAGEMENT

The unit works closely with Department of Corrections partners to provide a high level of case management that has reduced offender revocations. As most sex offenders are required to participate in sex offender treatment, parole officers routinely attend counseling sessions and collaborate with the offenders and their therapists. Parole officers also collaborate with victim services representatives and re-entry case workers with issues such as finding the most appropriate housing for offenders. To further reentry initiatives and assist parole directors with administrative functions, risk reduction and reentry managers are located in each parole region.

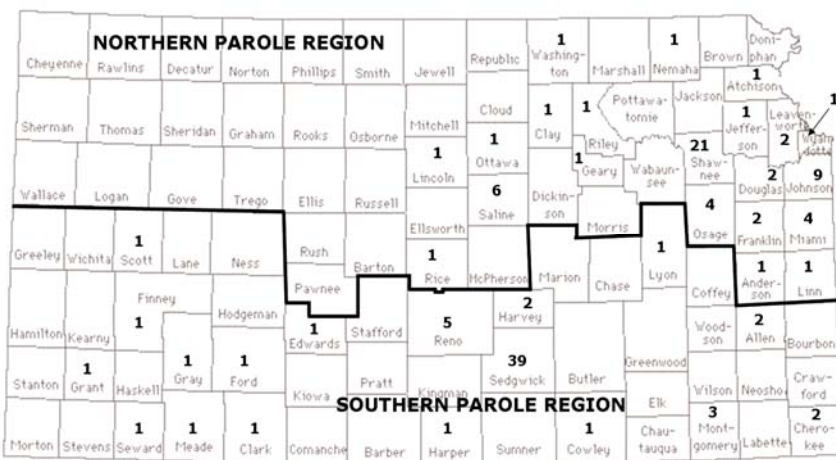
COMPUTER SEARCHES

As the popularity of social networking websites has risen so has the need to determine if sex offenders are attempting to solicit children or view child pornography through the Internet.

To aid in supervising the sex offenders assigned to the unit, the parole officers receive specialized training on cyber crimes and conducting computer searches.

Parole officers conduct random searches of sex offenders' computers and have been assisted by detectives in the Exploited and Missing Children's Unit.

NUMBER of GPS UNITS ASSIGNED BY COUNTY — (March 31, 2010)



GPS Monitoring

Parole Officers can document an offender's current or past location using GPS ankle bracelets. The system aids in ensuring compliance with sex offender registration laws by verifying residency. The unit also can set up exclusion zones to aid in keeping offenders away from victims and areas that may elevate their risk to the community. Law enforcement officials also can use the system to determine an offender's location in relation to a crime scene.

To provide timely technical assistance, the parole offices house five GPS contract staff.

Offenders assigned to the Sex Offender/GPS Unit must wear GPS ankle bracelets as part of their supervision terms. Few have cut the bracelets or absconded making the technology an effective case-management tool.

PAROLE SERVICES (con't)

INTERSTATE COMPACT

As a member of the Interstate Compact for Adult Offender Supervision (ICAOS), Kansas agrees to regulate the transfer of supervision for adult parole and probationers across its state boundaries.

ICAOS members include all 50 states, the District of Columbia, Puerto Rico and the U.S. Virgin Islands. Kansas paid \$27,000 for its 2009 membership fee, which is based on the number of offenders transferred and received for supervision and the state’s population.

Deputy Secretary for Community and Field Services Keven Pellant serves as the ICAOS commissioner responsible for the compact’s statewide management. Five Department of Corrections staff members facilitate Kansas’ participation in the compact. The unit:

- Monitors offenders for acceptance of supervision, arrival, progress and violations;
- Reviews requests for transfer;
- Responds to requests for reporting instructions;
- Enters warrant information for Kansas parolees/post-release offenders into the FBI’s National Crime Information Center (NCIC), a national system dedicated to supporting criminal justice agencies, and responding to NCIC “hits”;
- Monitors Kansas parolees/post-release offenders

released from prison to out-of-state detainers and initiate supervision upon release;

- Monitors Kansas parolees/post-release offenders in out-of-state custody on new charges; and,
- Arranges for the return of violators apprehended outside the state of Kansas.

In FY 2009, staff provided training to assist with the implementation of a national database, the Interstate Compact Offender Tracking System (ICOTS), which is required for all ICAOS states. Once implemented, staff will monitor transfer activity but have less “hands-on” activity as the system will be essentially paperless. Compact staff will be responsible for maintaining user accounts and providing a help desk for staff accessing the database. More information about ICAOS can be found at www.interstatecompact.org.

Offender Transfers Under Active Supervision — FY 2009	
Kansas Offenders Transferred Out of State	
Probation	1,449 (62.6%)
Parole	866 (37.4%)
Total	2,315
Offenders (other states) Transferred to Kansas	
Probation	1,638 (72.3%)
Parole	629 (27.7%)
Total	2,267

Kansas Victim Services Director Receives National ICAOS Award

The Interstate Commission for Adult Offender Supervision (ICAOS) honored Kansas Victims Services Director Jennie Marsh in 2009 for her exceptional leadership and service to the Interstate Compact.

Marsh received the 2009 Peyton Tuthill Award during the commission’s annual meeting.

“Kansas is fortunate to have such a dedicated professional guiding victim services,” said Pat Tuthill, mother of Peyton Tuthill for whom the annual award honors.

Pat Tuthill cited Marsh’s experience and commitment to protecting and promoting victims’ rights as significant factors in her selection for the award.

Peyton Tuthill became the face of efforts to tighten compact procedures following her rape and



L-R, ICAOS Executive Director Harry Hageman, Victim Services Director Jennie Marsh, Kansas Compact Commissioner Keven Pellant at the ICAOS annual meeting.

murder in 1999. A 23-year-old recent college graduate living in Denver, Peyton Tuthill had stopped by her house after a job interview to let her dog out. Once inside her home, she was attacked and stabbed by a robber who was an unsupervised probationer from Maryland. The probationer’s transfer had occurred without providing notice to Colorado authorities.

PAROLE SERVICES (con't)

REVOCACTIONS, ABSCONDING & RE-CONVICTIONS

Parole staff complete risk reduction specific training in parole officer basic training and in annual training activities. Supervisory staff, along with skill developers, reinforce the utilization of risk reduction skills during day-to-day case management with offenders.

In conjunction with the risk reduction efforts implemented by facility staff, contract service provider staff and other community-based staff, the Parole Services Division has contributed to reductions in several statistical areas.

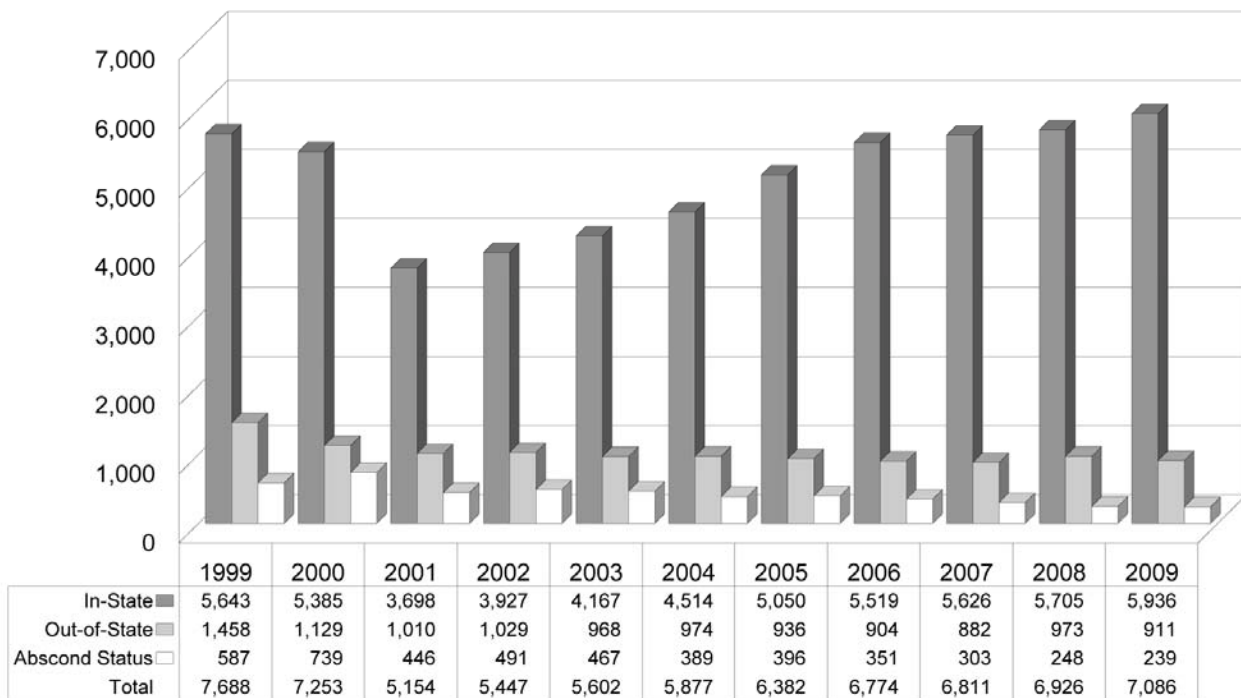
Revocations, absconding and re-convictions are viewed as common indicators of offender recidivism

behavior. Reductions in any or all of these would indicate risk reduction efforts are contributing to less re-offending behavior and less violation behavior ending in revocation.

The number of offenders being revoked for condition violations and return to prison has decreased dramatically since 2003 as are the number of offenders absconding supervision.


Much of this can be attributed to the implementation of evidence-based practices. The number of parolees with a new conviction while on parole supervision is also down substantially.

Components of the End-of-year Offender Population Under Post-incarceration Management: Fiscal Years 1999 - 2009



PAROLE SERVICES (con't)

NORTHERN PAROLE REGION



INFORMATION

1430 SW Topeka Blvd. Fl. 3
Topeka, KS 66612
(785) 296-3579
(913) 829-6207 ext. 25
Fax: (785) 296-0744

Director: Peggy Lero
PeggyL@doc.ks.gov
Administrative Asst: Sarah Newell

PROGRAMS

- **Freedom Education Center**
Located in the Topeka Parole Office. This computer-based accredited secondary education program allows parolees to work independently to achieve a high school diploma.
- **Sex Offender Treatment Program**
Contracted community based sex offender treatment program which offers a comprehensive treatment approach to parolees statewide. Services are provided in the parole offices as well as in the community.
- **Drug & Alcohol Treatment**
Utilizes community-based drug and alcohol treatment providers which offer assessment and counseling to parolees statewide. Services are provided in the parole offices and in the community.
- **Community Resource Workshops**
Workshop held for parolees and their families which addresses the available community resources. Information and assistance is provided by parole staff and volunteers in the parole offices.

- **Employment Workshop**

Workshops which offer assistance in locating and securing employment within the community. Topics include skill assessment, interest assessment, employment barriers, interview techniques and application completion. Trained Offender Workforce Development Specialists (OWDS), parole officers and volunteers lead the workshops that are held in the parole offices.

- **Cognitive Group**

Group counseling modeled on the “Thinking For A Change” program. The group is facilitated by parole officers and held in the parole offices.

- **Women’s Support Group**

Group which offers female parolees emotional support, guidance and a forum to discuss problems and issues they are experiencing following incarceration. The group is facilitated by parole staff and volunteers and is held in the Topeka & Kansas City parole offices.

- **Batterer’s Intervention**

Hosted by the Topeka Parole Office, the program was developed for parolees, both male and female, with a history of domestic violence. The program’s facilitator is an accredited domestic violence advocate from the community.

RE-ENTRY INITIATIVES

- **Parole-Facility Interaction Groups**

Parole officers visit correctional facilities each month to conduct group sessions with inmates approaching release. Discussion topics include a motivational speech, conditions and expectations of parole supervision, and resources available within the community.

- **Release Planning Conference Calls**

Conference calls are conducted to discuss release planning issues with the inmate, assigned parole officer, correctional counselor, unit team members, institutional parole officer, inmate family members, potential employer, community service providers, etc. These conference calls are designed to include anyone involved with the offenders reintegration back into the community. The calls take place three months prior to an inmate’s discharge from a facility.

PAROLE SERVICES (con't)

SOUTHERN PAROLE REGION

PROGRAMS

- **Sex Offender Treatment Program**

Contracted community-based sex offender treatment program which offers a comprehensive treatment approach to parolees statewide. Services are provided in parole offices and in community locations.

- **Drug & Alcohol Treatment**

Utilizes a variety of community-based drug and alcohol treatment providers which offer assessment and counseling to parolees statewide. Services are provided in the parole offices as well as in the community.

- **Family Education Workshops**

Educational-based workshops for family members of offenders prior to their release.

- **Employment Workshop**

Workshops held for parolees which offer assistance in locating and securing gainful employment within the community. Topics include skill assessment, interest assessment, employment barriers, interview techniques and application completion. Trained Offender Workforce Development Specialists (OWDS), parole officers and volunteers lead the workshops that are held in the parole offices and at workforce centers in the community.

- **Cognitive Group**

Group counseling modeled on the "Thinking For A Change" program. The group is facilitated by parole officers and held in the parole offices.


RE-ENTRY INITIATIVES

- **Parole-Facility Interaction Groups**

Parole officers visit the prison facilities each month to conduct group sessions with inmates approaching release. Topics for discussion include a motivational speech, discussion of the conditions and expectations of parole supervision, and resources available within the community.

- **Release Planning Conference Calls**

Conference calls are conducted to discuss release plan-



SOUTHERN PAROLE REGION

INFORMATION

212 S. Market St.
Wichita, KS 67202-3804
(316) 613-7214
Fax: (316) 262-0330

Director: Sally Frey
SallyF@doc.ks.gov

R3 Manager: Aimee Huffman

ning issues with the inmate, assigned parole officer, correctional counselor, unit team members, institutional parole officer, inmate family members, potential employer, community service providers, etc. These conference calls are designed to include all those involved with the offenders reintegration back into the community. The calls take place three months prior to an inmate's discharge from a facility.

FACILITIES MANAGEMENT

MANAGEMENT RESPONSIBILITIES

INFORMATION

900 SW Jackson St. Ste 402
Topeka KS 66612-1284
(785) 296-5187
Fax: (785) 368-8914

Deputy Secretary
Chuck Simmons
ChuckS@doc.ks.gov

Administrative Specialist
Pamela Boeckman

Number of Staff
26

The Facility Management Division, under the guidance of the Deputy Secretary of Facility Management Chuck Simmons, is responsible for the oversight and coordination of facility-based operations and inmate movement. Daily operations are the responsibility of the respective facility wardens. Central office responsibilities include:

- System-wide policies and procedures
- Oversight of facility operations
- Capital improvements planning and project management
- Inmate claims, grievances, and correspondence
- Inmate classification
- Inmate population management
- Sentence computation
- Interstate corrections compact
- Sex predator commitment review and tracking

All state correctional facilities have achieved accreditation by the National Commission on Correctional Health Care. The Department of Corrections has

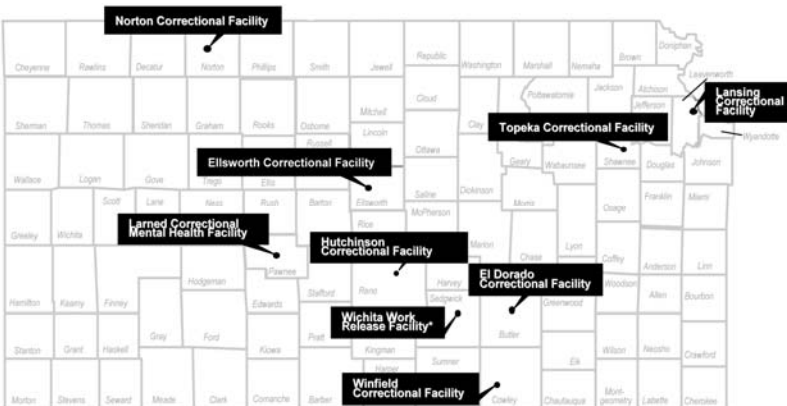
historically achieved accreditation by the American Correctional Association (ACA). However, the maintenance of the ACA accreditation status has been suspended due to budgetary constraints. The Department of Corrections plans to pursue re-accreditation as resources allow.

CORRECTIONAL FACILITIES

The Kansas Department of Corrections operates eight correctional facilities with units located in nine Kansas communities. Correctional facilities, their administrative subunits, and commonly used abbreviations are:

- **El Dorado Correctional Facility (EDCF)**
 - Central Unit
 - Reception and Diagnostic (RDU) (males)
- **Ellsworth Correctional Facility (ECF)**
- **Hutchinson Correctional Facility (HCF)**
 - Central Unit
 - East Unit
 - South Unit
- **Lansing Correctional Facility (LCF)**
 - Central Unit
 - East Unit
- **Larned Correctional Mental Health Facility (LCMHF)**
 - Central Unit
 - West Unit
- **Norton Correctional Facility (NCF)**
 - Central Unit
- **Topeka Correctional Facility (TCF)**
 - Central Unit
 - Reception and Diagnostic (RDU) (females)
- **Winfield Correctional Facility (WCF)**
 - Central Unit
 - Wichita Work Release Unit (WWR)

Correctional Facility Locations (8*)

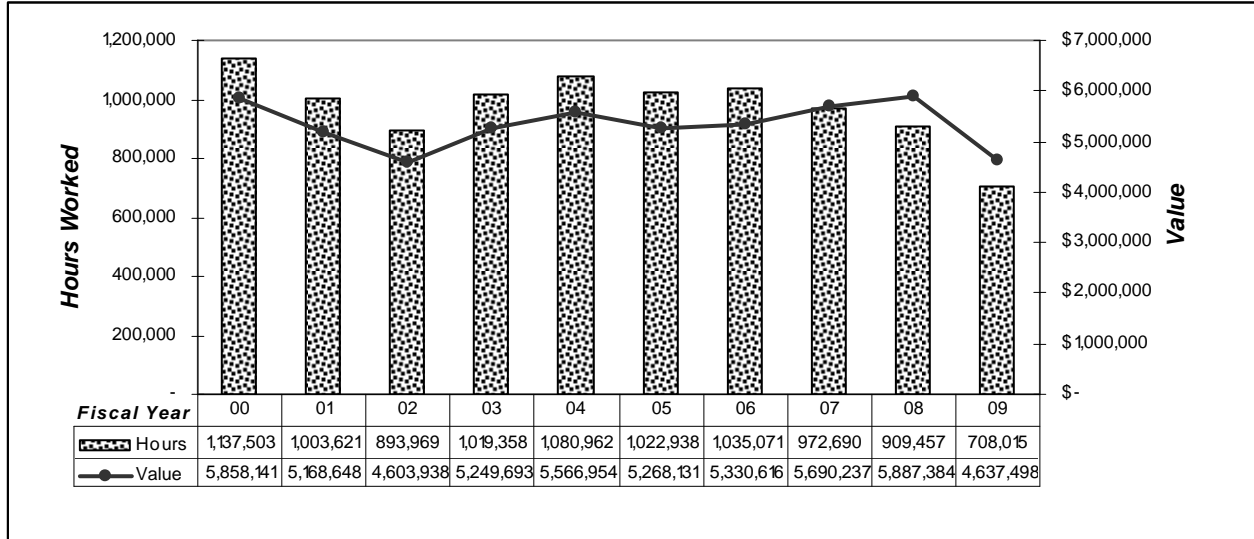


* = Administratively, Wichita Work Release Facility is a under a “parent” institution, Winfield Correctional Facility

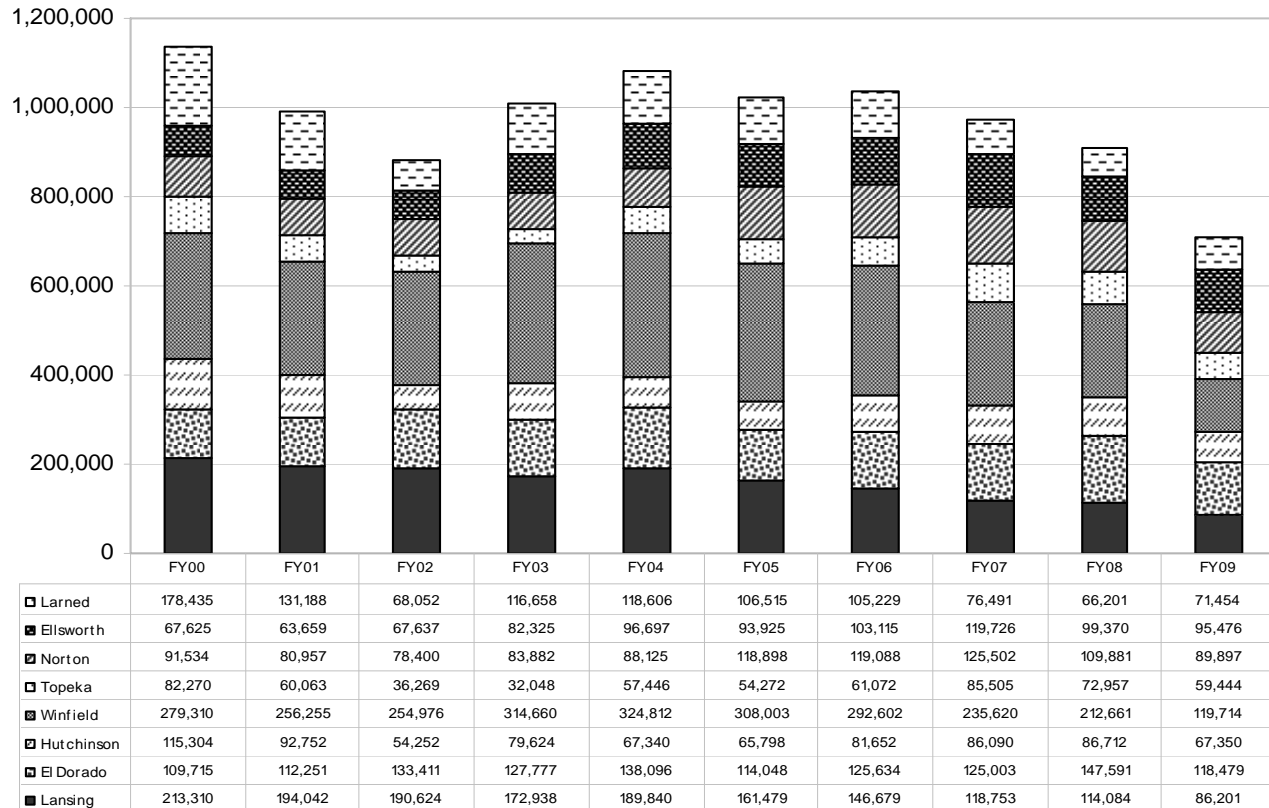
FACILITIES MANAGEMENT — graphs

Community Service Work

Total Hours & Estimated Value: FY 2000 — FY 2009



Hours & Estimated Value by Correctional Facility: FY 2000 — FY 2009



FACILITIES MANAGEMENT — graphs (cont')

Correctional Population FY 2009

Location, Gender & Security Designation as of June 30, 2009

FACILITY	MALES					FEMALES					TOTAL
	Max	Med High	Med Low	Min	Total	Max	Med High	Med Low	Min	Total	
KDOC											
Lansing	842	895		628	2365						2365
Hutchinson	548	452	480	288	1768						1768
El Dorado	691	487			1178						1178
Norton			539	168	707						707
Ellsworth		794		38	832						832
Topeka					0	49	250	326	102	727	727
Winfield				804	804						804
Larned	150			218	368						368
Subtotal KDOC	2231	2628	1019	2144	8022	49	250	326	102	727	8749
Non-KDOC											
Larned State Hospital	95				95	20				20	115
Contract jail		6		8	14				2	2	16
Subtotal Non-KDOC	95	6	0	8	109	20	0	0	2	22	131
Total Capacity	2326	2634	1019	2152	8131	69	250	326	104	749	8880

Population vs. Operating Capacity — FY 2009

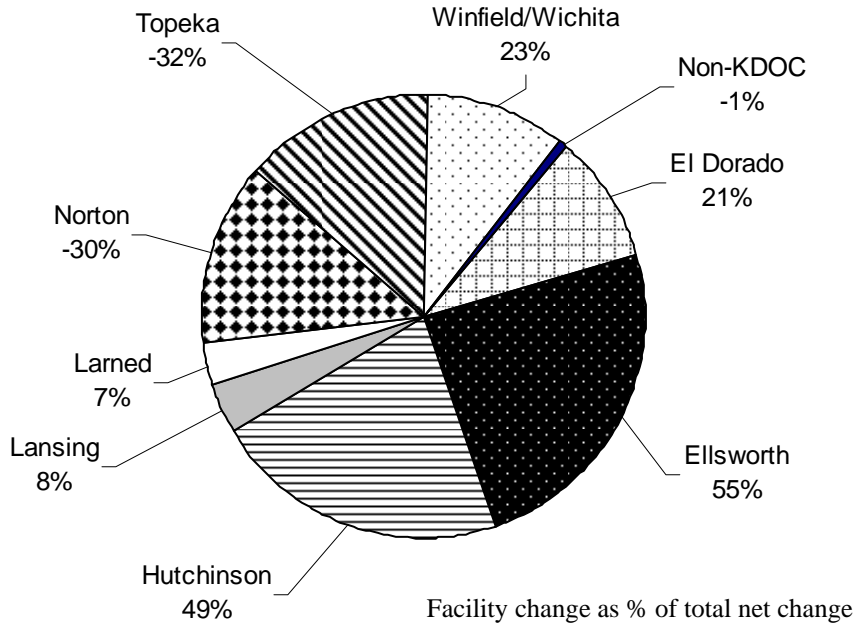
- Total correctional capacity includes bed space in facilities operated by KDOC, as well as placements in facilities operated by other agencies pursuant to contract or interagency agreement.
- Winfield is responsible for 250 beds at Wichita Work Release.
- Capacity numbers do not include 255 "special use beds" used primarily for infirmary and disciplinary segregation purposes.
- The December 31st female inmate population includes 15 federal inmates housed at Topeka pursuant to a contract with the U.S. Bureau of Prisons.

Facility	June 30, 2009	
	Population	Capacity
Males		
Lansing	2,331	2,365
Hutchinson	1,802	1,768
El Dorado	1,254	1,178
Norton	708	707
Ellsworth	810	832
Winfield	674	804
Larned	351	368
Non-KDOC	91	101
Total Male	8,021	8,123
Females		
Topeka	569	727
Non-KDOC	20	20
Total Female	589	747
Grand Total	8,610	8,870

FACILITIES MANAGEMENT — graphs

Correctional Capacity (con't)

Net Change in Capacity by Facility: FY 2000 — FY 2009

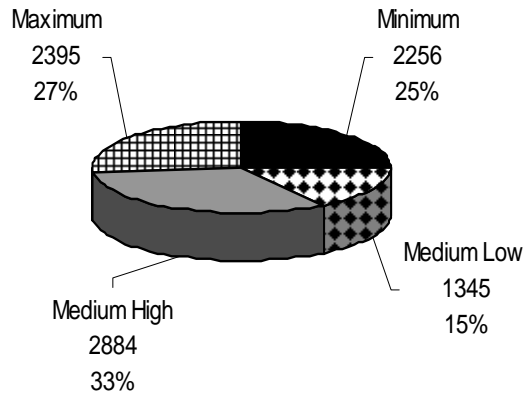


	June 30, 1999 (FY1999)			Change (1999-2009)			June 30, 2009 (FY 2009)		
	Male	Female	Total	Male	Female	Total	Male	Female	Total
El Dorado	1,100	-	1,100	-	-	78	1,178	-	1,178
Ellsworth	632	-	632	-	-	200	832	-	832
Hutchinson	1,590	-	1,590	-	-	178	1,768	-	1,768
Lansing	2,335	-	2,335	-	-	30	2,365	-	2,365
Larned	343	-	343	-	-	25	368	-	368
Norton	817	-	817	-	-	(110)	707	-	707
Topeka	301	494	843	185	-	(116)	-	727	727
Winfield	710	10	720	(10)	-	84	804	-	804
Non-KDOC	121	5	126	15	-	(5)	101	20	121
	7,949	509	8,509	190	-	364	8,123	747	8,870

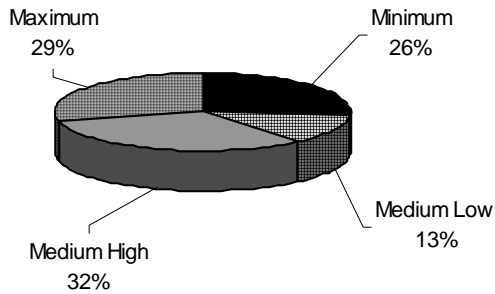
FACILITIES MANAGEMENT — graphs

Correctional Capacity (con't)

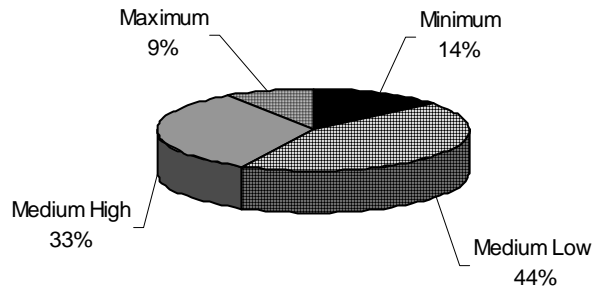
By Security Classification of Bedspace



Males by Security Classification of Bedspace



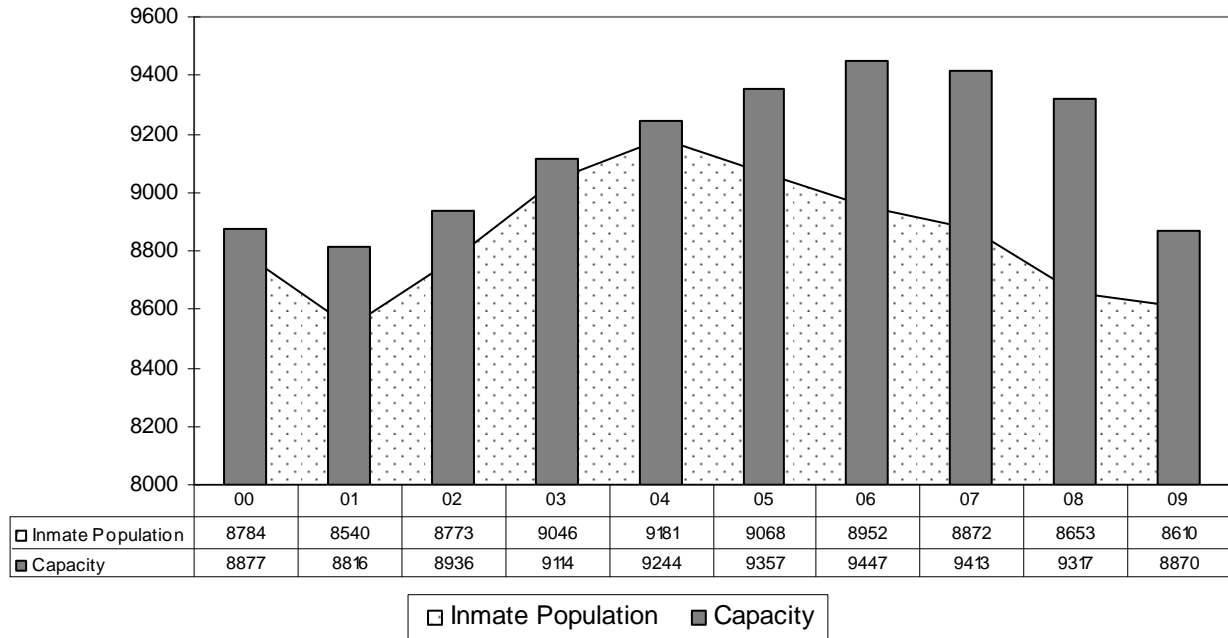
Females by Security Classification of Bedspace



FACILITIES MANAGEMENT — graphs

Inmate Population

Capacity vs. Inmate Population FY 2000 — FY2009



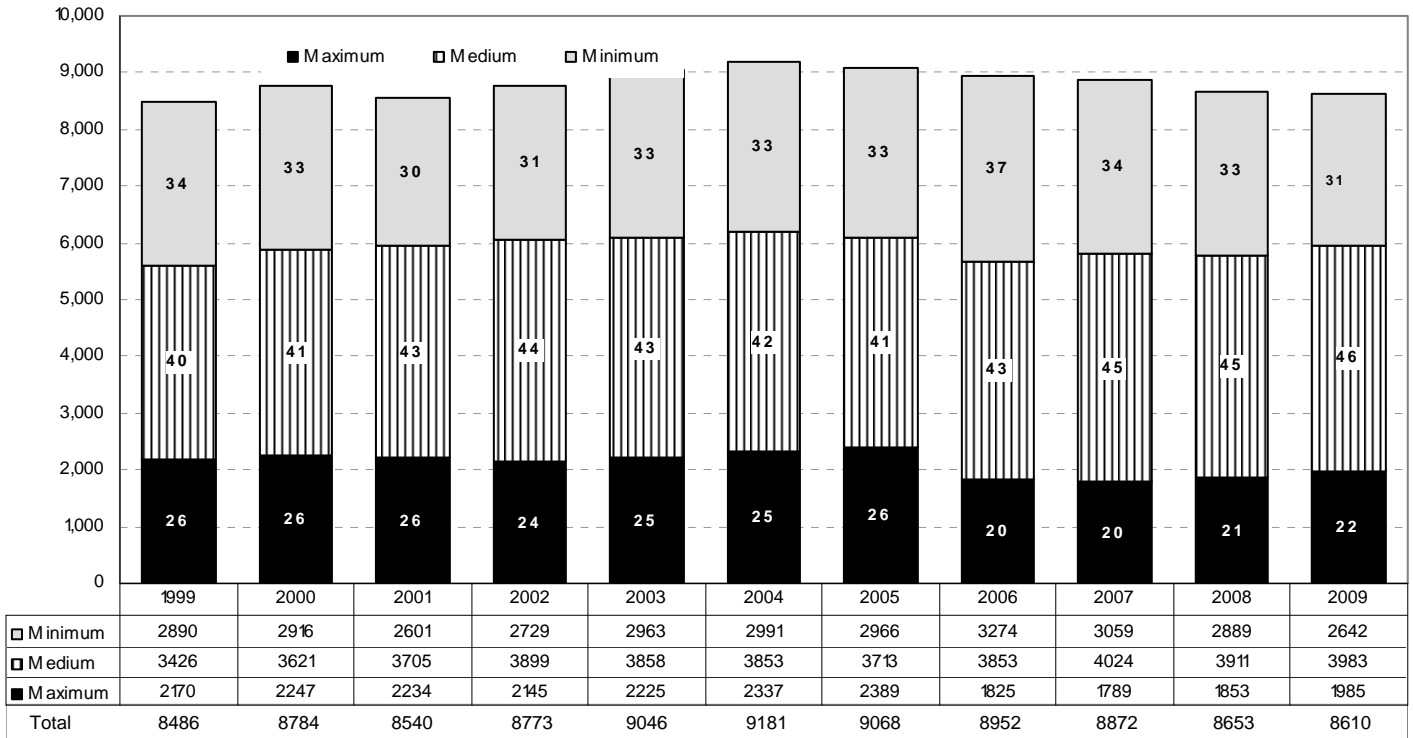
During much of the past 11 years, KDOC managers and state policymakers have had to address the issue of providing adequate correctional capacity for steady and prolonged growth in the inmate population. In the late 1980s, capacity did not keep pace with the population—which, along with related issues, resulted in a federal court order in 1989. The order was terminated in 1996 following numerous changes to the correctional system. During the last half of the 1990s, increases in the inmate population were matched by capacity increases, but capacity utilization rates remained consistently high.

- Since FY 1999, the inmate population has increased by 2.0% and capacity has increased by 0.1%.
- Of the 10 complete fiscal years represented in the chart above, the June 30 inmate population represented 95% or more of capacity on 7 occasions. (90—95% is generally considered best practice.)
- Since 1999, the average June 30 capacity utilization percentage has been 96.8%.

FACILITIES MANAGEMENT — graphs

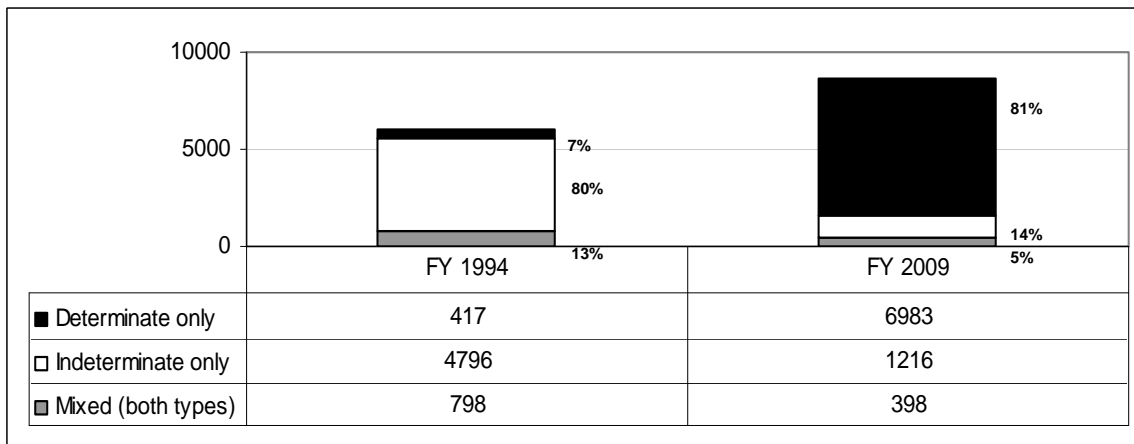
Inmate Population (con't)

Year-end Inmate Population by Custody Level: FY 2000 — FY2009



- Numbers in segments represent % of total.
- Beginning in 2006, the figures reflect the redistribution resulting from the implementation of the revised custody classification system.

Distribution of the Inmate Population by Type of Sentencing Structure: After Passage of the Sentencing Guidelines Act (06-30-1994) vs. Present (06-30-2009)

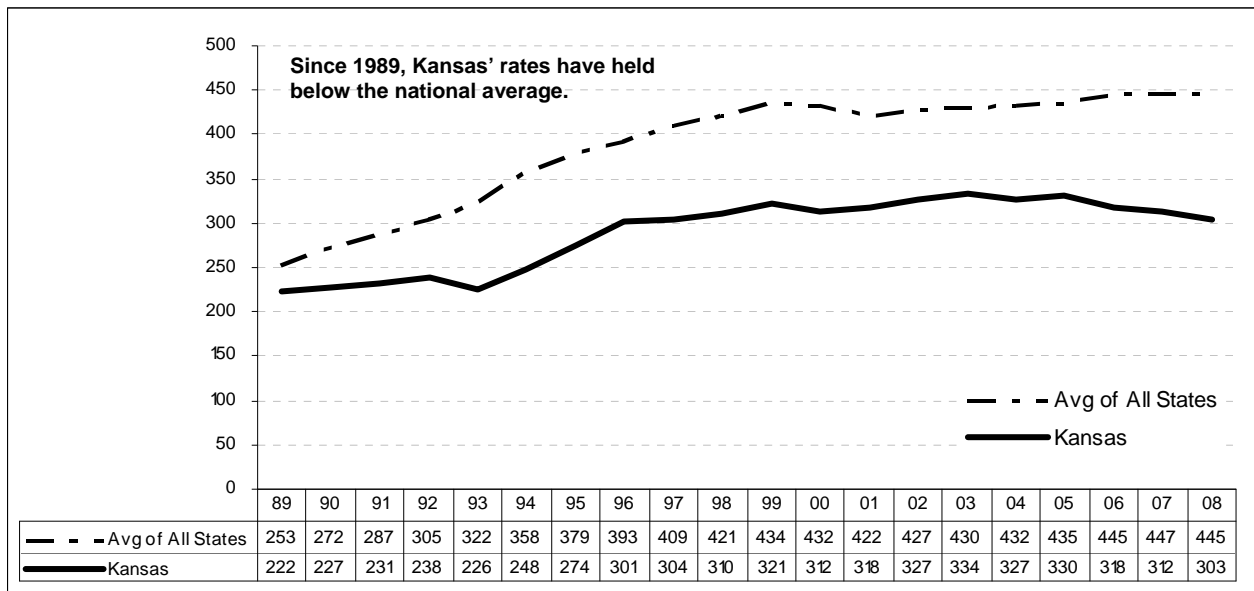


- "Mixed" indicates that both determinate and indeterminate sentencing are involved. It includes offenders who have active sentences for crimes committed both before and after July 1, 1993, as well as offenders with "old" sentences that were converted to a guidelines sentence. Sentence structure information was unavailable for 80 offenders in FY 94 and 13 offenders in FY 09.

FACILITIES MANAGEMENT — graphs

Incarceration Rates: Kansas vs. Other States

Kansas Rate vs. Average for All States: 1988—2008 (Dec 31st each year)



State Incarceration Rates: December 31, 2008

Rank		Rank		Rank		
1	Louisiana	853	18	Colorado	467	
2	Mississippi	735	19	Delaware	463	
3	Oklahoma	661	20	Ohio	449	
4	Texas	639	21	Indiana	442	
5	Alabama	634	22	Tennessee	436	
6	Arizona	567	23	Alaska	430	
7	Florida	557	24	South Dakota	412	
8	Georgia	540	25	Connecticut	407	
9	South Carolina	519	26	Maryland	403	
10	Arkansas	511	27	Pennsylvania	393	
11	Missouri	509	28	Wyoming	387	
12	Kentucky	492	29	Wisconsin	374	
13	Virginia	489	30	Oregon	371	
14	Michigan	488	31	Montana	368	
15	Nevada	486	32	North Carolina	368	
16	Idaho	474	33	Illinois	351	
17	California	467	34	Hawaii	332	
				35	West Virginia	331
				36	New Mexico	316
				37	New York	307
				38	Kansas	303
				39	New Jersey	298
				40	Iowa	291
				41	Washington	272
				42	Vermont	260
				43	Nebraska	247
				44	Rhode Island	240
				45	Utah	232
				46	North Dakota	225
				47	New Hampshire	220
				48	Massachusetts	218
				49	Minnesota	179
				50	Maine	151

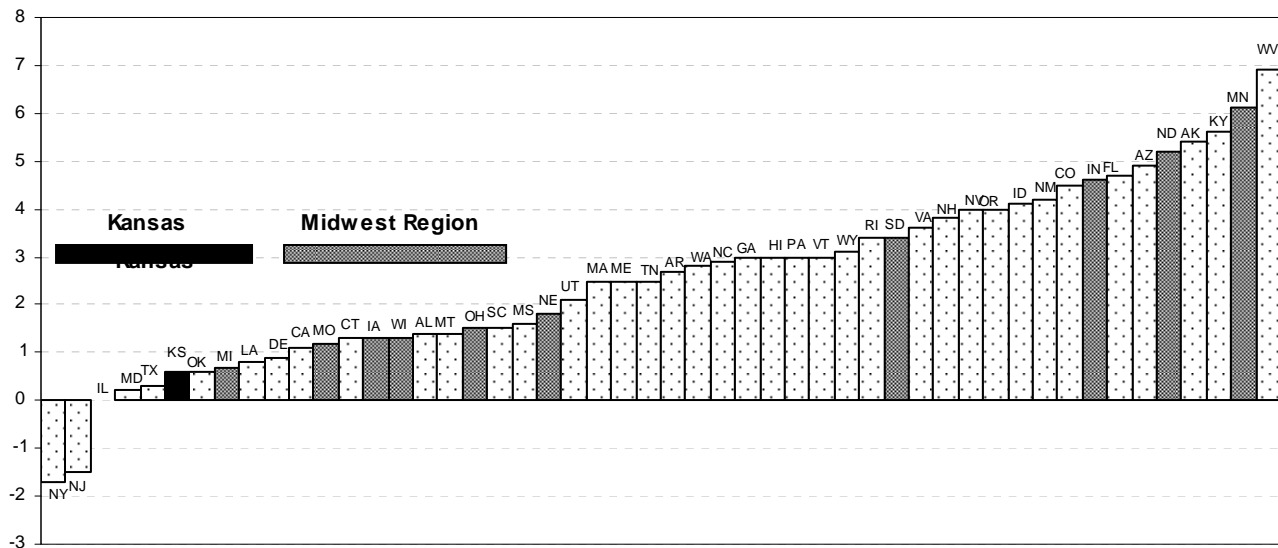
- Average for all states: 445 -

Source: Prisoners in 2008, Bureau of Justice Statistics, U.S. Department of Justice. The full report can be found at: <http://bjs.ojp.usdoj.gov/>

FACILITIES MANAGEMENT — graphs

Percentage Changes in State Inmate Populations: 2000 – 2008

Kansas' Rank Relative to All Other States and to Midwest Region States



Percentage Change in State Inmate Populations

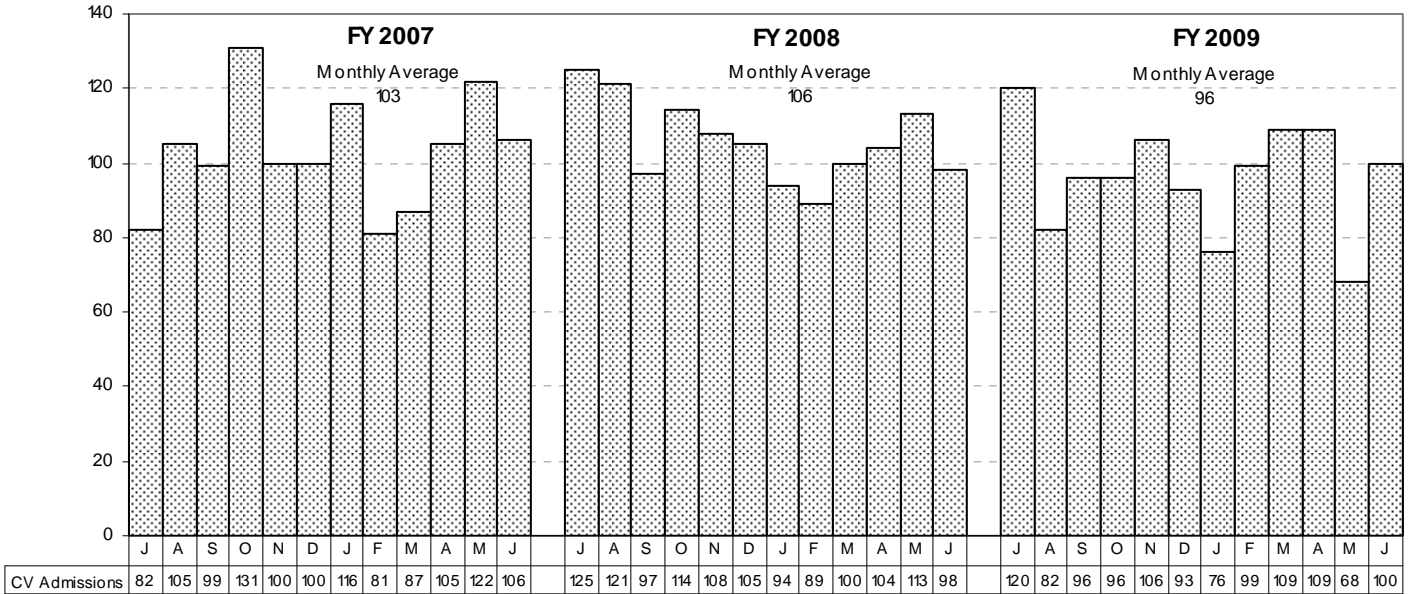
Rank	Total % Change	Rank	Total % Change	Rank	Total % Change			
1	West Virginia	6.9	18	Wyoming	3.1	35	Connecticut	1.3
2	Minnesota	6.1	19	Georgia	3.0	35	Iowa	1.3
3	Kentucky	5.6	19	Hawaii	3.0	35	Wisconsin	1.3
4	Alaska	5.4	19	Pennsylvania	3.0	38	Missouri	1.2
5	North Dakota	5.2	19	Vermont	3.0	39	California	1.1
6	Arizona	4.9	23	North Carolina	2.9	40	Delaware	0.9
7	Florida	4.7	24	Washington	2.8	41	Louisiana	0.8
8	Indiana	4.6	25	Arkansas	2.7	42	Michigan	0.7
9	Colorado	4.5	26	Maine	2.5	43	Kansas	0.6
10	New Mexico	4.2	26	Tennessee	2.5	43	Massachusetts	0.6
11	Idaho	4.1	28	Utah	2.1	43	Oklahoma	0.6
12	Nevada	-	29	Nebraska	1.8	46	Texas	0.3
12	Oregon	4.0	30	Mississippi	1.6	47	Maryland	0.2
14	New Hampshire	3.8	31	Ohio	1.5	48	Illinois	0.0
15	Virginia	3.6	31	South Carolina	1.5	49	New Jersey	-1.5
16	Rhode Island	3.4	33	Alabama	1.4	50	New York	-1.7
16	South Dakota	3.4	33	Montana	1.4		All States	1.7

Source: Prisoners in 2008, Bureau of Justice Statistics, U.S. Department of Justice. The full report can be found at: <http://bjs.ojp.usdoj.gov/index.cfm?>

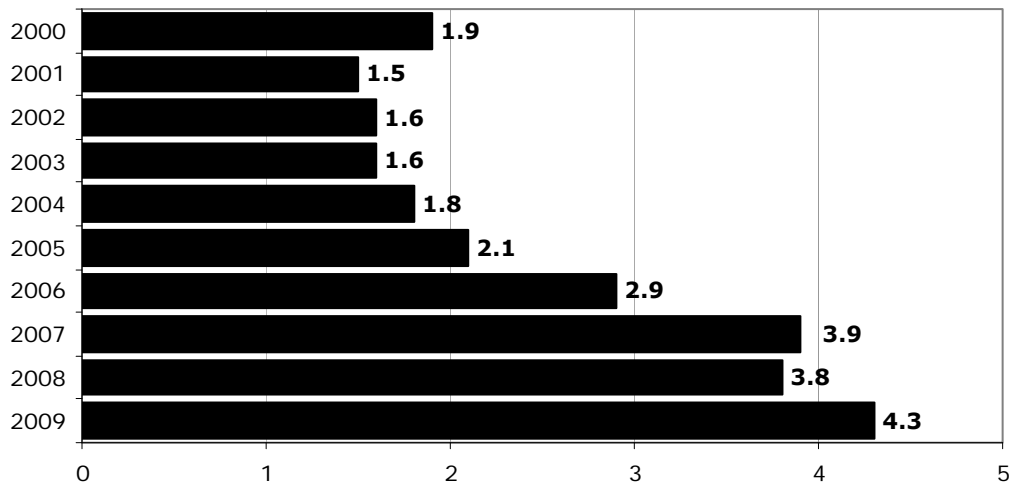
FACILITIES MANAGEMENT — graphs

Condition Violations

Number of Return Admissions for Condition Violations by Month: FY 2007 — FY 2009



Ratio of Condition Violation Returns to the Average Daily Population (ADP) of All Kansas Offenders on Supervised Release: FY 2000 — 2009



• This indicator reflects the number of condition violator returns per the average daily number of Kansas offenders under supervision, whether in-state or out-of-state. The lower the ratio figure, the higher the rate of condition violation returns.

EL DORADO CORRECTIONAL FACILITY (EDCF)

PROGRAMS/RE-ENTRY INITIATIVES

INFORMATION

PO Box 311
El Dorado, KS 67042
(316) 321-7284
Fax: (316) 322-2018

Warden
Ray Roberts
RayR@doc.ks.gov

As of the end of FY 2009:
Capacity
1,178
Average Daily Population
1,318



Contracted Programs

- **Mental Health Services**

Mental health staff provide an average of 6,330 contacts with segregation inmates and participate in 290 segregation inmate review boards each month.

Approximately four Clinical Service Reports (CSR's) were completed per month for the Kansas Parole Board to process civil commitments for sexually violent predators or for determining appropriate inmate-custody levels.

Mental health activity therapists provide more than 1,000 inmate contacts each month providing positive reading material and various craft supplies and life skills development projects.

In 2007, the mental health department began the Human Development Program that was created by two former segregation inmates. The nine-week program was designed to further address the cognitive and social needs of long-term segregated inmates while redirecting inmates that are approaching long-term segregation. During the process, inmates exhibit less problematic behaviors during their incarceration,

thus reducing the requirement for expensive segregation housing and other disciplinary infractions.

In FY 08, 115 segregation inmates participated in this program and 64 completed the program. In FY 09, the program was suspended. EDCF will continue to record and monitor the participants to examine the program's effectiveness.

- **Academic/Vocational Education**

Provided by Southeast Kansas Educational Center (Greenbush), the academic portion of its contract provides for one lead instructor and one staff member who handle RDU assessments.

Academic staff duties include testing general population inmates and inmates in administrative segregation units. GED testing also is offered to RDU inmates who were ready to test before they entered the system.

The vocational portion of the contract, funded by a Department of Labor grant, provides for one full-time masonry instructor and one full-time life skills instructor. Vocational instruction in masonry is offered to general population students.

In total in FY 09, the academic and vocational programs had 24 GED and six masonry graduates.

In 2008, a life skills instructor was added to work in the areas of employment skills, resumes, job applications, NCCR curriculum and testing, and remedial reading and math skills.

Aramark provides instruction and certification for the vocational food service program called Inmate to Workmate. Currently, 21 inmates are assigned to the vocational food service program.

In 2008, a Department of Labor/TTP Apprenticeship grant provided funding for vocational assessments for corrections

Ray Roberts Warden



Ray Roberts became the warden of El Dorado Correctional Facility in July 2003. He began with the Department of Corrections in 1988 as the Deputy Warden of Operations at Lansing Correctional Facility. His career in corrections began as a correctional officer at the Mississippi State Penitentiary in 1975. Warden Roberts earned his bachelor's degree in criminal justice from the University of Southern Mississippi in Hattiesburg, Miss., and his masters of

education degree in counseling and guidance from Delta State University in Cleveland, Miss.

EL DORADO CORRECTIONAL FACILITY (con't)

counselors to utilize career planning opportunities for inmates through the Kansas Career Pipeline Profile. Counselors made referrals to programs at three facilities and determined that the EDCF population did not contain a sufficient number of eligible candidates.

To increase participation, other facilities were solicited to provide participants in the masonry program and a video was presented on the EDCF inmate television channel to promote the program. One full-time staff member and one part-time staff member screen inmates entering RDU and administer Kansas Career Pipeline testing.

As part of the Segregation Education Program, 16 inmates are allowed to have a computer in their cells to facilitate educational programs that assist the inmates in earning their GEDs. The progress, time usage and subject matter are monitored by an instructor via a remote computer.

Non-contracted Programs

- **CARES Dog Program**

EDCF inmates train dogs to assist handicapped individuals through a cooperative agreement with Canine Assistance Rehabilitation and Education Services (CARES) Inc., of Concordia. The program provides puppies to inmate handlers who socialize the animals and teach basic obedience skills for the dog to become either a service or therapy dog. After completing basic training, the dogs return to CARES for specialized training. Since 2005, 20 dogs have completed the program. Currently, five dogs are in basic training.

- **Community Offender Resource Pathways (COR-Pathways)**

In 2002, a program to develop a referral and resource network for special-needs offenders upon release from incarceration was developed as a partnership between the Department of Corrections and the Kansas Department of Social and Rehabilitation Services.

Special-needs offenders include those with psychiatric disabilities, physical and developmental disabilities and age-release medical conditions. In 2006, Correct Care Solutions (CCS), the Department's medical provider, provided positions for two discharge planners who also provide services for these offenders.

A total of 263 offenders have received services since the program began. In FY 09, 38 inmates were receiving

services, 36 successfully completed supervision, eight were conditional violators who returned to prison with a new offense and four were not released after receiving services due to unresolved detainers or denial by the Kansas Parole Board.

Prior to the program's implementation, incarceration return rates exceeded 70 percent for special needs offender populations. The return rate for FY 09 was 8 percent.

- **Facility/Parole Interaction**

Facility/parole interaction meetings convene on a monthly basis for parole and facility staff to make presentations to offenders who will be releasing in 30 to 60 days. Discussions center on 12 standard conditions of parole and to dispel common myths and beliefs about post-release supervision. In phase two, conference calls occur between inmates, facility staff (IPO, Unit Manager, Counselor, Release Planner, etc.), inmate family members or home plan sponsor and other appropriate participants.

- **Fundamental Lessons in Psychology (FLIP)**

The FLIP program is presented as an independent study-type program to segregation inmates through a licensed mental health professional. The program consists of various psychological topics including anger management, anxiety, assertiveness, cognitive self-change, depression, general mental health, grief, loss and forgiveness, men's issues/adjustment and self-esteem. Inmates are assisted in recognizing chronic maladaptive thought processes and defensive mechanisms with simultaneous utilization of cognitive behavioral interventions to eliminate these ongoing patterns.

- **Greyhound Socialization Program**

EDCF has provided a Greyhound Socialization Program for the past five years. Currently, 12 greyhounds, who otherwise would have been euthanized, are managed by 36 inmates participating in the program. Inmates with chronic illnesses and physical disabilities also participate in the program.

- **Peer Reintegration Education Program (PREP)**

The PREP is a collaborative effort between parole staff and EDCF staff. The program involves bringing ex-offenders, who have been successful on release, back to the facility to meet with inmates preparing for reintegration into the community.

EL DORADO CORRECTIONAL FACILITY (con't)

- **Sedgwick County Re-entry Program**

As part of a statewide initiative to establish research-based, effective re-entry models and practices in institutions and communities, this program was developed using national models and the Shawnee County Re-entry Program.

Begun in 2006, the program has had 268 participants and 50 successful graduates. An evaluation conducted by the University of Kansas of data collected through April 2009 indicated that of 165 offenders that were released as active, only 18 percent returned to prison on a parole violation or for a new offense.

Program participants must be scheduled for release to Sedgwick County, have 12-18 months left of their sentence to complete and be considered at high risk for re-offending.

With the guidance of a case manager and facility based re-entry coordinator, participants select courses suited to their needs and risk factors. Upon release, case managers assist with their transition into the community and partner with community agencies to ensure the participant is held accountable while addressing the offender's high-risk factors. The case manager works with participants for six to eight months from the date of their release from prison.

- **Spiritual Life Center**

In 2005, the EDCF began construction of a 12,500-square-foot Spiritual Life Center in its Central Unit. The project is being completed by facility staff using inmate labor and volunteers and is funded through donations received from individuals, corporations or grants from foundations and other fundraising initiatives. As of November 2009, contributions reached \$1.06 million. The building is 75 percent complete.

- **Transitional Segregation Program (Segregation to Society)**

The Segregation to Society Program is a cognitive-based transitional program which focuses on inmates who are assigned to administrative segregation and who are approaching release straight from segregation.

In 2009, two of four inmates graduated from the program. One of the program graduates has been released to the community. The second program graduate remains incarcerated but is participating in a new program component that incorporates family members.

Two inmates in the program also obtained their GEDs while confined in segregation. One participant was released to the Behavior Modification Program for more intensive supervision and programming.

- **Behavior Modification Program (BMP)**

Approximately 31 percent of EDCF's bed space, or 365 beds, are designated for segregation housing where inmates are confined to their cells approximately 23 hours each day. The BMP (Behavioral Modification Program) was designed by Larned Correctional Mental Health Facility to address the cognitive and social needs of long-term administrative segregation inmates in their return to the general population.

The nine-month program integrates inmates through a three-step process. The programs cognitive-based elements include Thinking For a Change, Commitment to Change, Inside Out, Good Intentions/Bad Intentions, Cage Your Rage and Schema Therapy.

The program also was expanded to include Intensive Supervision that allowed for the monitoring of the program's inmates for an additional six months.

To date, 32 inmates have participated in the program with 13 inmates completing both the Behavior Management Program and Intensive Supervision Program. Two inmates have since returned to long-term administrative segregation. An 85 percent success rate has been achieved by those inmates who have completed the programming.

- **Offender Workforce Development Services (OWDS)**

Offender Workforce Development Services (also known as Job Readiness Training) assists offenders by addressing internal and external barriers they may face in preparing for employment upon release. The program assesses an offender's interests and skills, aids with resume development, teaches how to complete an application and conduct a job search, guides inmates in proper phone etiquette and interview skills as well as aiding the inmate in learning how to discuss his felony conviction.

Three computers also are available for inmates to improve their basic computer skills while developing their own resumes.

In the last fiscal year, 18 of 22 offenders enrolled in OWDS courses completed the program.

EL DORADO CORRECTIONAL FACILITY (con't)



With assistance from Hutchinson Correctional Facility, Ellsworth Correctional Facility, and Winfield Correctional Facility, El Dorado Correctional Facility conducted a mass search of Century Manufacturing, U-Dorm, East A and East F living units in October 2009.

FACILITY ENHANCEMENTS

EDCF's Capital Improvements Program provides for long-term planning projects necessary to improve and maintain buildings and facility grounds. The Five-Year Capital Improvement Plan is incorporated into the overall plan established by the Department of Corrections. The following will be active projects in FY 10:

- **Heartbeat Detector Building for South Sally Port - \$28,196**

Relocating the heart beat system from the vehicle maintenance building to the south sally port will enhance security for better accountability of vehicles exiting the secured perimeter.

- **Boiler #1 and #3 Auto-flame Efficiency Retrofit - \$58,130**

To increase boiler fuel efficiency, EDCF plans to install combustion controls with gas sensors that are designed to improve performance, decrease emissions and decrease equipment maintenance costs. The estimated return on investment is less than a year from date of installation.

- **Reseal and Caulk the Exterior Precast Panels - \$45,000 (Total \$567,000)**

The building's pre-cast concrete panels are in need of being sealed against the weather.

- **Radio Base Station - \$25,092 - Completed**

The main base radio for the facility was in need of upgrading as the parts for the previous unit were limited and some no longer available.

- **Roof Replacement A, B, C Cell Houses - \$685,000**

The 20-year-old flat rubber roof is being replaced with a metal roof.

- **Roof Coating U-Dorm - \$20,000**

Major leaks in the U-dorm created the need to coat and seal its 20-year-old roof.

- **Spill Bucket at Fuel Tanks - \$24,700 - Completed**

The spill bucket on the fuel tank fill ports at both the garage and the Energy Center have deteriorated to the point of replacement.

- **Shaker Detection Perimeter Fence - \$41,275 - Completed**

STAFFING & HUMAN RESOURCES

- **Critical Incident Stress Management (CISM)**

The Critical Incident Stress Management Team is a group of trained staff who volunteer to assist and support employees during serious incidents occurring at the facility and during times of personal hardship or crisis. The CISM Team makes numerous staff contacts each month.

- **Recruitment and Retention**

Efforts in the recruitment area have slowed due to a decrease in separations and budgetary concerns. Efforts are on going in the area of retention. EDCF has less than 30 security staff with one year or less experience. By expanding its experience base, EDCF has been able to reduce its need to hire new officers.

EDCF — graphs

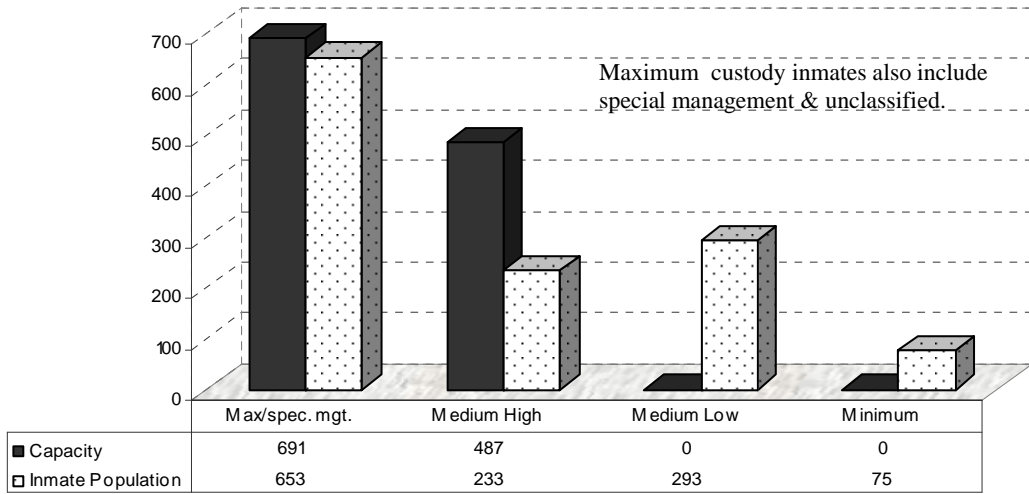
Population & Capacity

Capacity 1,178

Population 1,254

FY 09 ADP 1,318

EDCF operates the maximum/medium security Central Unit. All of the EDCF capacity is for housing male inmates, including general population, long-term segregation and RDU inmates.



FY10 Staffing and Operating Budget

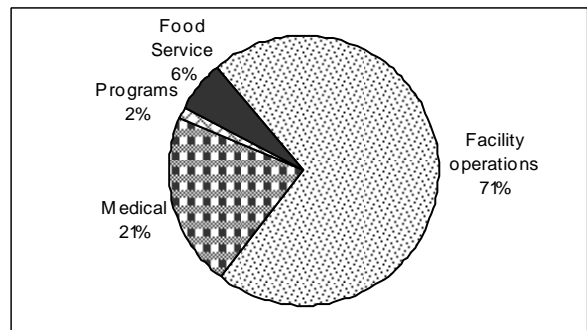
FTE 429 (317 uniformed)
Est. Expenditures \$23.4 million
Avg. \$/Inmate ADP \$26,107 (ADP: 1,250)

Estimated FY 2010 expenditures include only those funds appropriated directly to the facility.

The average cost per ADP includes the facility's FY 2010 budget plus the FY 2010 system-wide average amounts for medical/mental health, offender programs and food service.

(Note: use of system-wide average amounts may overstate or understate actual expenditure shares for certain expenditure categories, such as medical and programs, at specific facilities.)

Breakdown of Avg. Cost/ADP (operating costs)



ELLSWORTH CORRECTIONAL FACILITY (ECF)

PRIVATE INDUSTRIES

- **Great Plains Manufacturing**

A prison-based private industry, specializing in manufacturing agricultural equipment, Great Plains Manufacturing began operations at ECF in September 2005.

The company's on-site workforce capability is 12 positions.

- **Maico Industries**

A non-prison based private industry, Maico Industries began operations at ECF in November 2005. Maico specializes in three-plate built-up structural steel beams and girders used in the construction of shopping malls, factories, manufacturing plants, airport hangars, factory warehouses, schools, public works, public utility co-ops, steel mills, hospitals, medical centers and much more.

Currently, 11 inmates are employed.

- **Great Plains Manufacturing**

ECF again partnered with Great Plains Manufacturing in April 2007 to provide non-prison-based private industry. Based in Salina, this employment is for minimum-custody inmates.

Currently, 12 inmates are employed as welders, metal fabricators and maintenance workers.

- **Moly Manufacturing, Inc.**

In August 2007, ECF partnered with Moly Manufacturing, Inc., located in Lorraine, to provide non-prison-based employment for minimum-custody inmates. Moly is the original manufacturer of hydraulically operated livestock equipment, selling nationally and worldwide. Numerous mechanical patents for hydraulically-operated equipment are held by this company.

Currently, 16 inmate workers are employed as welders, metal and plastic fabricators and as general laborers.

EDUCATIONAL & VOCATIONAL

- **Greenbush**

The Department of Corrections contracts with the Southeast Kansas Education Service Center (Greenbush) to provide educational and vocational services. The education program offers a computer-based system that utilizes the "A+dvanced Learning System" for the GED program. The curriculum also has a literacy component to improve reading and math skills. The contract allows 30 students to be in the classroom each weekday for three hours.

- **Vocational Welding Program**

The Vocational Welding Program, begun in 2007, teaches standard industrial welding processes and introduces modern types of welding including shielded metal arc welding, gas metal arc welding, Tungsten inert gas welding, oxy fuel welding and cutting, plasma cutting, metal fabrication, blue print reading and safety procedures.

- **Barton Community College (BCC)**

Barton County Community College began offering college classes at the facility to inmates in 2002. The program,

INFORMATION

1607 State St.
PO Box 107
Ellsworth, KS 67439
(785) 472-5501
Fax: (785) 472-3639

Warden
Johnnie Goddard
JohnG@doc.ks.gov

As of the end of FY 2009:
Capacity
832
Average Daily Population
814



Johnnie Goddard Warden



Johnnie Goddard became the Warden at ECF in June 2007. He began employment with the State of Kansas in 1985 when he joined Hutchinson Correctional Facility as a corrections officer trainee. He was promoted to a Corrections Officer I in 1986. Mr. Goddard became a Corrections Counselor I in 1988 and then a Corrections Counselor II in 1989 before becoming a Unit Team Manager. Warden Goddard was promoted to Deputy Warden in 1999. In 2007, he earned his bachelor's degree in interdisciplinary social science from Kansas State University.

ELLSWORTH CORRECTIONAL FACILITY (con't)



In conjunction with the Kansas Department of Wildlife and Parks, cabins built by inmates have proven to be popular among state park users as well as inmates who gain valuable construction experience.

which also provides online courses and an associate's degree program in business administration. In November 2009, 10 inmate slots were assigned through BCC for a vocational degree in manufacturing certification where inmates can complete their vocational requirements while earning college credits.

- **Home Building Program**

The vocational home building program began in July 2004 and ended in April 2008 after the completion of its sixth house. The program was converted when 12 additional slots were allocated to meet the growing demands of the Kansas Department of Wildlife and Parks' cabin-building program. The cabins are placed at state lakes and wildlife areas.

INMATE WORK PROGRAMS

- **Wheelchair Restoration & Donation**

In 2003, ECF partnered with Wheels for the World, a Joni and Friends Ministries program, to refurbish used wheelchairs that are collected through wheelchair drives and by a group of Chair Corporation representatives. The wheelchairs are sent to restoration centers located in correctional facilities nationwide before being distributed to third world countries. ECF has refurbished more than 4,500 wheelchairs.

- **CARES**

In 1999, ECF and the Canine Assistance Rehabilitation and Services (CARES) whose headquarters is in Concordia, developed a partnership to have inmates train service dogs. More than 700 dogs have been trained and placed with handicapped individuals, nursing homes and schools in 48 states as well as other countries.

- **Baby Bundles**

Begun in 2001, in cooperation with Quinter community members and the First Brethren Dunkard Church and Christian Aid Ministries, inmates make diapers, receiving blankets, sleepers and stocking caps for orphaned babies in Romania.

- **School Bags**

Begun in 2005, ECF inmates, in cooperation with the Mennonite Central Committee, sew school bags for distribution to students in fifteen countries.

- **Bicycle Restoration and Donation**

Currently, 20 inmates take part in the program that has refurbished more than 7,500 bicycles for less fortunate children. The bikes are distributed through Kansas non-profit organizations. Bicycles and parts are obtained from private donations, law enforcement agencies and civic organizations.

RE-ENTRY INITIATIVES

Through the Central Kansas Reentry Program (CKRP), inmates participate in classes, individual sessions and workshops that provide assistance in the areas of employment, education, family and independent living goals.

Facility Workshops

- **OCCK**

Addresses employment needs and assists in identifying contacts in an inmate's release area. In conjunction with the Kansas Department of Commerce, opportunities are provided in the form of the Work Opportunity Tax Credit and the Federal Bonding Program which can aid offenders in marketing themselves to potential employers. OCCK also provides instruction in areas such as identifying transferable skills, the need for honesty regarding incarceration, interview appearance and the importance of first impressions. In FY 2009, 108 inmates took part in workshops.

- **Workforce Investment Act (WIA)**

Case managers provide support in employment position assistance, identifying and gaining skills to secure an occupation and on-the-job training opportunities. Case managers also work with offenders releasing to their catchment area to search for available positions and education funding. In FY 2009, 47 inmates received WIA services.

ELLSWORTH CORRECTIONAL FACILITY (con't)

- **Reentry Program Business Developers**

Aids in identifying employment, Veterans Administration services, labor union opportunities, reentry programs, housing and transportation. In FY 2009, 123 individuals took part in the program's workshop.

- **Social & Rehabilitation Services/Vocational Rehabilitation**

Aids in identifying available TANF programs, child custody information and supported employment services. The program also provides supports and opportunities for individuals with documented impairments such as mental health diagnoses, medical issues and dental conditions which may hinder employment.

In FY 2009, 139 individuals were offered group services through SRS, with 40 receiving individual services.

- **The Educational Opportunity Center (EOC)**

Provides information on education and training, identifying attainable efforts and goal setting as well as locating scholarships and aid. In FY 2009, 111 offenders sought information through the EOC.

- **Consumer Credit Counseling Services (CCCS)**

Provides information on planning and setting financial goals, maintaining or establishing good credit history and developing economic confidence and financial independence. During FY 2009, 90 inmates received financial planning assistance.

- **Prairie Land Food (PLF)**

Emphasizes the importance of volunteering and offers a food package that can be purchased for an economical price plus two volunteer hours. The monthly workshop is offered to inmates who are expected to release the following month and who have not previously been offered the opportunity to participate.

For ECF inmates, the first package is purchased by the Post Rock Jaycees of ECF. The initiative's purpose is to direct offenders to an economical food program option for their families and to involve them in pro-social activity that gives back to the community.

The information is further evaluated in the classroom with a focus on volunteer services, self examination and how to better one self through giving back to the community. In FY 2009, 142 inmates learned how to access services through PLF.

- **Kansas Department of Health and Environment (KDHE), HIV Awareness**

Provides mandatory monthly workshops to all inmates releasing the following month. Inmates receive information on high-risk behavior, prevention, identifying symptoms of diseases and the spread of diseases. In FY 2009, 221 inmates attended KDHE workshops.

- **Veterans Administration (VA)**

VA representatives are available upon request to provide a quarterly workshop for inmates who, upon release, may qualify for VA benefits and programs from housing to medical services. In FY 2009, 11 individuals participated in VA services.

- **Other Reentry Program Opportunities**

Provided on a case-specific basis. Each may include individual interviews, independent and group case management or case specific access to services.

- **CKRP Participants**

In FY 2009, 94 inmates were selected to participate in the primary program after being assessed for needs in high-risk to reoffend areas as determined through interviews and communication with unit team and reentry counselors. The core high-risk areas are addressed in a classroom setting by staff and volunteers. The primary focus areas are:

- **Cognitive Interaction:** Utilizes the "Thinking for a Change" program and other cognitive components to focus on social controls, understanding thought patterns and the ramifications of one's actions.
- **Workforce Development:** Offered by Offender Workforce Development Specialists staff to increase the employment stability through career assessments, resume building, interview proficiency and networking. Upon release, offenders are directed toward employment and employment resources.
- **Effective Communications:** Teaches how to seek positive rewards and value systems in relationships, how to avoid and handle conflicts and the art of communication.
- **Partners in Parenting/InsideOut Dad:** Addresses the concerns of inmates seeking to return and support their children through effective methods of communication in each developmental stage of childhood.

ELLSWORTH CORRECTIONAL FACILITY (re-entry initiatives con't)

- **Transitional Planning:** Focuses on housing, reentry issues and seeking out pro-social rewards and support systems.
- **Finances:** Aids in learning the basic elements of finances such as developing a spending plan with goals, creating a budget, understanding the banking system, credit reports, loans and insurances.
- **Brief Interventions:** Focuses on daily functioning and emotional interventions to address primary life stressors that serve as a disruption and have negative impacts. In a weekly program, inmates focus on their emotional well-being and independent living goals. Topics include leisure activities, decision making skills, communication skills, anger management and stress management.

- **Parole/Facility Interaction**

Phase I: Quarterly meetings where parole officers meet with inmates who are scheduled for release within nine to 12 months. Topics include release conditions, parole plans, special conditions, employment issues and community resources. The purpose is to prepare the inmate for post-release supervision/parole by focusing on expectations of staff and the responsibility of the offender. In FY 2009, 117 inmates participated in the mandatory workshop.

Phase II: Held on a web interactive system, meetings include the inmate, who is six months to one year from release, and all stakeholders needed to create an effective release plan, a better prepared offender and a comprehensive support system. This may include parole officers, unit team counselors, discharge planners, mentors, family and program coordinators.

- **Release Planning/Relapse Prevention**

Inmates work independently to identify their root problems and errors in thinking. Staff members then provide feedback in creating a relapse prevention plan that includes programs and changes necessary to live a law-abiding life. Emphasis is made for setting short-term and long-term goals to begin during incarceration and continue through parole. In FY 2009, 12 inmates received focused relapse prevention planning.

- **Community Access Network (CAN)**

A not-for-profit collaborative initiative comprised of representatives from Kansas governmental organizations and community partners, CAN's purpose is to

develop an online resource to promote social issues and services. ECF developed an inmate data entry team to ensure data is kept accurate and a SER/SCSEP employee verifies records to ensure they are current. Inmates gain skills and experience while government and community representatives gain an understanding of the reentry initiative and processes. During 2009, the initiative was outsourced to other facilities through OWDS for utilization across Kansas. Through FY 2009, 105 ECF inmates received benefit from these resources.

- **Life Skills**

Condition violator classes provide skills needed for successful living. Modules are covered in a two-month period on such topics as employment, housing, transportation, money management, education, physical and mental health, family and living under supervision. Through FY 2009, 67 inmates completed the courses.

- **Offender Identification and Driver's License**

Offenders have an opportunity to apply for their Social Security card and/or birth certificate for availability upon their release to aid in their search for employment. Inmates also work through any outstanding driver's license issues. In total, 107 individuals received Social Security cards, 93 were assisted with birth certificates and 101 were aided with driver's license status checks and two drivers received license renewals.

- **Discharge Planning Individual Sessions (conducted by Discharge Planner)**

Sessions focus on key components of an offender's release to provide information on access to general and disability services including setting mental and medical health appointments and discussing the details of those appointments with the individual. Sessions also focus on family and support systems, educational skills, community concerns, and highlighting the individuals' awareness of substance abuse issues.

- **Discharge Groups & Activity Therapy Sessions (conducted by Discharge Planner)**

Sessions center on self-awareness issues needed to modify and adjust behaviors. Inmates assess themselves and identify independent living skills needed to accompany their release. Individuals learn how to set long- and short-term goals, effective communication skills and how to set up a budget. In FY 2009, 63 inmates participated in discharge planning services.

ECF — graphs

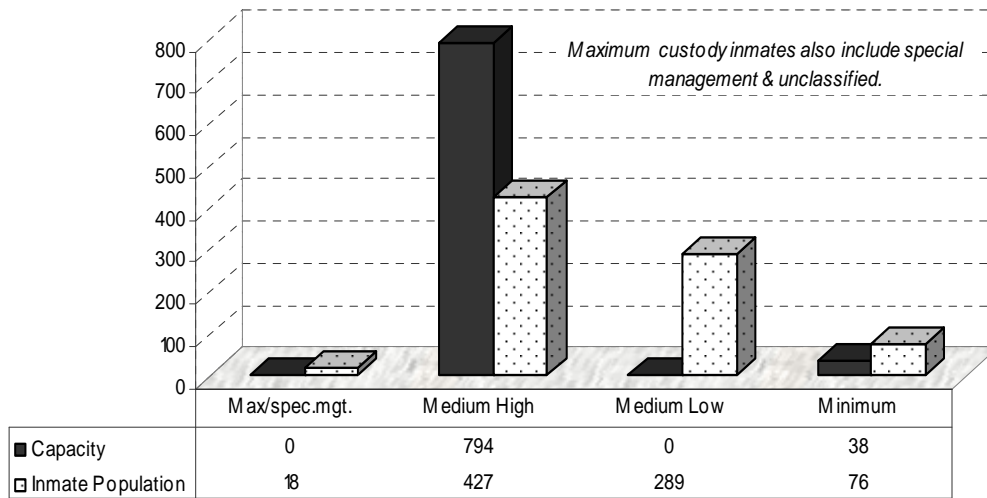
Population & Capacity

Capacity 832

ECF is a medium/minimum security facility for housing general population male inmates.

Population 810

FY 09 ADP 814



FY10 Staffing and Operating Budget

FTE 222 (149 uniformed)

Est. Expenditures \$12.6 million

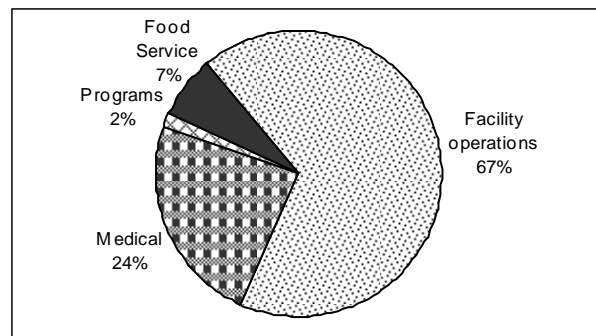
Avg. \$/Inmate ADP \$22,975 (ADP: 810)

Estimated FY 2010 expenditures include only those funds appropriated directly to the facility.

The average cost per ADP includes the facility's FY 2010 budget plus the FY 2010 system-wide average amounts for medical/mental health, offender programs and food service.

(Note: use of system-wide average amounts may overstate or understate actual expenditure shares for certain expenditure categories, such as medical and programs, at specific facilities.)

Breakdown of Avg. Cost/ADP (operating costs)



HUTCHINSON CORRECTIONAL FACILITY (HCF)

INFORMATION

500 S. Reformatory Rd.
P.O. Box 1568
Hutchinson, KS 67504
(620) 662-2321
Fax: (620) 662-8662

Warden
Sam Cline
SamC@doc.ks.gov

As of the end of FY 2009:
Capacity
1,768
Average Daily Population
1,710



PROGRAMS

Hutchinson Correctional Facility (HCF) has undertaken several initiatives to further the statewide goal of recidivism reduction programming. These initiatives, together with enhanced case management strategies, have demonstrated progress toward improving offender rehabilitation and recidivism rates.

RISK REDUCTION & RE-ENTRY

Risk Reduction and Reentry (R3) classes and programs assist the highest at-risk offenders in preparation for their release and reintegration into society. The R3 coordinator and an eight-member staff provide opportunities for inmates to become productive citizens and successful in their communities.

- Voluntary programs such as the Cognitive Behavior “Thinking for a Change” and “Job Readiness/ Employment” help inmates change their thinking patterns to improve their decision-making and problem-solving skills. Volunteers also assist offenders with improving their job search skills, résumé writing and interview skills.

- The Tenant Responsibility class, “Renting With-Out the Hassles,” is a popular program that informs inmates about the rights and responsibilities of the landlord and the tenant, including Kansas laws and regulations regarding housing, are discussed.
- The Banking Budgeting class covers a range of financial subjects from checking and savings accounts to grocery lists, shopping and bill paying.
- A program aimed at leisure time issues is titled “What Now?” One of the most frequently assessed areas of targeted needs when implementing the Level of Services Inventory – Revised (LSI-R) is the productive and positive use of leisure time activities and the development of positive relationships with law-abiding companions. An on-site Regional Alcohol and Drug Assessment Center (RADAC) Assessor screens and evaluates high-risk offenders with alcohol and/or drug related problems. This assessment is at no-charge to the offender. A similar assessment completed on the outside would cost approximately \$150. The RADAC Assessor provides treatment recommendations and makes arrangements for placements.
- A Pre-Treatment Substance Abuse class is offered for those identified as requiring ongoing assistance. The Correct Care Solutions (CCS) Discharge Planner interviews and evaluates offenders with mental health and/or medical issues during the release planning stage. Recommendations for services or benefits are then made to Social and Rehabilitation Services (SRS), Social Security or mental health/ medical centers prior to the offender’s release.

Sam Cline Warden



Sam Cline became the Warden at Hutchinson Correctional Facility (HCF) in 2007.

Prior to joining HCF, He was the Warden at Ellsworth Correctional Facility for four years. He began with the Kansas Department of Corrections in 1982 as a Correctional Officer I at the Kansas State Industrial Reformatory, which later became HCF.

Warden Cline earned his bachelor’s degree in religion from Conception Seminary College, located in Conception, Mo.

HUTCHINSON CORRECTIONAL FACILITY (con't)

- HCF's reentry initiatives have created many partnerships. SRS representatives visit inmates prior to release to determine if services are available. The Veterans Administration assists offenders who served in the military with information regarding benefits and support. COMCARE of Sedgwick County assists high-risk offenders with mental health issues upon release. The Social Security Administration assists offenders in determining child support issues and provides direction to address these concerns. Other partnerships include New Beginnings, Inc. of Hutchinson, Christian Services Counseling, Salvation Army of Reno County and the Kansas Department of Motor Vehicles.

SECURITY ENHANCEMENTS

A number of security enhancements have been completed during the year.

- At the Central Unit, new locking systems on a total of 680 cell doors were installed.
- New detection systems on fences at the Central and East units were added.
- Additional lighting was put into place on the west side of the East Unit.
- Additional razor wire was installed on the East Unit fences and buildings.

PRIVATE INDUSTRIES

HCF actively recruits private industry partners to employ inmates both on and off facility grounds. In FY 2009, eight companies employed 85 inmates in industries such as wiring harness manufacturing, supplying storage tank hardware to oilfield equipment manufacturers, production of seats for lawn equipment, auto salvage, egg production and food service. Inmates engaged in private industry employment develop marketable skills and improve their work ethic, making them more employable upon release and more likely to be successful in avoiding a return to incarceration.

KANSAS JOB LINK

HCF is nearly complete with implementing a connection to the Kansas Job Link site that will interface with statewide workforce development centers to assist inmates in obtaining employment prior to release.

RESOURCE CENTERS

HCF has created three resource centers at the minimum unit, the medium unit and the maximum unit in an effort to provide resources to as many releasing inmates as possible. This furthers the effort to provide known resources in the communities where inmates will be released.

HCF Named State's Best Recycling Program in 2009

The Kansas Department of Health and Environment named Hutchinson Correctional Facility (HCF) as the state's Best Overall Recycling Program in 2009.

As a member in the State of Kansas' Green Team Program, HCF's recycling efforts were named best among 157 other state agencies.

The program, initiated in March 2009, is intended to reduce the facility's contribution to the Reno County landfill to zero. Within a few weeks of kicking off, the facility's Central Unit had reduced its contribution to the landfill

by 50 percent. A crew from the Central Unit sorts through all trash generated at the unit and organizes the materials into recyclable categories such as paper, plastic and metals.

In the project's first eight weeks, the Central Unit diverted 40 cubic yards of paper and cardboard as well as plastic, crushed aluminum and fabric such as rags and cloth.

In 2008, Lansing Correction Facility took top honors for the state's Best Waste Reduction Program.



HCF's Steve Schneider, Don Langford and Warden Sam Cline accepted HCF's award for earning best recycling program in the state during a ceremony held in July 2009.

HCF — graphs

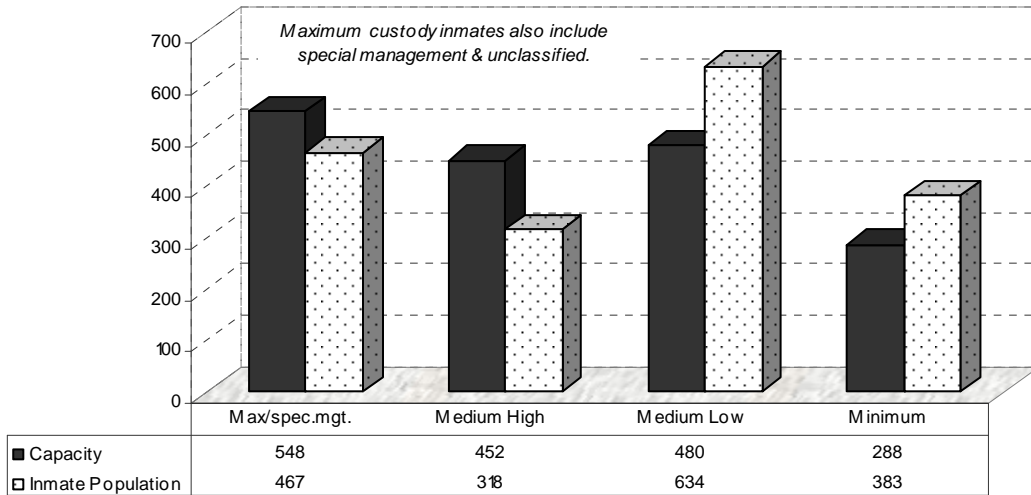
Population & Capacity

Capacity 1,768

Population 1,802

FY 09 ADP 1,710

HCF is a multi-custody facility for housing general population male inmates. In addition to the maximum security Central Unit, the facility also includes the medium security East Unit and the minimum security South Unit.



FY10 Staffing and Operating Budget

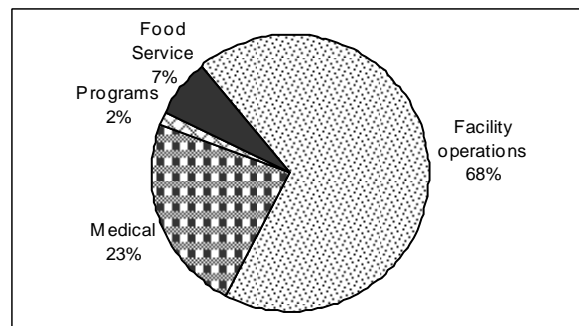
FTE 515 (360 uniformed)
Est. Expenditures \$29.1 million
Avg. \$/Inmate ADP \$23,831 (ADP: 1,770)

Estimated FY 2010 expenditures include only those funds appropriated directly to the facility.

The average cost per ADP includes the facility's FY 2010 budget plus the FY 2010 system-wide average amounts for medical/mental health, offender programs and food service.

(Note: use of system-wide average amounts may overstate or understate actual expenditure shares for certain expenditure categories, such as medical and programs, at specific facilities.)

Breakdown of Avg. Cost/ADP (operating costs)



LANSING CORRECTIONAL FACILITY (LCF)

PROGRAMS/RE-ENTRY INITIATIVES

Both uniformed and non-uniformed staff are involved in the risk reduction process at Lansing Correctional Facility (LCF). Captain Peggy Fortier leads the Cognitive Reflective Communication Program for the facility. Other captains are responsible for promoting risk reduction by teaching classes to staff through annual training in cooperation with unit managers.

- **Intensive Management Unit (IMU)**

Although considered segregation status, inmates in the IMU program attend classes in: anger management, cognitive skills, mental health group counseling, life skills, stop violence; Going for the Gold – Money Management and Positive Self Image/Esteem. Inmates participating in the InnerChange Freedom Initiative (IFI), under supervision of staff, teach classes they have developed for inmates in IMU. In self-awareness class, inmates discuss the methodologies involved in problem solving, convincing strategies and emotional management. Classes also are being planned that stress the importance of the artistic expression of feelings and emotions through poetry, expressive writing and music appreciation. IFI graduates also help facilitate the “Peaceful Solutions” class along with CCII Kurt Holthaus.

- **InnerChange Freedom Initiative (IFI)**

IFI, a voluntary re-entry program for selected inmates, seeks to promote the development of the whole person – spiritually, intellectually, emotionally and physically. IFI’s plan of restoration and progressive programming begins during incarceration and provides for an additional 12 months of mentoring and support once the offender has returned to the community.

EDUCATIONAL & VOCATIONAL

- **Assisted Living Unit (ALU)**

D cell house contains the ALU, which is designed for inmates who are having trouble adjusting to prison life. Those requesting ALU housing may feel vulnerable due to their age (younger or older), or they may be in transition from a mental health program. Run at a slower pace than the other living units, inmates are not required to work. Voluntary classes in ALU include finance, fitness and nutrition, leadership, fatherhood, Thinking Styles, public speaking, Becoming a Person of Influence, Stages of Change, audio visual and sound class.

- **Treatment and Reintegration Unit (TRU)**

TRU provides a structured therapeutic setting for severe and persistent mentally ill inmates and inmates with special mental health needs whose symptoms impair their ability to adequately maintain their own health and welfare in a general population setting. Treatment is focused on skill development toward the goal of reintegration back into a general population setting. Staff also implement dis-

INFORMATION

P.O. Box 2
Lansing, KS 66043
(913) 727-3235 X7210
Fax: (913) 727-2675

Warden
David McKune
DavidMcK@doc.ks.gov

As of the end of FY 2009:
Capacity
2,365
Average Daily Population
2,351



David McKune Warden



David McKune became Warden at Lansing Correctional Facility in 1991. He began his career in corrections as a Corrections Officer I at the Kansas State Industrial Reformatory (now HCF) in 1975. He became the Administrative Officer at the Kansas State Penitentiary (now LCF) in 1985 and later became Deputy Warden of Programs. In 1989, he transferred to the Central Office as Deputy Secretary. Warden McKune received his bachelor’s degree in sociology from McPherson College and his master’s degree in administration of criminal justice from Wichita State University.

LANSING CORRECTIONAL FACILITY (con't)



Community agencies, area employers and educators participate in resource/employment fairs at Lansing Correctional Facility to provide assistance to inmates.

charge planning for inmates with special needs through such activities as securing identification and coordination of medication and medical needs upon release and potential housing placement. Staff also assist with making appointments with mental health agencies for services upon release. If needed, the discharge planner attends Kansas Parole Board hearings to report on discharge planning arrangements for specific inmates.

RISK REDUCTION INITIATIVE PROGRAMS

- **County Re-entry Programs**

Shawnee County and Wyandotte County re-entry programs contribute to offender case management services provided to high-risk offenders releasing to Shawnee and Wyandotte counties. Case managers visit the facility up to 18 months prior to release to work with inmates on their high-risk areas and connect them to facility and community resources to better prepare them for release and to reduce their risk. Case managers continue to work with offenders six months after their release. At the end of December 2009, 55 LCF offenders were participating in Wyandotte County and 25 were participating in Shawnee County.

- **R3 Mentor Program**

R3 Mentor Program volunteers teach social and communication skills to high-risk inmates through role modeling. The mentors are available to offer support to case managers in assisting offenders as they work on positive goals. Volunteers also work at holding the offender accountable for his decisions. The mentors are matched with an offender six to 12 months before release and continue to provide support for another six to 12 months after release.

- **Incarcerated Veterans**

Inmates with prior or current military service are contacted approximately 90 to 180 days prior to release and attend a group presentation prior to meeting with Veterans Administration staff who assist in identifying potential benefits that may be available upon release.

EMPLOYMENT SERVICES

- **Offender Workforce Development**

The curriculum contributes to the development of the inmates' career/employment planning process by aiding in identifying employment/educational needs. Inmates also clarify their interests, skills and abilities. The program defines employer expectations and assists inmates in setting realistic goals in their job search.

- **OWD Basics**

An extremely abbreviated prospectus of the core curriculum is delivered to low-risk inmates. Inmates are shown how to complete a functional and chronological resume. Inmates also are aided in setting realistic goals and in their job search.

- **OWD Case Management Sessions**

Follow up is provided to high- and low-risk inmates who need additional assistance with a skill or format from the OWD curriculum.

- **Resource/Employment Fair**

Community/social service resources as well as employers and educators participate in resource/employment fairs to provide assistance to inmates including answering questions and aiding inmates in building a rapport with representatives from community agencies and schools. The fairs empower inmates with the confidence needed to seek assistance upon release.

COGNITIVE SERVICES

- **Thinking for a Change (T4C)**

A voluntary course, T4C is a problem solving program that uses cognitive restructuring and social skills interventions. While each of the concepts are presented systemically, the participant quickly learns and appreciates that cognitive restructuring requires cognitive skills methods and that cognitive skills require an objective and systematic approach to identifying beliefs, attitudes and values.

LANSING CORRECTIONAL FACILITY (con't)

- **Thinking for a Change II**

A maintenance group for offenders who have completed T4C, the group focuses on reinforcing the cognitive conditioning/restructuring acquired in T4C. The group also allots for social development through peer interactions while implementing the T4C core concepts.

- **Introduction To Cognitive**

The four-hour workshop is delivered twice a week in two-hour increments to low-risk inmates. The group teaches how to create a thinking report to help inmates discover and apply structure to their thoughts, understand their feelings and to grasp the concept of their underlying values which caused/s them to act in response.

- **Cognitive Behavioral Options (CBO)**

LCF staff, through annual training, receive an overview of the components of a thinking report that can be offered to inmates in lieu of writing a disciplinary report. This process provides staff with an additional tool to aid them in maintaining directive with the inmates while changing the inmate's thinking process.

- **Parenting Inside-Out (PIO)**

PIO is a cognitive-behavioral parent management skills training program created for incarcerated parents. The outcomes-based program focuses on helping parents promote healthy child adjustment, preventing child problem behavior and interrupting the cycle of inter-generational criminality. Parents develop parenting and citizenship behaviors they can use in other aspects of their lives to help guide their children toward positive, constructive adult lives.

- **Money Management**

The class covers "Basic Money Management" and includes information concerning; record-keeping, banking basics, credit and budget basics.

- **Family Transition**

This course is designed to assist inmates nearing release in learning positive language skills including how to deal with conflict in order to communicate more effectively with family and close friends. The course also reinforces cognitive change and reading/writing skills.

- **Child Support Enforcement (CSE)**

This informational workshop describes CSE services and covers guidelines, regulations and modifica-



LCF depends upon the assistance of nearly 300 volunteers who work throughout the facility. People are able to volunteer for educational purposes to help offenders with life skills, help with different religious studies or to assist with sports and athletic events.

tions. Also discussed are the resources for non-custodial parents and establishing paternity.

- **TRIAD**

With the assistance of activities specialists, inmates participate in a three-tiered physical fitness program. The tiers include education, journaling and lifetime fitness activities. Inmates also research positive social activities in preparation for release.

- **Housing Workshops**

This class is designed to provide a basic understanding of eligibility requirements for rental housing, focusing on the obligations of both landlord and tenant.

- **Community Offender Resources Pathways (COR)**

This program works to assist special-needs offenders in effectively transitioning from prison to society. COR partners with community and correctional agencies as well as the offender's families to promote support services and supervision.

- **Parole/Facility Interaction Group**

This workshop is offered to inmates being released for the first time. Parole officers provide information regarding conditions of parole. Inmates also have an opportunity to ask questions and discuss expectations and responsibilities of life on supervised release.

- **HIV/AIDS**

This workshop is also offered to first-time offenders. This educational session is designed to offer information about how sexually transmitted disease affects individuals and the community.

LANSING CORRECTIONAL FACILITY (con't)



The LCF private industry program, both prison and non-prison based, are joint ventures between the KDOC and private corporations that provide meaningful work opportunities for inmates.

KANSAS CORRECTIONAL INDUSTRIES (KCI)

- **Traditional Industry**

KCI offers a variety of vocational opportunities for approximately 150 offenders. KCI operates the following plants at LCF: Paint Division, Janitorial Division, Upholstery, Sign and Graphics and Data Entry. These plants, along with the Farm Division, offer inmates a chance to gain marketable job skills.

- **Facility Maintenance**

The Facility Maintenance Department has initiated an application and formal interview process for inmates prior to their assignment in one of the shops or work details. The Maintenance Department currently employs approximately 150 inmates.

This initiative has successfully targeted offenders with an interest in a variety of maintenance areas and provides the opportunity to continue to learn more.

- **Private Industry**

Approximately 450 inmates are employed by private businesses that operate on and off LCF property. Inmates meeting the initial screening criteria are required to apply for private industry jobs.

Job interviews are conducted similar to those in the private sector. The offenders have an opportunity to develop work skills and learn about responsibility – many for the first time.

Inmates pay toward their outstanding obligations, and possibly contribute funds to their families. As each

inmate continues his private industry employment, he is also banking funds that will strengthen his chances for success upon release.

LCF is ranked second in the nation for private industry employment opportunities for offenders.

FACILITY PROGRAMS

- **Donnelly College**

The mission of Donnelly College is to provide inmates with an opportunity for higher education, thus enhancing their potential for success in gaining employment upon release.

The following classes are currently being offered through Donnelly College: English composition, oral communication, mathematics and computer literacy.

- **Arts in Prison (AIP)**

Arts in Prison is one of the many volunteer organizations associated with LCF. Their mission is to facilitate personal growth through the arts for inmates and their families.

Arts in Prison volunteers work with inmates, exposing them to a variety of classes including vocal music, photography, art, gardening, literature, drama, and yoga.

Arts in Prison grew out of the efforts of famed conductor, Elvera Voth who began the choral group, East Hill Singers, in 1995.

- **Safe Harbor Prison Dog Adoption Program (SH)**

Safe Harbor began in August 2004 with seven dogs. Since that time, thousands of dogs have transitioned through the program before finding their forever homes.



Approximately 100 inmate handlers/foster dads participate in the program. The inmate handler's most important role is to provide tender loving care for dogs that all too often suffer from abuse and neglect.

Safe Harbor is a not-for-profit organization operated completely by volunteers without the use of state funds.

The Safe Harbor program is one of the largest programs of its kind in the country.

LCF — graphs

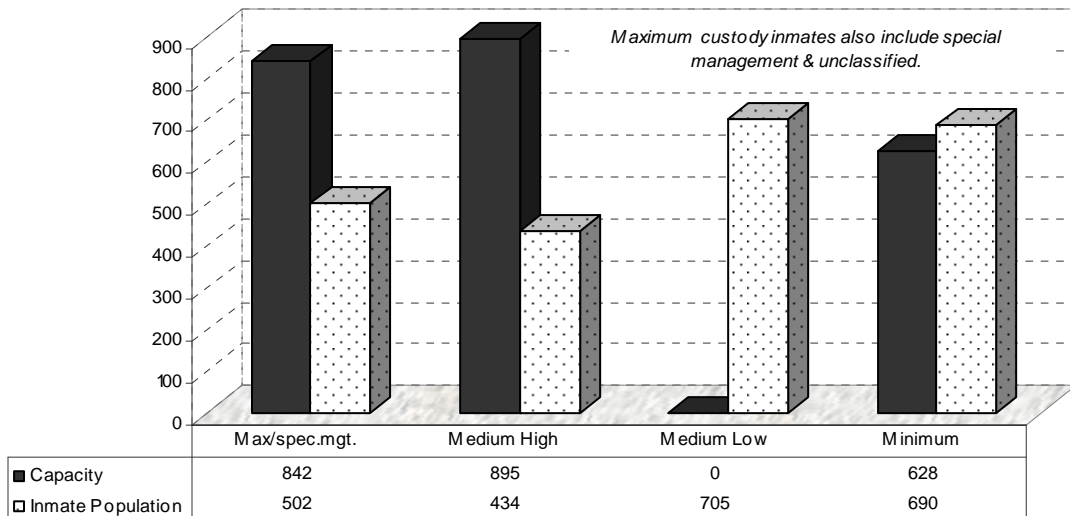
Population & Capacity

Capacity 2,365

Population 2,331

FY 09 ADP 2,351

LCF is the state's oldest and largest correctional facility. It is a multi-custody, multi-unit facility housing primarily general population male inmates. The Central Unit includes maximum and medium security compounds, while the East and South Units are both minimum security.



FY10 Staffing and Operating Budget

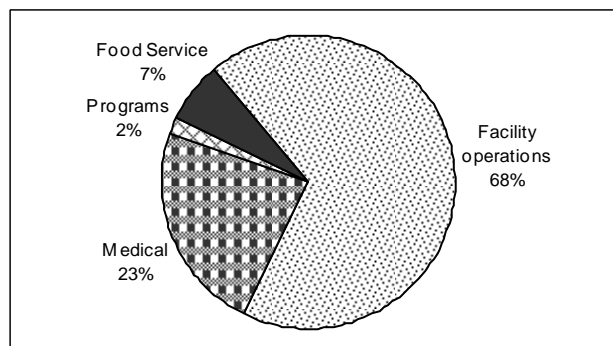
FTE 685 (511 uniformed)
Est. Expenditures \$37.2 million
Avg. \$/Inmate ADP \$23,314 (ADP: 2,340)

Estimated FY 2010 expenditures include only those funds appropriated directly to the facility.

The average cost per ADP includes the facility's FY 2010 budget plus the FY 2010 system-wide average amounts for medical/mental health, offender programs and food service.

(Note: use of system-wide average amounts may overstate or understate actual expenditure shares for certain expenditure categories, such as medical and programs, at specific facilities.)

Breakdown of Avg. Cost/ADP (operating costs)



LARNED CORRECTIONAL MENTAL HEALTH FACILITY (LCMHF)

INFORMATION

1318 KS Highway 264
Larned, KS 67550
(620) 285-6249
Fax: (620) 285-8070

Warden
Karen Rohling
KarenR@doc.ks.gov

As of the end of FY 2009:
Capacity
368
Average Daily Population
326



PROGRAMS

- **Mental Health Services**

The Larned Correctional Mental Health Facility (LCMHF) central unit houses up to 150 of the most severely and persistently mentally ill inmates within the Kansas Department of Corrections.

LCMHF's goal is to provide treatment and stabilization for inmates to prepare them to be housed in a general population facility. However, many inmates serve their entire sentences at LCMHF due to the severity and long-term nature of their mental illness.

Given the acuity of this population, individualized treatment plans are critical tools for helping inmates with their long-term and intensive treatment needs. A system of specialized programming is offered to reinforce positive behavioral changes.

Earnable privileges and incentives are available to inmates participating in such programming. As behavioral issues often accompany major mental illness, these issues are addressed through supportive coordination between mental health and correctional staff members.

Mental health professionals stabilize crisis situations, help inmates manage their medication and self-harm inclinations and provide individual and group therapy concerning such areas as anger management, cognitive skills training, dual diagnosis, parenting, grief counseling, social skills and human development.

- **Chemical Dependency Recovery Program (CDRP)**

The CDRP is an 18-week program providing primary substance abuse treatment to 40 minimum-custody inmates.

The CDRP is the only short-term substance abuse treatment program that the Department of Corrections offers for male inmates.

CDRP utilizes the “Thinking For a Change” module of cognitive self-change in conjunction with relapse prevention planning, parenting classes, after-care plan development and utilization of the 12-step treatment program to help inmates gain control over their addictions in preparation for their re-entry into the community.

Recidivism statistics demonstrate that inmates who have completed the CDRP return to prison at a lower rate than those: 1) who were identified as needing substance abuse treatment, but who did not participate in the CDRP; 2) who participated in other substance abuse programs, or; 3) who participated in the CDRP but who did not complete the program.

RE-ENTRY INITIATIVES

- **Non-Prison Based Industries**

Non-prison based industries programs are geared toward providing employment opportunities for minimum-custody inmates who are approaching release.

Karen Rohling Warden



Karen Rohling has been the Warden at the Larned Correctional Mental Health Facility (LCMHF) since September 2000.

She began with the Kansas Department of Corrections in 1989 as a Corrections Counselor I at Wichita Work Release Facility. Warden Rohling worked at Ellsworth Correctional Facility and then Norton Correctional Facility before coming to LCMHF in 1998.

Warden Rohling earned her bachelor's degree in corrections from Washburn University.

LARNED CORRECTIONAL MENTAL HEALTH FACILITY (con't)

The programs are designed to assist inmates in making a successful transition from the environment of a correctional facility back into the community as neighbors and productive citizens.

In total, 23 non-prison based industry inmate positions are available at the following employers: LaCrosse Furniture of LaCrosse, which manufactures and distributes furniture nationwide; A-1 Plank and Scaffold, which manufactures and distributes custom scaffolding and concrete forms worldwide; and Larned Veterinary Clinic which provides one inmate position for general maintenance and support work.

Private industry inmates are minimum-custody and are screened for appropriate placement. Prospective inmate employees complete job applications and interview for positions as they would in applying for employment if they were not incarcerated.

The inmate employees contract with a private citizen to provide daily transportation to/from the work sites every workday.

Inmates earn at least minimum wage in contrast to the prison incentive level pay of between 60 cents and \$1.05 per day. This earning potential has proven to be an excellent motivation for inmate workers, and in addition to other employer benefits, contributes to a highly motivated and dependable workforce.

Historically, private industries utilize inmate workers when they encounter difficulty in recruiting/retaining employees from the private sector.

Participating inmates pay room and board, state and federal taxes, transportation costs, medical expenses, court costs, restitution, dependent support and other outstanding debts. They also must set aside a portion into savings which can be accessed by an offender only after their release from custody.

These programs supplement traditional inmate work programs and provide inmates with opportunities to learn vital skills and work habits, thus increasing their chances of success upon release and decreasing the probability of return to prison.

- **Homeward Bound/Community Partnerships**

LCMHF provides a reintegration program titled, "Homeward Bound", for both maximum- and minimum-custody inmates who are releasing from the correctional facility within subsequent months.

The semi-annual, four month-long program for central unit inmates is designed to assist inmates in the comprehension and practical application of general daily living and organizational skills.

For maximum-custody inmates, the emphasis is on topics such as basic navigational skills, fundamental money management, medication compliance, job interviewing and parole officer expectations.

A three-day Homeward Bound workshop is provided on a quarterly basis to minimum-custody inmates located in the west unit and includes guest speakers who present information on local resources, employment options, educational opportunities and parole expectations. Participants engage in mock interviews which are videotaped and reviewed with facility staff members to hone inmates' job interviewing skills.

In addition, periodic seminars are given by community members who provide vital information, assistance, and guidance for inmates who are trying to put their lives together and to make a fresh start.

HIGHLIGHTS & ACCOMPLISHMENTS

- **Community Service Work**

During FY 2009, LCMHF minimum-custody inmates performed 71,454 hours of support services to the Larned State Hospital, which is operated by the Kansas Department of Social and Rehabilitation Services.

Short-term project work required 334 hours of community service. These special projects included



providing labor for events such as the Pawnee County Fair, a local annual antique show and the Pawnee County Demolition

Derby.

Other entities who received assistance from inmate work crews in FY 2009 included the Kansas State University Extension Service, the City of Larned, Prairie-land, Pawnee County Highway Department and Jordan Memorial Library located in Larned.

LCMHF — graphs

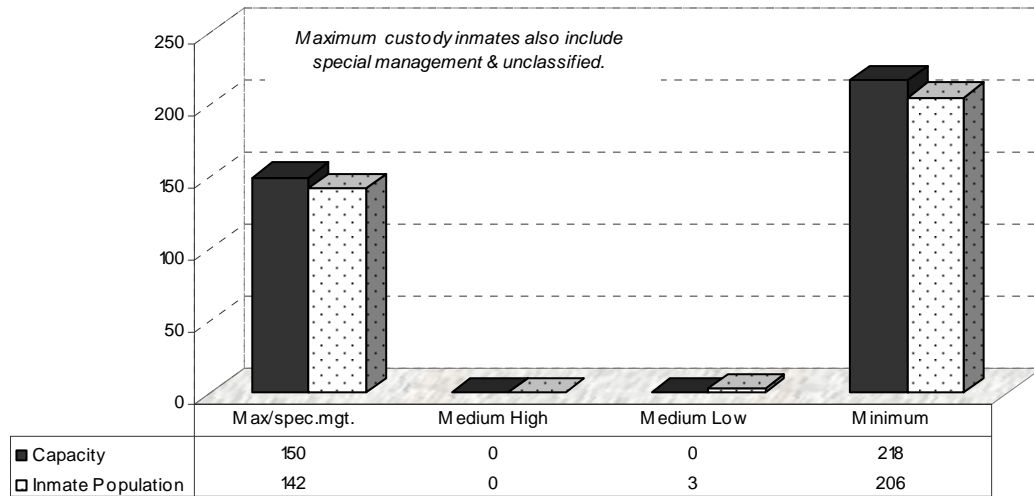
Population & Capacity

Capacity 368

Population 351

FY 09 ADP 326

LCMHF's Central Unit is a maximum-security compound providing specialized, transitional housing and services for mentally ill male inmates. The facility's West Unit provides general population housing for minimum-custody male inmates.



FY10 Staffing and Operating Budget

FTE 186 (133 uniformed)

Est. Expenditures \$9.9 million

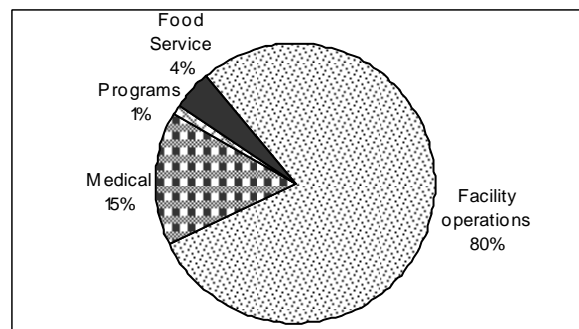
Avg. \$/Inmate ADP \$35,251 (ADP: 355)

Estimated FY 2010 expenditures include only those funds appropriated directly to the facility.

The average cost per ADP includes the facility's FY 2010 budget plus the FY 2010 system-wide average amounts for medical/mental health, offender programs and food service.

(Note: use of system-wide average amounts may overstate or understate actual expenditure shares for certain expenditure categories, such as medical and programs, at specific facilities.)

Breakdown of Avg. Cost/ADP (operating costs)



NORTON CORRECTIONAL FACILITY (NCF)

PROGRAMS

- **Greenbush**

In 2001, the Kansas Department of Corrections contracted with Southeast Kansas Education Service Center (Greenbush) to provide academic and vocational education programs.

The academic program offers a computer-based educational system for inmates pursuing a General Education Diploma (GED). The program also has a literacy component aimed at improving skills in reading and math.

The program is designed as open entry-open exit. The inmate works at his own competency level, allowing him time to complete his program agreement. The current contract provides for one instructor and 12 half-time student slots.

- **Mental Health**

Mental health professionals under contract with Correct Care Solutions provide crisis contacts, individual sessions and group sessions. Inmates are monitored for compliance with psychotropic medications as necessary and staff work with inmates on issues related to adjustment to incarceration and effective release planning.

- **Cabin Building**

The vocational cabin building program began at NCF in November 2007. The program, which employs two instructors, has 12 inmate program slots.

Inmate students build cabins that are placed at various state lakes and parks through a partnership with the Kansas Department of Wildlife and Parks. To date, two cabins have been constructed and transported to Scott Lake and two are nearing completion for placement at Prairie Dog State Park just west of Norton.

The program will expand to accommodate five separate cabins at any given time in various stages of the construction.

- **Wheels for the World**

As a means of increasing offenders' abilities and motivation to practice responsible crime-free behavior, NCF started a Wheels for the World Program in 2004 through a partnership with the Joni and Friends, a non-profit organization in Agoura Hills, Calif.

Up to 25 inmates are employed refurbishing wheelchairs for those in need. Inmates learn new ideas and have an opportunity to apply their talents and skills to a very worthwhile and rewarding effort.

The refurbished wheelchairs are shipped for distribution to one of 54 developing countries where these resources are extremely limited due to cost or simply are not available.

- **Bicycles for Youngsters**

NCF has established a bicycle repair program. Bicycles and parts are obtained from private donations, law enforcement agencies, and civic organizations. Repaired bicycles are distributed to less fortunate children through non-profit organizations. Up to eight inmates are employed. Since its inception, approximately

INFORMATION

P.O. Box 546
Norton, KS 67654
(785) 877-3389
Fax: (785) 877-6604

Warden
Jay Shelton
JayS@doc.ks.gov

As of the end of FY 2009:
Capacity
707
Average Daily Population
734



Jay Shelton Warden



Jay Shelton has been the Warden of Norton Correctional Facility since December 1992.

Warden Shelton began his career with the Kansas Department of Corrections in April 1981 as a Corrections Officer at the Kansas Reception and Diagnostic Center.

He earned his bachelor's degree in criminal sociology from Washburn University.

NORTON CORRECTIONAL FACILITY (con’t)

1,840 bicycles have been repaired or refurbished and 1,735 bicycles have been distributed throughout Kansas and Nebraska.

- **Kansas Specialty Dog Services (KSDS)**

KSDS partners with NCF in the raising and training of guide and service dogs for persons with disabilities throughout the United States. Inmates provide puppy socialization and intermediate training. The dogs reside at NCF for up to 16 months, during which the dog lives with an assigned inmate trainer and is supported by a secondary trainer. Since 1994, the program has graduated more than 100 dogs to persons with disabilities.

- **“Second Chance” Dog Program**

In partnership with a community organization, NCF inmates provide basic dog obedience training and grooming for dogs. Dogs selected for the program are generally less likely to be adopted without the help afforded through this program.

Upon acceptance into the Second Chance program, the dogs are advertised and shown to interested persons and have a much higher probability of being adopted. Since the program’s inception in 1998, more than 300 dogs have been adopted.

RE-ENTRY INITIATIVES

- **Facility/Parole Interaction Meetings**

Facility/parole interaction meetings occur every other month when parole staff visit the facility and make presentations to offenders who will be releasing in the next 120 days.

Discussions occur surrounding the 12 standard conditions of parole to dispel common myths and beliefs about post-release supervision. Conference calls occur between the inmate, facility staff, the assigned parole officer, the inmate’s family members, mentor or home plan sponsor and any other needed participant.

- **Kansas Department of Health and Environment (KDHE) HIV Awareness**

KDHE provides a monthly workshop for offenders releasing in the following months. The initiative seeks to educate offenders on high risk behaviors, identifying signs and symptoms of diseases and how to prevent contracting and/or spreading diseases.

- **Thinking for a Change**

This 22-lesson cognitive behavior change program includes cognitive restructuring, social skills development and development of problem solving skills. This class helps participants recognize the risk in their thinking and gives them the tools to find new thinking to help with future situations.

- **Getting Motivated to Change**

This 4-session class focuses on a target behavior that each participant would like to work on changing. This class also discusses motivation to help the participant work on his target behavior.

- **Work and Life Skills Class**

Two instructors from Colby Community College’s Adult Education Department teach an eight-session class that helps participants improve their work skills, financial skills and life skills.

The work skills portion explores career options, how to find a job, filling out job applications, creating a personal resume, preparing a cover letter, participating in a mock interview and reviewing techniques for job retention and advancement.

The financial skills portion works with budgeting, balancing a checkbook, credit and loans, credit cards and savings. The life skills portions works with math, fractions, decimals, percentages, algebra, geometry, essay writing, resume writing, business letters, work place essentials, money management and other needs as determined by the class and/or individual.

- **Tenant Training**

This one day class discusses Housing Plans, Budgeting, Support Systems, Fair Housing Laws, House Hunting Tips, Applications and Interviews, Moving Process, and Lease Violation. This class is designed to provide each offender with information on how to be a good tenant, what will be expected of them as a renter, and what is expected of the landlord.

- **Discharge Planning**

A Discharge Planner meets with inmates nearing release to share information and provide assistance on access to general health care and disability services. The discharge planner also makes mental health and medical appointments for post release care as necessary, and reviews the inmate’s current medications. The focus is on reducing gaps in treatment following release.

NORTON CORRECTIONAL FACILITY (con't)

- **SER Corporation**

SER staff meet with inmates to address employment needs and assist in identifying contact individuals in the offender's area of release.

SER staff also aid in identifying transferable job skills, the networking process, the need for honesty and openness regarding incarceration history, interview strategies and appearance, and the importance of first impressions in job seeking.

They also go over the basics of the application process including resume writing, application completion, cover letter construction, thank you letters and discuss the Work Opportunity Tax Credit program available to employers who hire ex-offenders.

- **Re-entry/Release Planning**

Re-entry Specialists coordinate classes for inmates such as Thinking for a Change, Workplace Ready Skills and Getting Motivated to Change. These classes are offered in an effort to prepare offenders for release and give them the basic skills needed to succeed within the community.

- **Facility Training**

NCF's Staff Development department provides training classes to staff, including Cognitive Reflective Communication (CRC), Advanced Communication and Motivational Strategies (ACMS), stress management, ethics, and the LSIR process. These classes are designed to promote a positive work environment and work ethic and to increase the staff's ability to communicate effectively with fellow staff as well as inmates.

ACCOMPLISHMENTS & HIGHLIGHTS

- **Community Service Work**

One major objective of NCF's minimum-custody units has been to help inmates learn employment skills and practice a strong work ethic. Participating in a community service work detail helps inmates learn to interact appropriately with co-workers, supervisors and the public.

Community service work details also help inmates learn how to behave responsibly in work situations while also benefiting local communities.

In FY 2009, NCF minimum-custody inmates performed 89,877 hours of community service work. This work included providing labor for the Norton, Rooks,

Phillips, Graham and Ellis county fairs, the annual Norton Arts and Crafts Fair, the Phillipsburg Rodeo and several other demolition/renovation/construction projects for entities in smaller communities in the area.

- **Non-prison Based Industries**

NCF began three non-prison based private industry programs in FY 2008. In FY 2009, as many as 30 inmate employees worked for Wilkens Walking Trailers of Stockton and A1 Plank & Scaffold of Hays.

Historically, private industries employ inmates when those private industries encounter difficulty in recruiting/retaining sufficient numbers of employees from the private-sector civilian labor force.

The businesses provide daily transportation to and from the work sites and pay at least the federal minimum wage. Inmates then help pay for transportation costs, and must pay obligations for restitution, court costs, child support, room and board as well as make payments to the Kansas Crime Victims' Compensation Fund from their earnings.

A portion of their earnings is also set aside in mandatory savings which inmates access when they are released.

With the suspension of operations at NCF-East (Stockton Correctional Facility) in April 2009, the existing positions with A-1 Plank & Scaffold were transferred to Larned Correctional Mental Health Facility.

- **Enhancements to Physical Plant**

As part of a bond initiative, significant physical plant improvements have been made at NCF.

- The medium-security perimeter fencing has been upgraded with addition of two strands of razor wire and an expanded walkway for security staff.
- Work has been done to improve the heat delivery systems at the facility and improve efficiency of the boilers to impact future utility costs.
- Significant water treatment and delivery system improvements have been made, including a new water treatment plant and water tower.
- A new dining facility has been added inside the medium-custody perimeter which will improve security and bring the dining, food preparation, serving and kitchen together on one floor. The new dining area is also equipped with enhanced video surveillance capabilities.

NCF — graphs

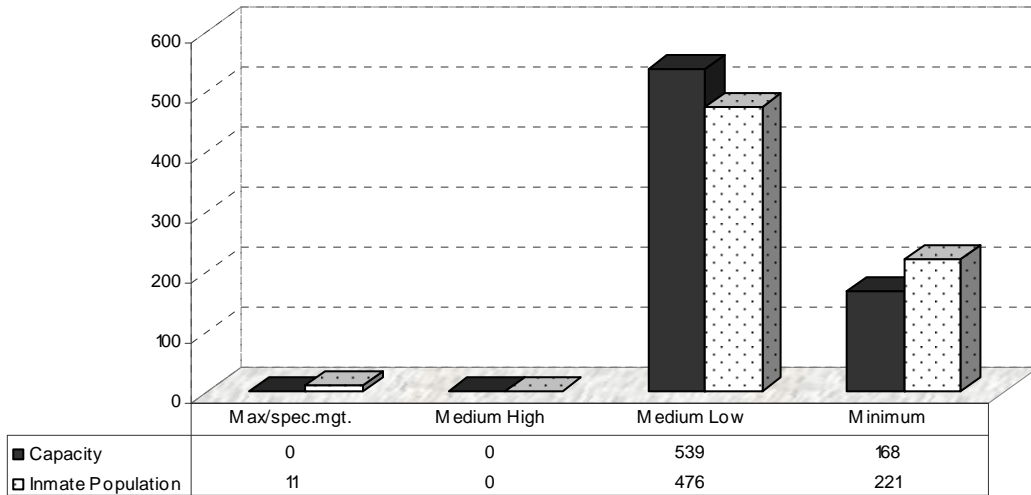
Population & Capacity

Capacity 707

NCF operates a medium/minimum security unit to provide general population housing for male inmates.

Population 708

FY 09 ADP 734



FY10 Staffing and Operating Budget

FTE 235 (164 uniformed)

Est. Expenditures \$13.3 million

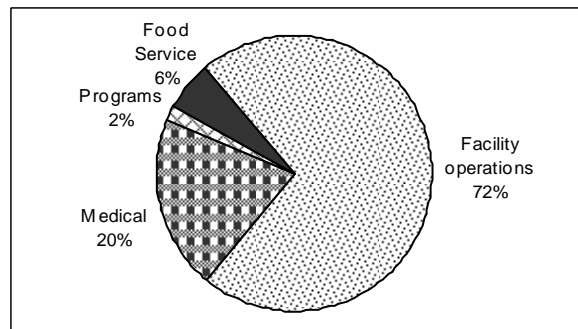
Avg. \$/Inmate ADP \$26,468 (ADP: 700)

Estimated FY 2010 expenditures include only those funds appropriated directly to the facility.

The average cost per ADP includes the facility's FY 2010 budget plus the FY 2010 system-wide average amounts for medical/mental health, offender programs and food service.

(Note: use of system-wide average amounts may overstate or understate actual expenditure shares for certain expenditure categories, such as medical and programs, at specific facilities.)

Breakdown of Avg. Cost/ADP (operating costs)



TOPEKA CORRECTIONAL FACILITY (TCF)

PROGRAMS

Topeka Correctional Facility (TCF) is committed to upholding the mission of the Department of Corrections with recognition of and attention to the gender specific needs of women inmates. As the only state correctional facility for women, female inmates serve their entire period of incarceration at TCF.

TCF provides a full range of correctional services and programs to meet the gender specific needs of female inmates and ensure program parity between male and female inmates.

Like other Department of Corrections facilities, health care, including mental health services, are provided through the Department's contract with Correct Care Solutions; academic education programming is provided through the Department's contract with the Southeast Kansas Education Services Center (Greenbush); and sex offender treatment is provided through a contract with DCCCA. In addition, TCF provides inmates with the opportunity to participate in the following programs:

- **Inmate Family Reintegration Services and the Women's Activity Learning Center (IFRS)**

The IFRS program maintains positive relationships and fosters healthy connections between incarcerated women and their children.

The classes offer women opportunities for growth in their parenting skills, knowledge of child development and nutrition. The women also work on craft projects for the United Methodist Women to give back to the community.

Communication with the caregivers of their children, whether it is a private home, foster care, group home or institution, is supported and encouraged when authorized. Child centered visiting areas

and parenting skill building activities provide the incarcerated parent and their families the ability to reintegrate with confidence and support.

Mother/infant bonding is available for mothers and their babies for the first six weeks of the baby's life if the caregiver is able to bring the infant to the facility each day. TCF supports new mothers who choose to nurse their babies by providing the necessary equipment.

Inmates who have completed the parenting classes may participate in on-grounds retreats with their children/grandchildren.

- **Girls Scouts and Boy Scouts Beyond Bars**

Programs provided through the Inmate Family Reintegration Services/Women's Activity Learning Center offer the children of incarcerated mothers a scouting opportunity with guidance from local Girl Scout and Boy Scout Councils.

- **Second Chance**

A voluntary 12-week treatment program designed to offer female inmates an

INFORMATION

815 SE Rice Rd.
Topeka, KS 66607
(785) 559-5002
Fax: (785) 559-5112

Warden
Keven Pellant
KevenP@doc.ks.gov

As of the end of FY 2009:
Capacity
727
Average Daily Population
567



Keven Pellant Warden



Keven Pellant was named Acting-Warden at Topeka Correctional Facility in January 2010. Acting-Warden Pellant also is continuing her duties as the Deputy Secretary for Community & Field Services, a position she has held since 2004. Acting-Warden Pellant began with the Department of Corrections in 1988 as the director for the Community Corrections Division. She became the deputy warden at TCF in 1991. She earned her bachelor's degree in sociology from Emporia State University and her master's degree in administration of justice from Wichita State University.

TOPEKA CORRECTIONAL FACILITY (con’t)

opportunity to examine past histories of physical, sexual, and/or emotional abuse. The group’s purpose is “heal” from past abuse, identify coping skills which have been self destructive, change these behaviors and begin preparing for a positive release. The program is provided through the mental health services contract.

- **Growing Through Loss**

This grief group allows inmates to have a better understanding of the characteristics of grief and loss by increasing self-awareness of their grief and its impact. Losses can come in many forms including death, divorce, abandonment, loss of freedom and loss of parental rights. Inmates process their grief through telling their story, journaling and art projects. The program is presented by volunteers from the community.

- **Correctional Industries**

Correctional industries programs enable inmates to learn job skills, develop a work ethic and earn wages in preparation for their release.

TCF has two traditional correctional industry work opportunities for inmates through Kansas Correctional Industries (KCI) and ARAMARK, the Department’s food service provider.

The KCI modular furniture industry utilizes inmates from TCF to assist in the delivery and installation of modular office systems that are constructed at another correctional facility. The ARAMARK correctional industry worker works in the kitchen.

TCF’s three private correctional industries are:

- Koch & Co., a prison-based industry operating, manufactures raised wooden door panels for shipment to the company’s manufacturing plant in Seneca for assembly and delivery.
- Heartland China, a non-prison based industry, produces and distributes commemorative and decorative plates, glassware and other porcelain/ceramic collectable items.
- Memory Foam Liquidators, a non-prison based industry, produces and markets foam mattresses and other bedding products.
- **Volunteer-Provided GED Programming**

Since 2005, volunteers have provided a structured opportunity for inmates to earn their GED diploma.

In FY 2009, fourteen inmates earned their GED through the program.

COMMUNITY SERVICE ACTIVITIES

- **Kansas Specialty Dog Services (KSDS)**

TCF partners with KSDS to train guide and service dogs for persons with disabilities. Inmates volunteer to provide puppy socialization, intermediate training and service dog training. Each stage varies from four to 20 months during which the dog lives with an inmate trainer and is supported by a secondary trainer and mentor. Since 1996, the program has graduated more than 100 dogs. “Pooches and Pals,” an inmate organization with a staff sponsor, raises funds to cover program costs such as veterinary care and training supplies.

- **“Blue Ribbon” Dog Program**

TCF partners with the Helping Hands Humane Shelter to provide basic dog obedience training and grooming for dogs in eight-week cycles. Inmates are selected to provide this service that becomes their job assignment. Dogs in the program are generally older, larger and less likely to be adopted. Upon graduation, the dogs receive a “Blue Ribbon” and return to the shelter with a higher probability of being adopted. Since 1996, hundreds of dogs have been saved.

RE-ENTRY INITIATIVES

- **Shawnee, Sedgwick and Wyandotte County Re-entry Programs**

Administered by the Department of Corrections, these programs prepare and assist offenders transitioning back into the Wichita and Topeka areas. The programs’ community partners include representatives from: law enforcement, businesses, job service/training agencies, political representatives, landlords, mental and medical health providers, victim services, and faith-and community-based organizations.

- **Wyandotte Center Project**

As the community mental health center in Wyandotte County, Wyandotte Center representatives come to TCF to assist in the transitional planning for severely and persistently mentally ill inmates who will be released to Wyandotte County. The goal is to help stabilize the offender to succeed upon release. Begun in 2006, this pilot program with the Department of Corrections was created with the hope that other community mental health organizations will follow suit.

TCF — graphs

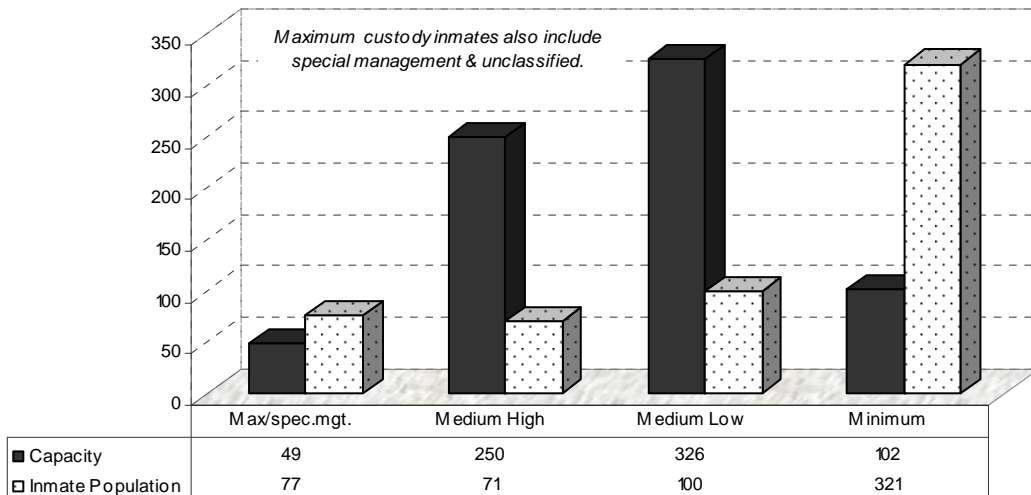
Population & Capacity

Capacity 727

Population 569

FY 09 ADP 567

TCF became an all-female facility in March 2001, when the male Reception & Diagnostic Unit was transferred to El Dorado. Nearly all KDOC female inmates are housed at TCF. The population at TCF includes 18 federal inmates housed pursuant to a contract with the U.S. Bureau of Prisons.



FY10 Staffing and Operating Budget

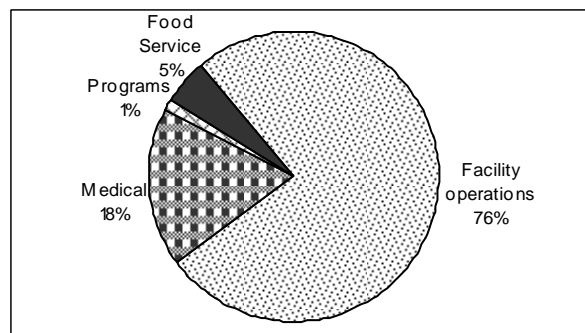
FTE 253 (161 uniformed)
Est. Expenditures \$13.4 million
Avg. \$/Inmate ADP \$30,908 (ADP: 570)

Estimated FY 2010 expenditures include only those funds appropriated directly to the facility.

The average cost per ADP includes the facility's FY 2010 budget plus the FY 2010 system-wide average amounts for medical/mental health, offender programs and food service.

(Note: use of system-wide average amounts may overstate or understate actual expenditure shares for certain expenditure categories, such as medical and programs, at specific facilities.)

Breakdown of Avg. Cost/ADP (operating costs)



WINFIELD CORRECTIONAL FACILITY (WCF)

INFORMATION

1806 Pinecrest Cir.
Winfield, KS 67156
(620) 221-6660 X202
Fax: (620) 221-0068

Warden
Emmalee Conover
EmmaleeC@doc.ks.gov

As of the end of FY 2009:
Capacity
804
Average Daily Population
652



Winfield
Correctional Facility



Wichita
Work Release Facility



Emmalee Conover Warden



Emmalee Conover has been the Warden of Winfield Correctional Facility since November 1992.

Warden Conover began with the Kansas Department of Corrections in May 1984 as a Corrections Counselor I at the Winfield Pre-Release Center.

She earned her bachelor's degree in sociology from Kansas State University.

PROGRAMS

- **GED/Literacy**

The computerized GED program allows inmates to work at an individualized pace. The inmate's practice test scores determine when he is ready for the GED test. The program has 15 full-time slots with one instructor.

- **Special Education**

The program meets the needs of exceptional students as specified by federal and state statutes. Students must meet the criteria of "disabled".

A school psychologist and an educational evaluator ensure proper evaluations and due process. Teaching staff meet when an "individualized education program" is deemed necessary. Students must be under 21 (22 if their birthday falls after July 1) to qualify for services. Related services required by law are provided as necessary.

The program has 10 full-time slots.

- **Pre-Release Reintegration Program**

The eight-week program helps prepare inmates who are identified as being at high risk to re-offend during transition back into the community. Pre-release uses

a cognitive behavioral curriculum in conjunction with re-entry topics that include money management, communications, release planning and work-force development skills.

Additional risk/need areas are addressed to meet individual needs. This program has 30 slots.

- **Vocational Utilities Maintenance Program**

The program utilizes the curriculum of the National Center for Construction Education and Research (NCCER), a certification that is transferable to all states.

The program includes construction technology, safety and introduction to tools, blueprints, trade math and rigging.

The construction technology training includes site layout, masonry, floors, carpentry, electrical wiring and plumbing.

All text is matched to hands-on skills/assessments. Inmates are assisted with applications and resumes to be included in their re-entry plan upon their release.

The program is six to 14 months in length and is self-paced. There are twelve full-time slots with one instructor.

- **Registered Apprenticeship Program**

WCF signed an agreement with U.S. Department of Labor in February 2007 for two building maintenance repairer registered apprenticeship positions.

Selected inmates, who have completed the Vocational Utilities Maintenance Program and who demonstrate motivation, aptitude and have at least two years remaining to release, are eligible for the program.

The program requires 4,000 hours of supervised employment in a facility maintenance position and additional instruction.

WINFIELD CORRECTIONAL FACILITY (con't)

- **Aramark Inmate 2 Workmate Program**

Begun in FY 2009, the Aramark Inmate 2 Workmate is a multi-phase life skills and training program designed to provide food service and retail training to inmates in preparation for the job market. Six inmates completed the program.

- **Wichita Work Release Facility (WWRF)**

WWRF provides housing and program opportunities for 234 male inmates. The program also provides non-prison paid employment opportunities.

The facility is a highly structured residential setting offering food services, program functions, visitation, recreational opportunities and administrative functions. The program enhances work ethic and allows inmates to earn wages that are used to pay restitution, court costs, child support, room and board.

Work release provides institutional structure while giving inmates the opportunity to make limited choices that can facilitate his transition upon release.

In FY 2009, WWRF inmates contributed \$803,410 to the State General Fund for room, board and transportation. Another \$88,258 was generated for restitution and court costs.

- **Private Industries**

In FY 2009, two private industry employment opportunities were available. Aramark Food Service, a prison-based industry, employs six inmates at minimum wage. Northern Contours, a non-prison based industry, employs 25 to 35 inmates.

Inmate employees acquire good work habits and skills to aid in obtaining employment upon release. These inmates pay room and board, child support, court fees and victim services fees. In FY 2009, WCF inmates contributed \$78,633 to the State General Fund for room, board and transportation. Another \$15,064 was generated for restitution and court costs.

- **Work Crews**

The Work Detail Department is made up of inmate crews which work on and off facility grounds.

The off-site work crews include Canal Route, K96 and Highway 77. Four crews also work with outside groups including the cities of Wichita, Winfield and Ark City as well as Sedgwick County and are supervised by their employees who complete basic and annual training at WCF. These inmates contributed 119,714

man-hours in FY 2009 for an estimated savings of \$784,127 to local communities.

Many inmates also are on work crews on the grounds of WCF in such areas as warehouse, laundry, maintenance, food service and grounds maintenance.

- **Infra-Structure & Building Maintenance**

Several projects were completed to improve the infra-structure of the WCF and WWRF facilities in FY 2009. Among those projects were: an upgrade to the staff development building including tuck pointing, electrical and HVAC.

Tuck pointing was completed on the Fern Building and new roofs were added to the auditorium and Fern Building. Elevators were installed in the Birch Building and the administration building to bring them into ADA compliance.

RE-ENTRY INITIATIVES

- **Strengthening Kids of Incarcerated Parents (SKIP)**

A collaborative effort among WCF, Sedgwick County Re-Entry and community volunteers, SKIP increases the ability of the incarcerated parent and custodial caregiver to provide a safe nurturing environment for children.

SKIP targets incarcerated parents who desire to reconnect to their child and are within six months to one year of their scheduled release.

The four major program components are: Play and Learn Groups, Parent Education, Caregiver Support Groups and Community Partners.

Through SKIP, families, children and the community also are supported when an inmate is released. In FY 2009, 22 inmates completed the parent education program.

Of those, five inmates and their children completed the Play and Learn segment and five caregivers participated in the Caregiver Support Groups.

HIGHLIGHTS & ACCOMPLISHMENTS

- In FY 2009, a total of 119,714 man-hours were contributed to local communities. The value of those man-hours is estimated at \$784,127 at \$6.55 per hour.
- Forty offenders received their GEDs.

WCF — graphs

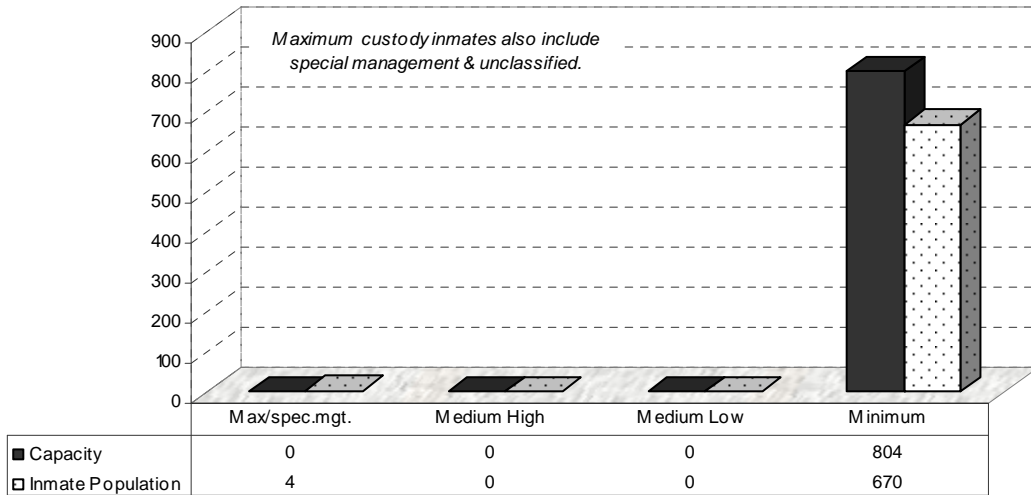
Population & Capacity

Capacity 804

The two WCF units provide minimum-security housing for male inmates. Of the total capacity, 250 beds are work release beds at Wichita Work Release Facility.

Population 674

FY 09 ADP 652



FY10 Staffing and Operating Budget

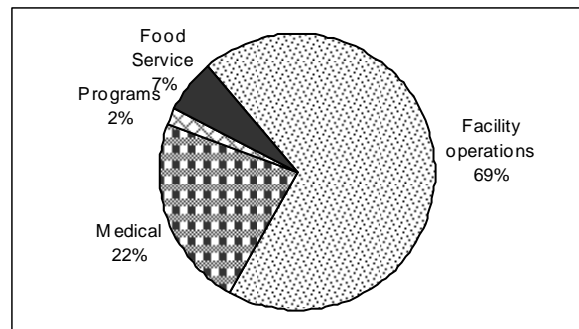
FTE 202 (131 uniformed)
Est. Expenditures \$12.5 million
Avg. \$/Inmate ADP \$24,099 (ADP: 750)

Estimated FY 2010 expenditures include only those funds appropriated directly to the facility.

The average cost per ADP includes the facility's FY 2010 budget plus the FY 2010 system-wide average amounts for medical/mental health, offender programs and food service.

(Note: use of system-wide average amounts may overstate or understate actual expenditure shares for certain expenditure categories, such as medical and programs, at specific facilities.)

Breakdown of Avg. Cost/ADP (operating costs)



GLOSSARY OF TERMS & ACRONYMS

A&D (Admission & Discharge or Arrest & Detain)

- **KDOC Facility Definition:** A&D - (Admission and Discharge) - a unit found at KDOC facilities. Inmates coming into the facility and leaving the facility are processed through this unit.
- **Parole Definition:** A&D - (Arrest and Detain)- a warrant used by Parole Services.

ADP Average Daily Population

administrative segregation (AD Seg) The removal of an inmate from the general inmate population for case management reasons, primarily related to the security of the facility and/or the safety of the inmate, other inmates or a staff member. Inmates in this status are housed in a setting with little interaction with other inmates and where movement outside the cell is controlled and limited.

American Correctional Association (ACA)

Canteen The store where inmates are provided an opportunity to purchase allowable hygiene, snack and property items as well as stamps.

CO Corrections Officer

Correct Care Solutions (CCS) The contractor providing medical and mental health services within KDOC facilities.

Chemical Dependency Recovery Program (CDRP) A short-term substance abuse treatment program the KDOC offers male offenders. To qualify, inmates must have at least four months to serve, be mini-

mum custody and been identified as having a need for substance abuse treatment as indicated by a score of 3 or higher or a LSI-R overall risk score between 20 and 27 and an Alcohol/Drug domain score of 3 or higher.

clinical services report (CSR) An evaluation of the offender's current mental health and risk level.

Community Service Work program Minimum-custody inmates at all correctional facilities except Wichita Work Release Facility may be assigned to a community service work detail. These crews are supervised by specially trained staff and are assigned to projects that include construction, maintenance, lawn care, snow removal, and more for local units of government, school districts, other state agencies, and eligible not-for-profit organizations. Inmates serving a sentence for conviction of a sexually violent offense are not eligible for assignment until such time as they have completed Sex Offender Treatment Program and are determined not to be high risk according to KDOC assessment.

concurrent sentence Two or more sentences imposed by the court with minimum and maximum terms (indeterminate sentences) or prison terms (determinate sentences) to be merged. The overlapping portion of the sentences are served at the same time and the sentence with the latest release date controlling.

conditional release Applies only to crimes committed prior to July 1, 1993, and is a date established as a function of state law and is deter-

mined by subtracting the amount of good time offenders earn and retain from their maximum sentence. This is the date on which the offender must be released by state law without a discretionary release decision from the Kansas Parole Board.

The offender will then be supervised by a Parole Officer. For example, an inmate sentenced to a term of 10-30 years who earns and retains all available good time, is first parole eligible at five years and reaches a conditional release date at 15 years.

consecutive sentence Two or more court-imposed sentences in which the terms are aggregated (one following the other without interruption).

corrections counselor (CC) As a member of the unit team, Corrections Counselors provide more individual attention to inmates by counseling inmates in the development of their rehabilitation programs. The team approach involves evaluating risk factors in order to make decisions regarding facility/cell or work assignments, referrals to services, and the level/type of supervision and to develop comprehensive release plans for offenders who are within one year of release.

custody levels:

special management Describes an inmate who is in prison and who, because of either a short- or long-term condition surrounding his incarceration, requires segregation from the general population. Housing within a segregation unit and highly structured movement within

GLOSSARY OF TERMS & ACRONYMS (con’t)

that unit is required. The inmate is out of his cell one hour out of every 24 hours, five days a week.

maximum custody Describes an inmate who is most suitable for housing at a maximum-security facility and whose movement and activities within that facility are highly structured and closely monitored.

medium-high custody Describes an inmate who is most suitable for housing at a medium or maximum-security facility, except HCF—East Unit and NCF—Central Unit. Within the facility assigned, activities and movements are moderately controlled and structured.

medium-low custody Describes an inmate who is most suitable for housing in a medium- or maximum-security facility or unit. Low-medium custody inmates may be allowed greater movement within the perimeter. Low-medium custody inmates may be housed at HCF—East Unit or NCF—Central Unit.

minimum custody Describes an inmate who is appropriate for housing at any level of security, with minimum security preferred.

determinate sentence The sentence under which the offender is given a set amount of time to serve. It is expressed in terms of a number of months. Most offenders convicted of an offense committed on or after July 1, 1993 will receive a determinate sentence.

If an offender receives an “off-

grid” sentence, the sentence is indeterminate (see indeterminate definition)

disciplinary segregation (Disc Seg) The purpose of disciplinary segregation is to incarcerate for punishment those inmates currently serving a sentence as meted out by the disciplinary board as approved by the Warden.

DOC Department of Corrections

Disciplinary Report (DR) Written notice that an inmate receives after committing a disciplinary infraction. Receiving DRs may result in loss of good time and/or loss of other incentives.

Enforcement, Apprehension and Investigations (EAI) investigates violations of the law and/or internal KDOC policies. EAI staff also conduct background investigations on prospective employees, volunteers, contractors and visitors. The EAI division conducts quarterly personnel searches and Rape Elimination Act investigations and maintains investigative file documentation.

gate money (cash gratuity) Offenders, at the time of their initial release on post-incarceration supervision or discharge upon expiration of the maximum sentence, receive a cash gratuity in an amount specified by KDOC policy.

good time Inmates who demonstrate good work and behavior are eligible to earn good time credits which decrease part of the term of their incarceration.

Inmates sentenced under the indeterminate sentencing structure are eligible to earn good time cred-

its at a rate of 50 percent (one day earned for one day served).

Inmates sentenced under the determinate sentencing structure are eligible to earn good time credits at a rate of either 15 percent or 20 percent, depending on the date the crime was committed. Offenders sentenced under the determinate sentencing structure may be eligible to earn good time credits during their period of post-release supervision.

Good time credits may be withheld or forfeited for failure to comply with rules and regulations, resulting in the inmate remaining in prison for a longer period of time. Good time credits earned and retained on the prison portion of the inmate’s sentence will be added to the period of post-release supervision.

Good time credits withheld or forfeited on post-release supervision results in the offender remaining under supervision for a longer period.

indeterminate sentence The sentence in which the offender is sentenced to serve a term expressed as a range of years, e.g., 1 to 5 years, 3 to 10 years, 5 to 20 years, etc. Such offenders may be released on parole, and must be released on their conditional release date.

An inmate’s initial parole eligibility is determined by subtracting the amount of good time the inmate earns and retains from the inmate’s minimum sentence.

For example, an offender sentenced to a term of 10-30 years and who earns and retains all available good time is first parole eligible at five years. An offender who com-

GLOSSARY OF TERMS & ACRONYMS (con't)

mitted an offense before July 1, 1993 will receive an indeterminate sentence.

InnerChange Freedom Initiative (IFI) a voluntary, values-based re-entry program for selected inmates.

Intensive Management Unit (IMU) A housing unit for special management inmates which provides an environment where inmates who have been housed in long-term segregation are afforded the opportunity to modify their behavior to allow their return to the general population, or the unit can house inmates with escalating negative behavior which has not become so severe that it requires segregation.

Internal Management Policies and Procedures (IMPP) Reflect the policies, procedures, rules and regulations of the KDOC and the extent and availability of program and services for offenders.

Kansas Administrative Regulations (KAR) Regulations enacted by an agency to implement or interpret state legislation.

Kansas Parole Board (KPB) Plays a significant role in the two sentencing systems that currently govern those confined by the Kansas Department of Corrections. Under the indeterminate release structure, the KPB determines when an incarcerated inmate will be released. The KPB establishes supervision conditions of parole and conditional release, discharges successful parole and conditional releasees from supervision per the recommendation of the parole officer and revokes the release of those who have violated

the conditions of their supervision.

KDOC Number The unique Department of Corrections number assigned to each offender. Usually represented as: KDOC#.

lay in – cause Refers to inmates who refuse to enter in to or participate in or who have been terminated due to negative behavior from recommended programs or work assignments.

Level of Services Inventory – Revised (LSI-R) A risk and needs assessment instrument.

parole Refers to when the Kansas Parole Board (KPB) decides to release an inmate from prison who is serving an indeterminate sentence once the inmate is eligible for parole. The offender will then be under the supervision of a parole officer until the sentence is complete or the offender is sent back to prison for any reason. The KPB may re-parole inmates at its discretion.

parole decisions Inmates sentenced under the indeterminate sentencing law will be eligible to see the Kansas Parole Board (KPB) for parole consideration under KDOC supervision. The KPB can parole, pass or continue this decision.

- **pass** The KPB can issue a “pass”, which is a denial of parole. When issuing a pass, the KPB will also decide on a period of time until the inmate will be again considered for parole. The KPB can pass an offender for up to 10 years in some cases, depending on the severity of the crime and the length of the sentence.

- **continue** The KPB may “continue” the decision, which is postponing making a decision to parole or pass the inmate. The KPB may request a variety of additional information regarding the offender’s risk and re-entry plans.

- **full board review** Often, offenders do not receive a decision immediately following their hearing because the KPB has continued their case for a full board review. Full board review is a group-based problem solving approach utilized by the KPB to present a comprehensive overview of a case to all KPB members. The KPB utilizes the Full Board Review process for inmates with life sentences under possible consideration for parole or for the purpose of long-term planning, any high-profile case which has strong opposition or media interest, sex offenders with the potential to be reviewed for civil commitment as a sexually violent predator, all extended passes where there is dissent among KPB members, and any other case requiring problem-solving perspective.

parole officer (PO) The KDOC staff person who supervises an offender while the offender is on parole or post-release supervision.

permanent party Inmates assigned to live at a program site (e.g. Larned Correctional Mental Health Facility, Wichita Work Release Facility) to provide support services but not

GLOSSARY OF TERMS & ACRONYMS (con't)

for purposes of program participation.

post A location at which, or function to which, security staff are assigned during duty hours.

post-release supervision The period of time during which an offender serving a determinate sentence is supervised in the community following release from the prison portion of the offender's sentence.

Like the prison portion of the sentence, it is also expressed in terms of a set number of months. Offenders on post-release supervision are supervised by parole officers.

RADAC Regional Alcohol/Drug Assessment Center

Reception and Diagnostic Unit (RDU) The intake assessment and evaluation unit located at either El Dorado Correctional Facility for men or Topeka Correctional Facility for women.

sentence discharge/maximum sentence date The date on which the offender has served all of their sentence, will be released from further obligation on the sentence and will no longer be supervised by the KDOC.

Though initially determined according to the sentence given by the sentencing court, determinate sentences may be modified to an earlier date through the earning and awarding of good time while on post-release supervision (*see definition for “good time”*).

In the case of indeterminate sentences, the Kansas Parole Board may grant an early discharge of the

sentence, generally based upon the offender's compliance with conditions of parole supervision for a period of at least one year.

Sex Offender Treatment Program (SOTP) A redesigned program, begun in January 1995, which extended program completion from approximately nine months to 18 months and enhanced the treatment approach to offer a more intensive regimen of therapeutic assessment and activities for sex offenders.

The underlying theoretical orientation of the program is Relapse Prevention (RP), a cognitive-behavioral treatment model, which requires ongoing and thorough assessment of offender needs and treatment progress.

slots A program's capacity in terms of full-time enrollments.

special management Describes an inmate who, because of either a short-term or long-term condition surrounding his/her incarceration, requires segregation from the general population. Housing within a segregation unit and highly structured movement within that unit is required.

Special Operations and Response Team (SORT) A team of specially trained employees deployed to resolve unusual incidents, various emergencies or high-risk situations.

SGF State General Fund

substance abuse treatment Facility-based substance abuse treatment provides inmates with a continuum of treatment services to assist them in overcoming their dependence on and abuse of alco-

hol and other drugs. The KDOC had offered several levels of substance abuse treatment, including therapeutic communities.

Community-based substance abuse treatment services for offenders on parole and post-release supervision include transitional therapeutic community residential placements and outpatient counseling.

Most of these programs have been lost due to budget reductions.

Treatment Reintegration Unit (TRU) Under the guidance of Correct Care Solutions (CCS), the TRU provides a structured therapeutic environment for the severely and persistently mentally ill in KDOC custody.

The unit capacity is 78 and operates within the maximum unit at Lansing Correctional Facility.

Treatment in the unit focuses on skill development toward the goal of reintegration back into a general population setting. TRU staff see most inmates on a daily basis. An inmate's length of stay is open with each inmate case being individualized.

urine analysis (UA)

Unit Team Manager (UTM) supervises the unit team which is comprised of officers and the unit team counselor in each cell house (or living unit).

work release The KDOC operates work release programs in Wichita, Hutchinson, Larned, Ellsworth and Topeka.

While an inmate participates in the program, the inmate continues to reside at the correctional facility but is employed in the community.